

**Board of Trustees Meeting Agenda****February 19, 2026 at 5:30 p.m.**[Zoom Link](#)

- 1. Call to Order**
- 2. Roll Call**
- 3. Welcome Guests**
- 4. Approval of Agenda**
- 5. Public Comment****
- 6. Approval of January 15, 2026 Board of Trustees Meeting Minutes***
- 7. Chair's Report**
 - a. Resolution to posthumously recognize Regina Grantham as 2026 Friend of the College***
 - b. Tompkins and Cortland County Liaisons**
- 8. Treasurer/CFO Report**
 - a. Finance and Budget Update**
- 9. Student Trustee's Report**
- 10. President's Report**
 - a. Vice President Reports**
- 11. Committee and Affiliate Reports**
 - o. New York Community College Trustees (NYCCT)**
 - o. College Senate**
 - o. TC3 Foundation**
- 12. County Liaison Update**
 - o. Cortland County**
 - o. Tompkins County**
- 13. Executive Session**

Mission: We foster lifelong curiosity and inquiry through innovative educational pathways, leading students to meaningful work, economic growth, and a brighter future.

Vision: To advance personal, economic, and social vitality in our communities through the transformative power of learning.

Values: Excellence, Inclusion, Community, Integrity and Accountability, Connection, and Equity

14. Adjournment

Calendar Items

- Cortland and Tompkins Chambers Joint Business After Hours in the TC3 Forum, March 11, 2026 | 4:30-6:30 pm | RSVP to Nancy Required
- Board Finance & Audit Committee Meeting, March 25, 2026
- Board of Trustees Meeting, March 19, 2026

***Board action required**

****Public comment:** Provision is made at this point in the agenda for citizens of the College community to make comments regarding any agenda item to be discussed at that meeting. Citizens will not be recognized at any other time except at the request of the Chairperson after approval for such recognition by a unanimous vote of the Trustees in attendance. No person, not a member of the Board, shall speak for more than five (5) minutes without specific approval of a majority of the Trustees. The minutes shall show that privilege of the floor was granted and shall include a brief statement of the subject matter presented.

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Minutes



Minutes
January 15, 2026
Open Session @ 5:30 p.m.

Present: Roxann Buck, Dean Corbin, Sue Dale-Hall, Judy Davison, Frank Kruppa, Schelley Michell-Nunn (v), Matt McSherry, Lisa Perfetti, Shana Piotti

Excused: Seth Peacock

County Liaisons: Cathy Bischoff

Foundation Liaison: Loren Sparling

Staff: Chris Austen, Heather Clifford, John Geer, Regina Holl, Eric Jenes, Amy Faben-Wade, Amy Kremenek, Anndrea Mathers (v), Patrick Mercer, Nancy Murphy, Michelle Nightingale, Rob Palmieri, Dennis Panagitsas, Malvika Talwar, Aaron Tolbert, Susanna VanSant

1. **Call to Order:** Meeting was called to order at 5:30 p.m. by Chair Davison.
2. **Roll Call:** Ms. Murphy called roll.
3. **Welcome Guests:** No guests were present.
4. **Approval of Agenda:** Ms. Buck moved to approve the agenda, seconded by Ms. Dale-Hall; motion approved unanimously.
5. **Public Comment:** Patrick Mercer, Professor of Recreation Leadership, was recognized and addressed the Board regarding the proposed discontinuance of Outdoor Recreation A.S. and Recreation Leadership A.S. programs.
6. **Approval of December 18, 2025 Board of Trustees Meeting Minutes:** Mr. McSherry moved that the minutes from the December 18, 2025 meeting be approved as submitted, seconded by Ms. Perfetti motion approved unanimously.

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7. **Presentation:** Chris Austen, Director of Campus Police, presented the Annual Emergency Plan Update. He reviewed operational awareness, existing policies and procedures designed to protect life and property and noted that the plan is reviewed and updated annually or as new trends and risks emerge.
8. **Chair's Report:** Chair Davison shared the thank you note from former Tompkins County liaison Mike Lane.
 - The Resolution Honoring Cortland County Liaison Cathy Bischoff was read. Mr. McSherry moved the resolution of appreciation be approved as submitted; seconded by Mr. Corbin; motion carried unanimously. Ms. Bischoff reflected on her time with the Board and the importance that other legislature members have an opportunity to be a part of this experience. Legislator Reed Cleland, District 10 of Homer, will be the next liaison to TC3.
 - Nominations for Friend of the College: the Board of Trustees can recognize a "Friend of the College" each year. Board members were asked in December to consider potential nominees. There hasn't been one since 2019, any nominations to consider please contact Ms. Murphy
 - Chair Appreciation: Chair Davison thanked Student Trustee Piotti for her work with students and leadership and their advocacy regarding the Bronson Bill. Chair Davison thanked everyone on the Board for their advocacy this past year.
9. **Treasurer/CFO Report**
 - Finance and Budget Update: The October budget close was approximately 2% higher due to an additional payroll during that period and is expected to normalize in the following months. Increased fall enrollment, along with anticipated higher spring enrollment, reflects positive revenue trends. Concurrent enrollment has declined, resulting in reduced chargebacks. Declining high school populations and retirements among teaching staff have contributed. Divisions are currently releasing their budgets to the Finance Office.
 - 2025 Audit Preparations: The College continues to face challenges as it prepares for the audit.
 - Student Tuition & Fees Analysis, VP of Enrollment Management and Student Affairs, Rob Palmieri: Mr. Palmieri presented a comparative analysis of published costs in relation to other New York State community colleges to support and inform strategic decision-making.
10. **Student Trustee's Report:** Ms. Piotti reported that student activity leaders, resident assistants, and Student Government members will participate in training next week. New Student Orientation will take place on January 24 and the Get Connected Fair with clubs will be on February 4. The fair will include a bingo card; students will receive a t-shirt and be entered into raffle for a gift card if they complete the entire card.
11. **President's Report:** President Kremenek met with Michael Ponticello, Cortland County Administrator. She will meet with Korsah Akumfi, Tompkins County

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Administrator on January 16. The State budget has been released: \$8M increase to high-demand workforce programs (health, advanced manufacturing, green jobs, cybersecurity AI/IT); \$8M increase for SUNY ASAP (Advancing Success in Accelerated Pathways) and ACE to 10,000 students; \$17.5M increase to EOP (Educational Opportunity Program); Expand childcare slots for student parents; maintenance of the community college funding floor; \$165M allocation for state match for approved capital projects.

- Academic Portfolio Review: Dr. Tolbert explained the components of an academic portfolio review, which evaluates both the overall academic portfolio and the health of individual programs. Factors include regional workforce demand, whether a degree is required for employment, whether the degree leads to a role that pays a living wage, and whether enrollment levels are sustainable. The college currently has 65 programs on the books. Of these, 30 should undergo program review, with five full program reviews completed to date. To support this work, the college has partnered with Hanover Research to conduct optimization reports and faculty health checks. The Faculty Senate agreed with the Provost's recommendations. If the Board votes to discontinue the eight identified programs, the college is required to teach out any students currently enrolled so they may complete their programs. Discontinuation would prevent new student registration in those programs.
- President Kremenyuk requested leaders of College Senate be moved to present prior to the Board vote on resolutions to discontinue programs.

12. **Consent Agenda:** Mr. Corbin moved the Consent Agenda be approved as submitted; seconded by Ms. Perfetti; motion carried unanimously.

- Resolution to Discontinue Biotechnology Certificate
- Resolution to Discontinue Broadcast Production A.A.S.
- Resolution to Discontinue International Business A.S.
- Resolution to Discontinue International Studies A.S.
- Resolution to Discontinue Liberal Arts and Sciences: Gender and Sexuality Studies A.S.
- Resolution to Discontinue Outdoor Recreation A.S.
- Resolution to Discontinue Recreation Leadership A.S.
- Resolution to Discontinue Wine Marketing A.A.S.

13. **Committee Affiliate Reports:**

- New York Community College Trustees (NYCCT): Ms. Buck announced we have a new lobbyist from Parkside Group and shared the agenda for February 4. She noted it coincides with the Get Connected Fair, making it a challenging day to day to bring students to Albany. Mr. McSherry suggested inviting alumni. Ms. Buck suggested holding a Zoom call or visiting district offices after the Governor releases her budget proposal.
- College Senate: College Senate Co-Chairs Eric Jenes and Amy Faben-Wade spoke to the academic portfolio review process and noted everyone involved had

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a voice in it, memos and materials were provided in advance, broad consensus with closing most programs. Understanding the need of right sizing the academic portfolio.

- TC3 Foundation: Mr. Sparling shared that the Foundation held their annual meeting this week, Janet Morgan will serve as Board Chair, and Michael McMahon, Vice Chair. The Bylaws have been updated, sponsoring Business After Hours March 11th, Giving Tuesday brought in \$10,000, with the Boards match \$22,000, a check was presented at meeting. End of year appeal continues and is at \$49,000.

14. County Liaison Update:

- Cortland County: Ms. Bischoff shared there is a renewed focus on the county office building and renovations of courthouse. The county is moving ahead with objectives for next two years with efficiency in mind.
- Tompkins County: no report this month

15. Adjournment: Mr. McSherry moved that the meeting be adjourned at 7:38 p.m.; seconded by Ms. Buck motion carried unanimously.

Informational Item

- NYCCT January 2026 Board Chair Update (In the Board packet)

Calendar Items

- Students resume classes January 26, 2026
- Board Finance & Audit Committee Meeting, January 28, 2026
- Board of Trustees Meeting, February 19, 2026

Nancy Murphy
Clerk to the Board of Trustees
Tompkins Cortland Community College

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Chair's Report

**TOMPKINS CORTLAND COMMUNITY COLLEGE
RESOLUTION 2025-26-22**

2026 Friend of the College Award – Regina Grantham

WHEREAS, Ms. Regina Grantham was a passionate associate professor emerita of communication disorder and sciences at SUNY Cortland, and

WHEREAS, Ms. Grantham was a founding member of Women of Color and the Cortland County Community of Color, a collaborative venture between SUNY Cortland and Tompkins Cortland Community College, and

WHEREAS, Ms. Grantham's community engagement included serving the boards of the YWCA of Cortland, Cortland Loaves and Fishes, Grace & Holy Spirit Episcopal Church and the TC3 Foundation Board, and

WHEREAS, Ms. Grantham served as Chair to the TC3 Foundation Board, and

WHEREAS, Ms. Grantham fulfilled the role of Foundation liaison to the TC3 Board of Trustees, and

WHEREAS, Ms. Grantham held a seat on the hiring committee for the incoming President Kremenek, and

WHEREAS, Ms. Grantham was a talented, warm, charismatic individual who left an indelible mark on the community with her wisdom and words, a true ambassador for Tompkins Cortland Community College, be it therefore

RESOLVED, that the Board of Trustees of the Tompkins Cortland Community College hereby presents the 2026 Friend of the College Award posthumously to Ms. Regina Grantham in gratitude for all that she did for Tompkins Cortland Community College and in service of her community.

STATE OF NEW YORK:

I, NANCY MURPHY, CLERK of the Board of Trustee of

SS:

Tompkins Cortland Community College,

COUNTY OF TOMPKINS:

DO HEREBY CERTIFY that the foregoing resolution is a true copy of a resolution duly adopted by the Board of Trustees of Tompkins Cortland

Community College at a regular meeting of said Board on this 19th day of February 2026 and the same is a complete copy of the whole of such resolution.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the official seal of Tompkins Cortland Community College to be hereunto affixed this 19th day of February.

Clerk of the Board of Trustees



Financial and Budget Update

February 2026 Financial Report

Expense Overview

As we conclude the fourth month of the fiscal year, our benchmark for expenditures is 33.3%. Currently, total expenses stand at 34.9%. While this slightly exceeds our target, the variance is primarily attributed to the "extra pay" period occurring in October. Looking ahead to January 2026, we anticipate an increase in health insurance premiums. Given these rising costs, it is imperative that we maintain strict oversight of all expenditures, particularly regarding personnel and staffing.

Revenue & Enrollment

Revenue performance remains stronger than the previous year, driven largely by elevated enrollment numbers.

- Spring 2026 Outlook: Early data suggests Spring enrollment is already trending above budget goals.
- Projections: We project a final enrollment surplus of approximately 4–5% over budget projections.

Chargebacks & Risks

In contrast to the positive enrollment trends, Fall 2025 chargeback revenue is down by \$170,000 compared to the same period last year. This decline is directly linked to lower participation in concurrent enrollment programs. We will closely monitor Spring 2026 figures to determine the total annual revenue impact of this trend.

Tompkins Cortland Community College
2025-2026 Appropriations
Year-to-Date through DEC 31st, 2025

	Approved Budget 2025-26	Expend to Date 2025-26	Unexpend Balance 2025-26	% Expended 2025-26	Total Exp PY 2024-25	YTD Exp PY to Date 2024-25	PY % Expended 2024-25	Fav Var (Unfav Var) to PY	% Variance to PY
Forecasted Dept. Appropriations									
Personal Services	16,858,695	6,081,703	10,776,992	36.1%	17,657,648	6,074,820	34.4%	(6,883)	0.0%
Equipment	100,000	22,221	77,779	22.2%	133,201	26,701	20.0%	6,620	5.0%
Contractual Expenses	5,989,459	1,724,383	4,265,076	28.8%	6,310,447	1,873,045	29.7%	148,662	2.4%
Employee Benefits	8,267,390	3,054,048	5,213,343	36.9%	9,626,809	3,111,057	32.3%	57,010	0.6%
Total Forecasted Departmental Appropriations¹	31,215,544	10,882,355	20,333,190	34.9%	33,728,105	11,085,624	32.9%	205,409	1.9%
Scholarships &Awards									
Student Services		181,268	(181,268)	0.0%	267,906	263,584	98.4%	82,316	31.2%
Academic Support	3,200,000	1,290,400	1,909,600	40.3%	3,699,845	1,277,588	34.5%	(12,812)	(1.0%)
Total Scholarships & Awards	3,200,000	1,471,668	1,728,333	46.0%	3,967,751	1,541,172	38.8%	69,504	4.5%
Total Forecasted Appropriations²	34,415,544	12,354,022	22,061,522	35.9%	37,705,973	12,627,323	33.5%	273,301	2.2%
Adjustments to Approved Budget									
Personal Services				0.0%			0.0%	0	0.0%
Equipment				0.0%			0.0%	0	0.0%
Contractual Expenses				0.0%			0.0%	0	0.0%
Employee Benefits				0.0%			0.0%	0	0.0%
Total Adjustments to Approved Budget³ Favorable (Unfav)	0	0	0	0.0%	0	0	0.0%	0	0.0%
Personnel									
Personnel	16,858,695	6,081,703	10,776,992	36.1%	17,657,648	6,074,820	34.4%	(6,883)	0.0%
Equipment	100,000	22,221	77,779	22.2%	133,201	26,701	20.0%	6,620	5.0%
Contractual	5,989,459	1,724,383	4,265,076	28.8%	6,310,447	1,873,045	29.7%	148,662	2.4%
Scholarship & Awards Offset	3,200,000	1,471,668	1,728,333	46.0%	3,967,751	1,541,172	38.8%	69,504	1.8%
Fringe Benefit	8,267,390	3,054,048	5,213,343	36.9%	9,626,809	3,111,057	32.3%	57,010	0.6%
Total Approved Budget Appropriations⁴	34,415,544	12,354,022	22,061,522	35.9%	37,695,855	12,626,795	33.5%	274,913	2.2%

Explanation of Sub-Totals and Totals:

1. *Total Forecasted Departmental Appropriations:* Enables an analysis of departmental operating costs.
2. *Total Forecasted Appropriations:* Forecasts the End-of-Year Appropriations for the College.
3. *Total Adjustments to Approved Budget:* Represents the forecasted adjustments to the 2025-26 Appropriations Budget. If positive, less Fund Balance is required. If negative, more Fund Balance is required.
4. *Total Approved Budget Appropriations:* This represents the Approved Budget.
5. Excludes impacts of GASB 68 (OPEB), GASB 75 (ERS/TRS) & GASB 87 (Lease Liability)

	Approved Budget 2025-26	Expend to Date 2025-26	Unexpended Balance 2025-26	% Expended 2025-26	Total Exp PY 2023-2024	YTD Exp PY to Date 2024-25	PY % Expended 2024-25	Fav Var (Unfav Var) to PY	% Variance to PY
Instruction									
Personal Services	6,488,035	2,751,409	3,736,626	42.4%	7,292,941	2,712,271	37.2%	(39,138)	(1.4%)
Equipment			0	0.0%	3,248		0.0%	0	0.0%
Contractual Expenses	529,525	168,374	361,151	31.8%	1,292,545	549,358	42.5%	380,984	69.4%
Employee Benefits	3,420,434	1,402,149	2,018,285	41.0%	4,105,284	1,405,058	34.2%	2,909	0.2%
Total Instruction	10,437,994	4,321,932	6,116,063	41.4%	12,694,017	4,666,687	36.8%	344,755	7.4%
Public Service									
Personal Services		0	0	0.0%					
Equipment			0	0.0%					
Contractual Expenses		0	0	0.0%					
Employee Benefits		0	0	0.0%					
Total Public Service	0	0	0	0.0%					
Academic Support									
Personal Services	1,515,620	553,156	962,463	36.5%	1,685,234	552,098	32.8%	(1,059)	(0.2%)
Equipment			0	0.0%	13,883	13,152	94.7%	13,152	100.0%
Contractual Expenses	208,538	50,554	157,984	24.2%	202,485	33,999	16.8%	(16,554)	(48.7%)
Employee Benefits	855,743	288,818	566,926	33.8%	889,505	285,004	32.0%	(3,813)	(1.3%)
Total Academic Support	2,579,901	892,528	1,687,373	34.6%	2,791,108	884,254	31.7%	(8,274)	(0.9%)
Libraries									
Personal Services	576,249	187,989	388,260	32.6%	642,573	205,720	32.0%	17,731	8.6%
Equipment			0	0.0%	1,612	1,612	100.0%	1,612	100.0%
Contractual Expenses	283,200	103,290	179,910	36.5%	228,658	65,128	28.5%	(38,162)	(58.6%)
Employee Benefits	289,183	93,474	195,709	32.3%	301,751	102,860	34.1%	9,386	9.1%
Total Libraries	1,148,632	384,753	763,879	33.5%	1,172,981	373,708	31.9%	(11,045)	(3.0%)
Student Services									
Personal Services	2,499,274	781,559	1,717,715	31.3%	2,455,240	845,791	34.4%	64,232	7.6%
Equipment		7,834	(7,834)	0.0%	9,535		0.0%	(7,834)	0.0%
Contractual Expenses	744,176	180,495	563,681	24.3%	644,943	192,409	29.8%	11,914	6.2%
Employee Benefits	1,245,305	389,769	855,536	31.3%	1,413,453	435,882	30.8%	46,114	10.6%
Total Student Services	4,488,755	1,359,656	3,129,099	30.3%	4,523,171	1,474,083	32.6%	114,427	7.8%
Maintenance and Operations									
Personal Services	2,132,633	716,274	1,416,359	33.6%	2,112,065	672,248	31.8%	(44,026)	(6.5%)
Equipment	70,000	5,872	64,128	8.4%	30,659	11,937	38.9%	6,065	50.8%
Contractual Expenses	1,144,975	339,962	805,013	29.7%	1,190,442	193,200	16.2%	(146,762)	(76.0%)
Employee Benefits	952,264	358,970	593,294	37.7%	1,180,001	369,821	31.3%	10,851	2.9%
Total Maintenance and Operations	4,299,872	1,421,077	2,878,795	33.0%	4,513,166	1,247,205	27.6%	(173,872)	(13.9%)
Institutional Support									
Personal Services	2,043,901	539,968	1,503,933	26.4%	1,829,585	545,540	29.8%	5,572	1.0%
Equipment			0	0.0%	11,729	2,140	18.2%	2,140	100.0%
Contractual Expenses	707,600	217,102	490,498	30.7%	601,255	239,975	39.9%	22,873	9.5%
Employee Benefits	853,324	259,836	593,488	30.4%	973,683	280,772	28.8%	20,936	7.5%
Total Institutional Support	3,604,825	1,016,906	2,587,918	28.2%	3,416,253	1,068,427	31.3%	51,521	4.8%
General Institutional Services									
Personal Services	1,602,983	551,349	1,051,634	34.4%	1,640,011	541,153	33.0%	(10,196)	(1.9%)
Equipment	30,000	8,515	21,485	28.4%	74,265		0.0%	(8,515)	0.0%
Contractual Expenses	2,371,445	664,607	1,706,838	28.0%	2,150,118	598,976	27.9%	(65,631)	(11.0%)
Employee Benefits	651,137	261,032	390,105	40.1%	763,132	231,660	30.4%	(29,372)	(12.7%)
Total General Institutional Services	4,655,565	1,485,502	3,170,063	31.9%	4,627,526	1,371,788	29.6%	(113,714)	(8.3%)
Total Forecasted Departmental Appropriations¹	31,215,544	10,882,355	20,333,190	34.9%	33,738,222	11,086,151	32.9%	203,797	0.6%

Should be at: 4 of 12 months

33.33%

Tompkins Cortland Community College
YTD Revenues 2025-2026
DEC 31st, 2025

	Modified Budget 2025-26	Revenues to Date 2025-26	Unrealized Balance 2025-26	% Realized 2025-26	Total Rev PY 2024-25	YTD Rev PY 2024-25	PY % Realized 2024-25	Fav Var (Unfav Var) to PY	% Variance to PY
Student Revenue									
Core Tuition									
Fall	3,963,712	4,243,653	(279,941)	107.1%	3,764,362	3,731,622	99.1%	512,031	13.7%
Spring	3,511,304	3,216,938	294,366	91.6%	3,335,085	2,669,787	80.1%	547,150	20.5%
Winter	143,032	143,331	(299)	100.2%	157,803	171,184	108.5%	(27,853)	-16.3%
Summer	625,420	(832)	626,252	-0.1%	595,942		0.0%	(832)	0.0%
Nonresident Tuition	813,600	1,415,990	(602,390)	174.0%	891,023	1,192,114	133.8%	223,877	18.8%
Student Fee Revenue	982,033	906,541	75,492	92.3%	997,888	821,828	82.4%	84,713	10.3%
Total Core Student Revenue	10,039,101	9,925,620	113,481	98.9%	9,742,104	8,586,535	88.1%	1,339,085	15.6%
Concurrent Enrollment Tuition	3,200,000	1,290,623	1,909,377	40.3%	3,698,543	1,278,220	34.6%	12,403	1.0%
Total Student Revenue	13,239,101	11,216,243	2,022,858	84.7%	13,440,647	9,864,755	73.4%	1,351,488	13.7%
Government Appropriations									
New York State	9,384,444	2,455,983	6,928,461	26.2%	9,787,799	2,446,950	25.0%	9,033	0.4%
Local Sponsors	4,882,882	238	4,882,644	0.0%	4,882,882	0	0.0%	238	0.0%
Appropriated Cash Surplus	28,515	28,515	0	100.0%	1,127,425	1,127,425	100.0%	(1,098,910)	-97.5%
Charges to Other Counties	5,800,000	2,246,001	3,553,999	38.7%	5,825,323	2,417,088	41.5%	(171,087)	-7.1%
Total Govt Appropriations	20,095,841	4,730,737	15,365,104	23.5%	21,623,429	5,991,463	27.7%	(1,260,726)	-21.0%
Other Revenues									
Service Fees	96,040	123,324	(27,284)	128.4%	87,051	53,544	61.5%	69,781	130.3%
Interest Earnings	9,007	3,386	5,621	37.6%	10,044	3,557	35.4%	(171)	-4.8%
Rental of Real Property	11,035	225	10,810	2.0%	1,425		0.0%	225	0.0%
Contract Courses	25,031	2,495	22,536	10.0%	250,427	48,043	19.2%	(45,548)	-94.8%
Noncredit Tuition	174,870	64,588	110,282	36.9%	138,476	46,230	33.4%	18,358	39.7%
Grant Offsets	180,373	10,459	169,914	5.8%	183,915	65,862	35.8%	(55,403)	-84.1%
Unclassified Revenues	303,644	33,611	270,033	11.1%	74,426	19,141	25.7%	14,470	75.6%
Total Other Revenues	800,000	238,088	561,912	29.8%	745,764	236,376	31.7%	1,712	0.7%
TOTAL REVENUES	34,134,942	16,185,068	17,949,874	47.4%	35,809,840	16,092,593	44.9%	92,474	0.6%
Student Revenue	13,535,042	11,406,650	2,128,392	84.3%	13,916,601	10,012,571	71.9%	1,394,079	13.9%
State Revenue	9,384,444	2,455,983	6,928,461	26.2%	9,787,799	2,446,950	25.0%	9,033	0.4%
Local Revenue	10,682,882	2,246,239	8,436,643	21.0%	10,708,205	2,417,088	22.6%	(170,849)	-7.1%
Use of Fund Balance	28,515	28,515	0	100.0%	1,127,425	1,127,425	100.0%	(1,098,910)	-97.5%
Other	504,059	47,681	456,378	9.5%	269,809	88,559	32.8%	(40,879)	-46.2%
Total	34,134,942	16,185,068	17,949,874	47.4%	35,809,840	16,092,593	44.9%	92,474	0.6%

The following update reflects progress toward the 2025-26 Presidential Goals as approved by the Board of Trustees and shared with the campus community in August 2025. The goals are organized according to the four focus areas: Ensuring Middle States Accreditation, Strengthening the Institutional Framework, Building External Support and Investing in the Campus Community.

ENSURING MIDDLE STATES ACCREDITATION

- The preliminary campus visit for the Middle States Team Chair is in the process of being scheduled for early-mid May, with the full visit for the Middle States Visiting Team to occur in late October-early November. The Board of Trustees will be requested to participate in both visits.
- A college task force under the auspices of the Institutional Effectiveness Council will soon be named to develop a recommended policy on Artificial Intelligence, consistent with the new Middle States policy and best practices. In addition, we will respond to SUNY's request for comments on a new systemwide policy on Artificial Intelligence, due 3/13.

STRENGTHENING THE INSTITUTIONAL FRAMEWORK

- TC3's required SUNY Academic Momentum Plan was sent to SUNY on 2/4. I anticipate feedback will be provided in the near term, at which point we will review, incorporate and continue implementation.
- Work will soon be underway to develop TC3's Achieving the Dream (ATD) Action Plan, due in May, which was already underway prior to Academic Momentum. The focus areas for both plans on student success metrics are largely similar, so the plans will be incorporated under a common team approach.
- The Achieving the Dream (ATD) "Capacity Café" took place on 1/21 with approximately 100 members of the campus community in attendance. The College's Institutional Capacity Assessment Tool (ICAT) results were presented, serving as the baseline for ATD work over the next 3 years.
- I have provided affirmation to SUNY that TC3 will participate in the SUNY-supported replacement of our legacy systems to Ellucian Banner SaaS (software as a service) ERP/SIS. A cross-campus team will be appointed for the 18-24 month project to begin in March.
- The call for offers for the three vacant residence halls has been completed, with discussions with the legal team and commercial real estate broker continuing. Next steps include presentation of the offers to the bondholders for evaluation of viability.

BUILDING EXTERNAL SUPPORT

- Timelines for the 2026-27 Operating Budget and Capital Request processes with both county sponsors have been set. The identification of capital project priorities, consistent with the Facilities Master Plan, is underway.
- One candidate for the Chief Advancement Officer and permanent Executive Director of the TC3 Foundation visited campus on 2/3. The candidate recently notified us that they have accepted another position; the search will continue for this critical leadership role.
- A community presentation focused on the coming of Micron was held in Cortland on 1/20. I am currently exploring a similar presentation for the campus and external community to be held at TC3 this spring.
- TC3 launched in January the "Panther Pulse," a bimonthly e-newsletter that is distributed to alumni, community leaders, elected officials and the campus community.

INVESTING IN THE CAMPUS COMMUNITY

- TC3 Employee of the Month award for February will be presented to the Facilities Team for their extraordinary efforts to maintain and upgrade our campus, supporting students, faculty, staff and the entire community.
- My monthly lunches with Student Government leaders have restarted for the spring semester. The lunches now include a rotating Vice President to facilitate additional leadership connections. Provost Aaron Tolbert attended in January.
- Letters of interest for the LEADERS Institute of the American Association of Women in Community Colleges (AAWCC) have been requested. The institute will take place in June in Seattle. I will send up to two faculty/staff to this prestigious and well-established professional development program.



Vice President Reports

Board of Trustees Update – January 2026

Administrative Division Overview

Human Resources

Human Resources relocated to a newly renovated suite, its first major space upgrade in more than 40 years, improving service delivery and recruitment operations. Paycor training surveys were launched to guide spring professional development programming. The Applicant Tracking System is now fully implemented, with staff and student positions posted through the College website's iFrame platform, improving visibility, applicant volume, and candidate experience. The department continues leveraging Paycor to reduce manual processes and improve operational efficiency.

Facilities Department

Facilities operations focused on winter weather response, regulatory compliance, space renovations, and infrastructure reliability. Staff coordinated across divisions to maintain campus safety, support relocations, and address cold-weather system impacts. Key activities included residence hall inspections, posting emergency evacuation guides, distributing MaintainX materials, issuing an RFQ for fire extinguisher inspections, and submitting required state reporting. Maintenance crews repaired heating and piping systems, addressed frozen and air-locked units, renovated 23 offices and four conference rooms, eliminated pool-area trip hazards, and installed monitors with power and data connections. Grounds teams managed multiple snow events, completed equipment repairs, and maintained training and certification requirements. Custodial staff prepared unoccupied residence halls, supported office moves, mitigated heavy winter salt accumulation, turned over more than 100 residence hall rooms, and completed classroom deep cleaning.

Campus Technology

Campus Technology continued preparations for the OSC IT/Cybersecurity audit presentation meeting scheduled for February 18. The Help Desk has relocated to the Dr. Lucille S. Baker Commons from its previous location in Room 208 to improve accessibility and service delivery. Wireless connectivity issues related to faulty drivers were identified, and corrective updates are being deployed. Leadership met with Ellucian and SUNY representatives regarding the Banner SaaS transition, reviewed cost estimates, and advanced negotiations. A campus demonstration is scheduled for February 20.

Planning for an Adult Learner Support Office

In response to enrollment trends indicating that adult learners age 25 and older will comprise the majority of TC3's core enrollment by 2026-27, the Division of Enrollment Management & Student Affairs is launching an Adult Learner Support Office (working title). Supported by SUNY ReConnect grant funding, the Office will serve as a centralized point of access for adult learners, including SUNY ReConnect participants, evening and online students, veterans, and students balancing education with work and caregiving responsibilities.

The Office will be located in the former Campus Technology Help Desk space and is expected to begin serving students this spring. This initiative makes TC3 one of the first SUNY institutions to establish a dedicated structure for SUNY ReConnect support. Its service model draws on proven SUNY Advancing Success in Associate Pathways (ASAP) and Educational Opportunity Program (EOP) practices, emphasizing holistic support, structured case management, and proactive outreach that complements academic advising. Additional details, including refinements to the service model and permanent office name, will be shared as planning continues.

Enrollment Updates

Spring 2026 represents the College's highest spring enrollment since before the pandemic. Core enrollment (excluding concurrent students) is currently up +19.5% (+282 students) compared to Spring 2025, with a total spring headcount of 1,727 students. FTE enrollment is up +20.4% year-over-year, exceeding the projected FTE budget target by more than 12 percent. These figures will continue to fluctuate until official census enrollment is finalized.

Fall 2026 momentum remains strong, with applications currently up more than 21 percent (+104) compared to this time last year. Recruitment efforts continue with a mix of in-person and virtual events to support Fall 2026 enrollment growth including Discovery Day: Arts, Media, and Humanities on February 25th, the Student for a Day program (February 16th – 19th), and a Virtual EOP Information Session on February 17th.

Student Orientation, Engagement, & Athletics

Spring New Student Orientation (NSO) on Saturday, January 24 provided a structured onboarding experience, featuring a specialized adult learner Meet and Greet, faculty/student panels on campus resources, academic affairs, and career pathways, as well as guided tours to reinforce awareness of support services. This early momentum continued with the Get Connected Club and Resource Fair on Wednesday, February 4. Support infrastructure has been significantly bolstered by the addition of adjunct mental health counselor Blair MacDonald, providing 12-15 hours of weekly individual counseling, and four new student workers for the Panther Pantry, to ensure operations six days a week. Health Services is concurrently monitoring immunization documentation for the 30-day compliance window.

The Child Care Center reached its full staffing goal with a new infant aide hire on January 29th and currently serves 24 student children. Intercollegiate Athletics remains in full swing with high eligibility and full rosters in Baseball (27 of 27) and Men's Lacrosse (21 of 21). Men's and women's basketball continue active competition, and softball has welcomed three transfers from four-year institutions. All programs support student engagement, retention, and campus life.

Aaron Tolbert, Provost and VP of Academic Affairs

1. Academic Portfolio

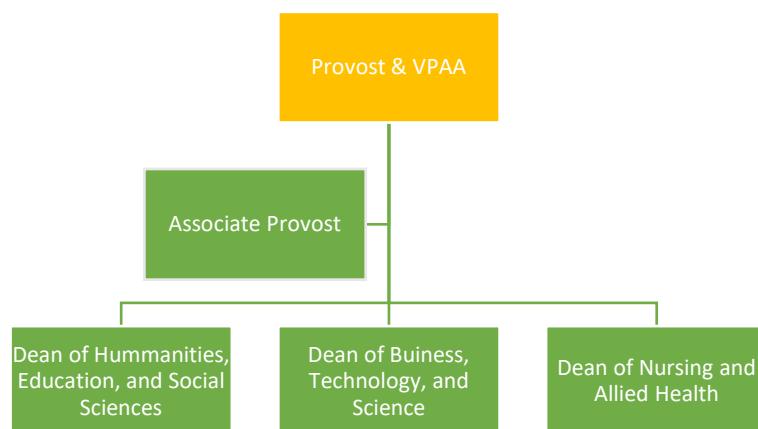
- a. New Programs – Faculty and administration are currently reviewing the feasibility of opening programs in nutrition, health studies, commercial electrician, HVAC technician, paramedic, other health-related fields, and cyber security. The Office of Academic Affairs is working with the Office of Institutional Research and Hannover Research on the potential of each program as well as a review of local business collaborators to judge if a potential new program is feasible in scope, cost, size, and faculty expertise.

2. Retention

- a. Work continues to refine the role of academic advising on campus in conjunction with the Enrollment Management division. Throughout the spring, Academic Affairs will build a plan for changes it expects to make for the fall of 2026 and map out any required training. Also of note is that the new Health Science program started day one with 25 students enrolled, showing immense promise for the fall 2026 incoming class.

3. Academic Affairs Leadership

- a. In our first week of class, OAA announced the three “schools” that it is working to organize for each dean to lead. The following list indicates the structure of the office starting in the fall 2026 semester. Searches for executive deans will begin the week of 2.2.26. Faculty will chair each search, and the goal is to hire each dean to begin on Monday, June 1st 2026.
 - 1) School of Humanities, Education, and Social Sciences
 - 2) School of Business, Technology, and Science
 - 3) School of Nursing and Allied Health



4. Culture

- a. Faculty leaders shared their proposed shared-governance model of a faculty senate with all faculty during welcome week, and discussions will be ongoing through spring for their analysis.

Gina Holl, Director of Auxiliary Operations

This update provides an overview of progress and active priorities across Foundation-managed auxiliary operations, governance, advancement, and asset stewardship. The work reflects coordinated leadership, disciplined stewardship, and continued alignment with College priorities.

Leadership, Governance & Compliance

- **Board Leadership & Governance Modernization:** New Foundation Board leadership has been seated. Governance documentation and committee structures continue to be refined to support effective oversight and risk management.
- **Foundation Executive Director Search:** On campus Interviews are underway with strong Board & campus engagement.
- **Foundation–College Memorandum of Agreement (MOA):** Preparations are underway for negotiation of an updated MOA, last revised in 2010. Legal representation has been confirmed, and designated Foundation representatives are in place. Initial coordination with College leadership, Trustees, and counsel is anticipated in the coming weeks.
- **FSA Governance:** Governance modernization continues in alignment with SUNY auxiliary standards, including review of mission language, bylaws, and operating agreements.

Focus: governance clarity, institutional alignment, and risk-aware oversight.

Asset Stewardship & Facilities

- **Residence Halls (E, F, G):** Submitted offers are under review with brokers, legal counsel, and bondholder representatives. Market response and next-step options are being evaluated.
- **Culinary Arts Center:** The facility is unoccupied, with decommissioning underway to reduce carrying costs. Lease transfer and buyout discussions continue, including engagement with City of Ithaca officials to explore potential partnership support.
- **Ithaca Extension Center (Tioga Place):** Potential buyer interest has increased. An updated appraisal is being fast-tracked to support valuation and negotiations, while interim property management options are being reassessed.
- **Cortland Extension Center:** The purchase agreement continues through final execution and state approval processes, with ownership transfer anticipated pending remaining approvals.

Focus: financial stewardship, flexibility, and informed decision-making amid evolving enrollment and operational realities.

Advancement, Student Support & External Engagement

- **Emergency Student Support Fund:** Work is underway to strengthen the Emergency Fund process. The Associate Vice President of Student Affairs is leading a cross-functional working group to revise the emergency support request process, with an emphasis on inclusivity, clarity, and impact.
- **Career & Workforce Advancement Initiatives:** Planning continues for the Workforce and Career Advancement Center, including development of conceptual renderings to support fundraising, grant opportunities, and stakeholder engagement.
- **External Relations & Advocacy:** Outreach is being approached strategically, with emphasis on workforce development, student outcomes, and place-based impact at the local, regional, and state levels.
- Planning is underway for the March 11 Joint Chamber Business After Hours on campus.
- Preparations continue for participation in regional events, including the Cayuga Health Gala.

Focus: active engagement in local, regional, and SUNY-related events supporting advocacy, workforce initiatives, and institutional partnerships.

To: TC Board of Trustees

From: College Senate /Amy Faben-Wade and Eric Jenes (Co-chairs)

College Senate Report February 4, 2026 for February board meeting

- Senate did not meet over the winter break period. We met on 1/21 and 1/23 to review the Chancellor's Award nominations and the first regular meeting of the semester was held on 2/6/26.
- Senate just closed out the Chancellor's Awards for Excellence in 7 categories for the 2025-26 academic year. This process was rolled into one nomination and submission period this year, so it was a long deliberation process, but it was easier than having it spread out over the academic year.
- This year we are due to review our Bylaws as required by College Senate Bylaws. We will especially be focusing on membership and scope of College Senate for the 2026-27 academic year.