## Paralegal, A.A.S.

### Student's Name:  
### Advisor's Name:  

#### Fall 2019

Student may need to take the following courses:

- INTD 095 Integrated Developmental Reading/Writing  
- ENGL 098/100 - Accelerated Writing Skills/Academic Writing I  
- MATH 090 - Pre-Algebra  
- MATH 095 - Beginning Algebra  
- RDNG 116 - College Reading and Study Skills  

<table>
<thead>
<tr>
<th>Course Requirement</th>
<th>Course Title</th>
<th>Credits</th>
<th>Min. Grade</th>
<th>Grade Earned</th>
<th>T - Transfer</th>
<th>Semester Completed</th>
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<tbody>
<tr>
<td><strong>FIRST YEAR</strong></td>
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<tr>
<td>ECON 101</td>
<td>Introduction to Economics OR</td>
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<td>ECON 120</td>
<td>Principles of Microeconomics OR</td>
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#### SECOND YEAR

**FALL**

- ENGL 102 OR ENGL 103  
- Approaches to Literature OR Report Writing  
- PARA 205  
- Litigation/Civil Procedure  
- PARA 215  
- Family Law/Domestic Relations  
- MATH Elective  
- 3  
- Unrestricted Elective**  
- 3  

**Total Credits**  

**SPRING**

- ENGL 204  
- Fundamentals of Interpersonal Communication  
- PARA 210  
- Real Estate/Property Law  
- PARA 220  
- Wills, Trusts, Estate Planning  
- PARA 230***  
- Paralegal Internship  
- PARA 231  
- Paralegal Seminar  
- Unrestricted Elective**  
- 3  

**Total Credits**  

**Minimum Credits Required for Graduation:**  63

A "C" or better grade is required in BUAD 201, ENGL 100, PARA 101, PARA 130, PARA 205, PARA 210, PARA 215, PARA 220, PARA 230 and PARA 231.

* A student exempted from ENGL 100 must substitute a three credit liberal arts elective. The course should be selected in consultation with the student’s advisor.

** Unrestricted Electives: Students should select elective courses from subject areas in which they intend to seek employment. PARA 206, PARA 213, PARA 216, or PARA 225 can be taken to satisfy this requirement.

*** A student with prior experience working under the supervision of a lawyer may apply to waive or obtain life experience credit for PARA 230. Information and forms are on the PAW (Paralegal Advising Webpage).

**Notes:**

1. Any student wishing to complete the program in three semesters must take PARA 101 and PARA 130 concurrently in the first semester.
2. Alternative program requirement plans are available for students intending to transfer, honors college students, and students with prior college credits or degrees.

Requirements last updated Fall 2019  
Go to [http://catalog.tompkinscortland.edu/academics/general-education](http://catalog.tompkinscortland.edu/academics/general-education) for SUNY General Education and Liberal Arts & Sciences Disciplines/Courses.