



Verification of Identity for Federal Student Aid

This form is used to verify the identity of a student applying for Federal Student Aid. The student must present a valid government-issued photo identification (ID), such as a driver's license, non-driver identification card, passport, Permanent Resident Card or Resident Alien Card (I-551, can be photocopied for Title IV purposes), Certificate of Naturalization (if it contains a recognizable photo), or State-issued voter ID.

Student Information

First Name (Print): _____

Last Name (Print): _____

Student ID Number: _____

Options for Completing Verification Remotely

Video Call Verification:

- The student schedules a video call with the Financial Aid Office.
- During the call, the student presents their valid, unexpired government-issued photo ID (passport, driver's license, etc.) in front of the financial aid staff.
- The staff verifies that the ID matches the student's identity and records the confirmation.

Notarized Verification:

If the student is unable to appear in person at Tompkins Cortland Community College to verify his or her identity, the student must provide: A copy of the valid government-issued photo identification (ID) that is acknowledged in the notary statement below (e.g., driver's license, other state-issued ID, or passport).

- The student presents their valid government-issued photo ID to a notary public.
- The notary confirms the student's identity and provides a notarized statement certifying it.
- The student then mails the notarized form and a copy of the ID to the Tompkins Cortland Community College Financial Aid Office.
- The mailed form serves as the official verification in place of an in-person visit.

Notary's Certificate of Acknowledgement

State of: _____

City/County of: _____

On _____, before me, _____,
(Date) (Notary's Name)

personally appeared _____,
(Printed Name of Signer)

and provided to me, on the basis of satisfactory evidence of identification,

_____,
(Type of Government-Issued Photo ID Provided)

to be the above-named person who signed the foregoing instrument.

WITNESS my hand and official seal.

(seal) _____ (Notary Signature)

My commission expires on: _____ (Date)

Return the original to:

Tompkins Cortland Community College Financial Aid Office
P.O. Box 139, 170 North Street| Dryden, New York 13053-0139
Phone: 607.844.6580 | Email: aid@tompskinscortland.edu | Fax: 607.844.6538