

Business Administration, A.S.

Fall 2023

Student's Name:

Advisor's Name:

Student may need to take the following courses:

☐ ENGL 098 – Accelerated Writing Skills for ENGL 100

☐ RDNG 116 - College Reading and Study Skills

☐ MATH 020 - Skills & Support for College Algebra

Course Requirement	Course Title	Credits	Min. Grade	Grade Earned T - Transfer	Semester Completed
FIRST YEAR					
FALL					
ACCT 101	Financial Accounting	4			
CAPS 111	Introduction to Word Processing	1			
CAPS 121	Introduction to Spreadsheets	1			
CAPS 131	Introduction to Databases	1			
ENGL 100	Academic Writing I ¹	3	C		
MATH 120 OR MATH 138 OR MATH 201	College Algebra OR Precalculus OR Calculus I	4			
Total Credits		14			
SPRING					
ACCT 102	Managerial Accounting	4			
BUAD 111	International Business	3			
ENGL 101	Academic Writing II	3			
SUNY GEN ED Restricted Elective ²		3			
Unrestricted Elective		3			
Total Credits		16			
SECOND YEAR					
FALL					
BUAD 201	Business Law I	3			
ECON 120	Principles of Microeconomics	3			
ENGL 102	Approaches to Literature	3			
MATH 200	Statistics	3			
ACCT, BUAD, OR Liberal Arts Elective ³		3			
Total Credits		15			
SPRING					
ECON 121	Principles of Macroeconomics	3			
ENGL 201 OR ENGL 204 OR ENGL 210	Public Speaking OR Interpersonal Communication OR Intercultural Communication ⁴	3			
ACCT, BUAD, OR Liberal Arts Elective ³		3			
SUNY GEN ED Natural Sciences Elective ⁵		3			
SUNY GEN ED Restricted Elective**		3			
Total Credits		15			
Minimum Credits Required for Graduation: 60 A cumulative GPA of at least 2.0 is required for conferral of degree.					
¹ A student exempted from ENGL 100 must substitute a three-credit liberal arts elective. The course should be selected in consultation with the student's advisor.					
² Select courses that satisfy two of the following SUNY GEN ED areas: U.S. History & Civic Engagement, World History & Global Awareness, The Arts, or World Languages.					
³ ACCT, BUAD, OR Liberal Arts Electives: Students should select courses in consultation with their advisor based on transfer plans.					
⁴ ENGL 201 OR ENGL 204 OR ENGL 210: ENGL 201 is recommended.					
⁵ SUNY GEN ED Natural Sciences Elective: A lab science is recommended.					