



2023–2024 Verification Worksheet Independent Student

Your 2023–2024 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification by the Federal Government. We are required to confirm the information you reported on your FAFSA. To verify that you provided correct information, the financial aid administrator at Tompkins Cortland will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, Tompkins Cortland will update your FAFSA information. You must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the financial aid office at Tompkins Cortland. We may ask for additional information after your initial documents are reviewed. Documents must be returned within 120 days of YOUR last date of attendance. If you choose to wait, some forms of Financial Aid may not be available. If you wish to receive Federal Financial Aid in a timely manner return these document AS SOON AS POSSIBLE! **We cannot continue processing your financial aid application until all requested information is received and completed.**

A. Independent Student’s Information

Student’s Last Name (print)	First Name	M.I	Students TC3 ID
Address			Date of birth
City	State	Zip	Student’s Phone Number
TC3 Email address			Student’s Alternate or Cell Phone Number

B. Independent Student’s Family Information

List below the people in your household. Include:

- Yourself.
- Your spouse, if you are married.
- Your children, if any, if you will provide more than half of their support from July 1, 2023 through June 30, 2024, or if the child would be required to provide your information if they were completing a FAFSA for 2023–2024. Include children who meet either of these standards, even if they do not live with you.
- Other people if they now live with you and you provide more than half of their support and will continue to provide more than half of their support from July 1, 2023 through June 30, 2024.

Include the name of the college for any household member who will be enrolled at least half time, in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2023 and June 30, 2024.

Full Name	Age	Relationship	College	Will be Enrolled at Least Half Time
<i>Marty Jones(example)</i>	<i>28</i>	<i>Wife</i>	<i>Tompkins Cortland CC</i>	<i>Yes</i>
		<i>Self</i>		

C. Independent Student's Income Information to Be Verified

Check the box that applies:

- I have filed a tax return and my 2021 Federal tax transcript or signed copy of 2021 Federal tax return is attached.
- I used the IRS Data Retrieval.

TAX RETURN NONFILERS—Complete this section if you, the student (and, if married, your spouse), **will not file** and **are not required** to file a 2021 income tax return with the IRS.

- The student was not employed and had no income earned from work in **2021**.
- The student's spouse (if married) was not employed and had no income earned from work in **2021**. **Required to get letter from IRS that you did not file taxes in 2021. File IRS Form 4506-T** and turn in letter that is sent to you from the IRS.
- The student (and/or the student's spouse if married) was employed in 2021 and has listed below the names of all employers and the amount earned from each employer in 2021. Attach copies of all 2021 W-2 forms issued to you (and, if married, to your spouse) by employers. **List every employer even if the employer did not issue an IRS W-2 form.** *If more space is needed, attach a separate page with your TC3 ID Number at the top.*

Employer's Name	2021 Amount Earned
<i>Suzy's Auto Body Shop (example)</i>	<i>\$2,000.00</i>

D. Certification and Signature

I certify that all of the information reported on this worksheet is complete and correct. The student must sign this worksheet. If married, the spouse's signature is optional. ***** All uploaded documents must be hand-signed by the student and parent (if required). Forms and documents submitted with digital signatures will not be accepted. *****

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Student's Signature

Date

Spouse's Signature

Date

**Return this worksheet with documentation to:
Tompkins Cortland Community College Financial Aid Office
P.O. Box 139, 170 North Street| Dryden, New York 13053-0139**

Phone: 607.844.6580 | Toll Free: 888.567.8211 | Email: aid@tompkinscortland.edu | Fax: 607.844.6538