

Business Administration, A.S.

Fall 2021

Student's Name:

Advisor's Name:

Student may need to take the following courses:

- ENGL049 – Accelerated Reading and Writing Skills for ENGL100 **OR**
- ENGL098 – Accelerated Writing Skills for ENGL100

- RDNG 116 - College Reading and Study Skills
- MATH 090 - Pre-Algebra
- MATH 095 - Beginning Algebra

Course Requirement	Course Title	Credits	Min. Grade	Grade Earned T - Transfer	Semester Completed
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FIRST YEAR

FALL

ACCT 101	Principles of Accounting I	4			
CAPS 111	Introduction to Word Processing	1			
CAPS 121	Introduction to Spreadsheets	1			
CAPS 131	Introduction to Databases	1			
ENGL 100	Academic Writing I*	3	C		
MATH 120, 138, OR 201		4			
SUNY GEN ED Restricted Elective**		3			
Total Credits		17			

SPRING

ACCT 102	Principles of Accounting II	4			
BUAD 111	International Business	3			
ENGL 101	Academic Writing II	3			
SUNY GEN ED Restricted Elective**		3			
Unrestricted Elective		3			
Total Credits		16			

SECOND YEAR

FALL

BUAD 201	Business Law I	3			
ECON 120	Principles of Microeconomics	3			
ENGL 102	Approaches to Literature	3			
MATH 200	Statistics	3			
ACCT, BUAD OR Liberal Arts Elective***		3			
Total Credits		15			

SPRING

ECON 121	Principles of Macroeconomics	3			
ENGL 201	Public Speaking	3			
ACCT, BUAD OR Liberal Arts Elective***		3			
ACCT, BUAD OR Liberal Arts Elective***		3			
SUNY GEN ED Lab Science Elective		3			
Total Credits		15			

Minimum Credits Required for Graduation: 63 A cumulative GPA of at least 2.0 is required for conferral of degree.

* A student exempted from ENGL 100 must substitute a three credit SUNY GEN ED elective. The course should be selected in consultation with the student's advisor.

** Select courses that satisfy two of the following SUNY GEN ED areas: 4-American History, 5-Western Civilization, 6-Other World Civilizations, 8-The Arts, or 9-Foreign Language.

*** Based on transfer plans, a student may want to select a SUNY GEN ED approved course for one of these requirements in order to completely satisfy SUNY GEN ED requirements for a baccalaureate degree.

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