

Accounting, A.A.S. Fall 2023

Student's Name: _____ **Advisor's Name:** _____

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| Student may need to take the following courses: | <input type="checkbox"/> ENGL098 – Accelerated Writing Skills for ENGL100
<input type="checkbox"/> RDNG 116 - College Reading & Study Skills | <input type="checkbox"/> MATH 017 Skills & Support for Quantitative Reasoning
<input type="checkbox"/> MATH 020 Skills & Support for College Algebra |
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Course Requirement	Course Title	Credits	Min. Grade	Grade Earned T - Transfer	Semester Completed
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FIRST YEAR

FALL					
ACCT 101	Financial Accounting	4	C		
CAPS 121	Introduction to Spreadsheets	1			
CAPS 131	Introduction to Databases	1			
CAPS Elective ¹		1			
ENGL 100 ²	Academic Writing I	3	C		
SUNY GEN ED Mathematics Elective ³		3			
Total Credits		13			

SPRING					
ACCT 102	Managerial Accounting	4	C		
ACCT 120	Accounting on Microcomputers	3	C		
BUAD 106	Foundations of Business	3			
ENGL 101	Academic Writing II	3			
SUNY GEN ED Diversity: Equity, Inclusion & Social Justice Elective ⁴		3			
Total Credits		16			

SECOND YEAR

FALL					
ACCT 203	Intermediate Accounting I	4	C		
ACCT 207	Income Taxation	4	C		
BUAD 201	Business Law I	3			
SUNY GEN ED ECON Elective		3			
SUNY GEN ED Natural Sciences Elective		3			
Total Credits		17			

SPRING					
ACCT 204	Intermediate Accounting II	4	C		
ACCT 205	Cost Accounting	4	C		
BUAD 203	Business Communications	3			
ENGL 201 OR ENGL 204 OR ENGL 210	Public Speaking OR Interpersonal Communication OR Intercultural Communication	3			
SUNY GEN ED Humanities Elective		3			
Total Credits		17			

Minimum Credits Required for Graduation: 63 A cumulative GPA of at least 2.0 is required for conferral of degree.

The following ACCT courses are only offered in the spring or fall semester: ACCT 120 (spring only), ACCT 203 (fall only), ACCT 204 (spring only), ACCT 205 (spring only), ACCT 207 (fall only).

A "C" or better grade is required in ENGL 100 and each of the major courses: ACCT 101, 102, 120, 203, 204, 205, and 207.

¹ CAPS Elective – CAPS 123 recommended.

² A student exempted from ENGL 100 must substitute a three credit liberal arts elective. The course should be selected in consultation with the student's advisor.

³ SUNY GEN ED Mathematics Elective: MATH 117 or MATH 120 recommended.

⁴ Students who fulfill this SUNY GEN ED Knowledge & Skills Area through another elective (e.g., ENGL 102, ENGL 210) can substitute an unrestricted elective. In that case, BUAD 263 is recommended.

The Accounting A.A.S. can be completed entirely online.

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Accounting, A.S.

Fall 2023

Student's Name:		Advisor's Name:			
Student may need to take the following courses:	<input type="checkbox"/> ENGL098 – Accelerated Writing Skills for ENGL100	<input type="checkbox"/> MATH 020 Skills & Support for College Algebra			
	<input type="checkbox"/> RDNG 116 - College Reading and Study Skills	<input type="checkbox"/> MATH 029 Skills & Support for Statistics			
Course Requirement	Course Title	Credits	Min. Grade	Grade Earned T - Transfer	Semester Completed
FIRST YEAR					
FALL					
ACCT 101	Financial Accounting	4	C		
CAPS 111	Introduction to Word Processing	1			
CAPS 121	Introduction to Spreadsheets	1			
CAPS 131	Introduction to Databases	1			
ENGL 100	Academic Writing I ¹	3	C		
MATH 120 OR MATH 138 OR MATH 201	College Algebra OR Precalculus OR Calculus I	4			
Total Credits		14			
SPRING					
ACCT 102	Managerial Accounting	4	C		
ENGL 101	Academic Writing II	3			
SUNY GEN ED Natural Sciences Elective ²		3			
SUNY GEN ED Restricted Elective ³		3			
Liberal Arts Elective		3			
Total Credits		16			
SECOND YEAR					
FALL					
BUAD 201	Business Law I	3	C		
ECON 120	Principles of Microeconomics	3			
ENGL 102	Approaches to Literature	3			
MATH 200	Statistics	3			
ACCT, BUAD, OR Liberal Arts Elective ⁴		3			
Total Credits		15			
SPRING					
BUAD 202	Business Law II	3	C		
ECON 121	Principles of Macroeconomics	3			
ENGL 201	Public Speaking	3			
ACCT, BUAD, OR Liberal Arts Elective ⁴		3			
Unrestricted Elective ³		3			
Total Credits		15			
Minimum Credits Required for Graduation: 60 A cumulative GPA of at least 2.0 is required for conferral of degree.					
A "C" or better grade is required in ENGL 100, and in all required ACCT and BUAD courses.					
¹ A student exempted from ENGL 100 must substitute a three-credit SUNY GEN ED Elective that is also a liberal arts course. The course should be selected in consultation with the student's advisor.					
² A lab science is recommended.					
³ Select one course that satisfies one of the following SUNY GEN ED Knowledge and Skills Areas: US History & Civic Engagement, World History & Global Awareness, The Arts, or World Languages.					
⁴ ACCT/BUAD/Liberal Arts Electives and/or Unrestricted Electives: ACCT 120, ACCT 207, BUAD 204, BUAD 208 recommended.					
The Accounting A.S. can be completed entirely online.					

Accounting, Certificate

Fall 2023

Student's Name:	Advisor's Name:
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Student may need to take the following courses:	<input type="checkbox"/> ENGL098 – Accelerated Writing Skills for ENGL100 <input type="checkbox"/> ENGL 100 – Academic Writing I	<input type="checkbox"/> ENGL 101 – Academic Writing II <input type="checkbox"/> RDNG 116 - College Reading and Study Skills
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Course Requirement	Course Title	Credits	Min. Grade	Grade Earned T - Transfer	Semester Completed
ACCT 101	Financial Accounting	4	C		
ACCT 102	Managerial Accounting	4	C		
ACCT 203	Intermediate Accounting I	4	C		
ACCT 204	Intermediate Accounting II	4	C		
Restricted Accounting Electives Choose 2 of the following: ACCT 120 Accounting on Microcomputers ACCT 205 Cost Accounting ACCT 207 Income Taxation		7	C		
ACCT OR BUAD OR ECON Elective ¹		3			
ACCT OR BUAD OR ECON Elective ¹		3			

Minimum Credits Required for Graduation: 29 A cumulative GPA of at least 2.0 is required for conferral of certificate.

Note: While ENGL 100 and ENGL 101 are not required courses for the certificate, they may be prerequisites for one or more of the program courses.

A "C" or better grade is required in all required ACCT courses and for the Restricted ACCT Electives.

¹ ACCT/BUAD/ECON Electives: Course not selected for Restricted Accounting Elective or BUAD 204, BUAD 208, BUAD 263, ECON 120, or ECON 121 recommended.

The following courses are only offered in the spring or fall semester: ACCT 120 (spring only), ACCT 203 (fall only), ACCT 204 (spring only), ACCT 205 (spring only), ACCT 207 (fall only).

Students may complete the Accounting Certificate in one year by starting in the summer session and taking ACCT 101 and ACCT 102.

The Accounting Certificate may be completed entirely online.

Applied Science and Technology A.A.S.

Fall 2023

Civil Engineering Technology Track

Student's Name:

Advisor's Name:

Student may need to take the following courses:

ENGL 098 - Accelerated Reading & Writing Skills for ENGL100

MATH 022 - Skills & Support for Technical Math

RDNG 116 College Reading & Study Skills

Course Requirement	Course Title	Credits	Min. Grade	Grade Earned T - Transfer	Semester Completed
FIRST YEAR					
FALL					
FSS 140	Freshman Seminar - AST	1			
CONT 104	Print Reading for Construction	3			
CONT 107	Construction Materials	3			
DRAF 117	Architectural Drafting I	3			
ENGL 100 ¹	Academic Writing I	3			
Social Science Elective ²		3			
Total Credits		16			
SPRING					
CONT 216	Materials Testing	2			
DRAF 118	Architectural Drafting II	3			
ENGL 103	Report Writing	3			
MATH 122	Technical Mathematics	3			
Restricted Lab Science Elective ³		3			
Total Credits		14			
SECOND YEAR					
FALL					
CONT 202	Surveying I	3			
CONT 209	Soil Mechanics	3			
ENGL 101	Academic Writing II	3			
ENVS 102	Technology and the Environment	3			
MATH 200	Statistics	3			
Total Credits		15			
SPRING					
CONT 203	Surveying II	3			
CONT 210	Structural Design	4			
CONT 260	Hydraulics and Hydrology	4			
ENGL 201 OR ENGL 204 OR ENGL 210	Public Speaking OR Interpersonal Communication OR Intercultural Communication	3			
Humanities Elective ⁴		3			
Total Credits		17			
Minimum Credits Required for Graduation: 62 A cumulative GPA of at least 2.0 is required for conferral of degree.					
¹ A "C" or better grade is required in ENGL 100. A student exempted from ENGL 100 must substitute a three-credit liberal arts elective. The course should be selected in consultation with the student's advisor.					
² Social Science Elective: GEOG 130 recommended.					
³ Restricted Lab Science: ENVS 101, GEOL 101, or PHSC 104.					
⁴ Humanities Elective: ENVS 105 recommended.					

Applied Science and Technology A.A.S.
Electrical Engineering Technology Track

Fall 2023

Student's Name:	Advisor's Name:
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Student may need to take the following courses:	<input type="checkbox"/> ENGL 098 - Accelerated Writing Skills for ENGL 100 <input type="checkbox"/> RDNG 116 - College Reading & Study Skills	<input type="checkbox"/> MATH 022 – Skills and Support for Technical Mathematics <input type="checkbox"/> MATH 029 – Skills and Support for Statistics
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Course Requirement	Course Title	Credits	Min. Grade	Grade Earned T - Transfer	Semester Completed
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FIRST YEAR

FALL

FSS 140	Freshman Seminar - Applied Science & Technology	1			
CAPS 121	Introduction to Spreadsheets	1			
CAPS 123	Advanced Spreadsheets	1			
CAPS 131	Introduction to Databases	1			
DRAF 107	Engineering Graphics	2			
ELEC 102	Introduction to Electrical Engineering Applications	4			
ENGL100 ¹	Academic Writing I	3	C		
Social Science Elective ²		3			
Total Credits		16			

SPRING

CIS 108 OR CSCI 160 ³	Introduction to Computer Information Systems OR Computer Science I	3			
ELEC 128	Fundamentals of Electricity	4			
ENGL101	Academic Writing II	3			
ENVS 102	Technology and the Environment	3			
MATH 122	Technical Mathematics	3			
Total Credits		16			

SECOND YEAR

FALL

ELEC 224	Digital Electronics	4			
ELEC 234	Analog Electronics	4			
ENGL103	Report Writing	3			
SUNY GEN ED Lab Science Elective ⁴		3			
Total Credits		14			

SPRING

ELEC 244	Industrial Electronics with PLCs	4			
ENGL 201 OR ENGL 204 OR ENGL 210	Public Speaking OR Interpersonal Communication OR Intercultural Communication	3			
Humanities Elective ⁵		3			
MATH 200	Statistics	3			
SUNY GEN ED Lab Science Elective ⁴		3			
Total Credits		16			

Minimum Credits Required for Graduation: 62 A cumulative GPA of at least 2.0 is required for conferral of degree.

¹ A student exempted from ENGL 100 must substitute a three-credit unrestricted elective to be selected in consultation with the student's advisor.

² Social Science Elective: Select in consultation with student's advisor. A SUNY GEN ED Social Science course is recommended.

³ CIS 108 recommended.

⁴ SUNY GEN ED Lab Science Electives: CHEM 101 or CHEM 107 or PHSC 104 and PHSC 105 recommended.

⁵ Humanities Elective: ENVS 105 or other SUNY GEN ED Humanities course is recommended

Applied Science and Technology A.A.S.

Fall 2023

Environmental Technology Track

Student's Name:

Advisor's Name:

Student may need to take the following courses:

- ENGL 098 - Accelerated Writing Skills for ENGL 100
 RDNG 116 - College Reading & Study Skills

- MATH 120 - College Algebra
 MATH 022 - Skills & Support for Technical Math

Course Requirement	Course Title	Credits	Min. Grade	Grade Earned T - Transfer	Semester Completed
FIRST YEAR					
FALL					
BIOL 221	Cell Culture Techniques	1			
BIOT 101 OR FSS 140	Introduction to Biotechnology OR Freshman Seminar - Applied Science and Technology	1			
ENGL 100	Academic Writing I ¹	3	C		
ENVS 101	Introduction to Environmental Science	3			
ENVS 116	Soil Science	3			
ENVT 121	Stream Bioassessment	1			
GEOG 130	Geovisualization: Mapping to Understand	3			
Total Credits		15			
SPRING					
BIOL101 OR BIOL 104	Principles of Biology I OR General Biology I	3			
CHEM 101 OR CHEM 107	Principles of Chemistry I OR General Chemistry I	4			
ENGL101	Academic Writing II	3			
GIS 110	Intro to GIS	3			
MATH 122	Technical Mathematics	3			
Total Credits		16			
SECOND YEAR					
FALL					
BIOL102 OR BIOL105	Principles of Biology II OR General Biology II	3			
BIOL 211 OR ENVS 202	Ecology OR Integrated Pest Management ²	3			
CAPS 121	Introduction to Spreadsheets	1			
CAPS 123	Advanced Spreadsheets	1			
CAPS 131	Introduction to Databases	1			
ENGL103	Report Writing	3			
MATH 200	Statistics	3			
Total Credits		15			
SPRING					
BIOL 119 OR ENVS 141	Botany OR Agroecology	3			
BIOL 216	General Microbiology	4			
ENGL 201 OR ENGL 204 OR ENGL 210	Public Speaking OR Interpersonal Communication OR Intercultural Communication	3			
ENVS 102	Technology and the Environment	3			
Humanities Elective ³		3			
Total Credits		16			

Minimum Credits Required for Graduation: 62

¹ A student exempted from ENGL 100 must substitute a three-credit liberal arts elective, which should be selected in consultation with the student's advisor.

² ENVS 202, if chosen, is offered only in summer.

³ Humanities Elective: ENVS 105 recommended.

Applied Science & Technology, A.A.S.

Fall 2023

Student's Name:

Advisor's Name:

Student may need to take the following courses:	<input type="checkbox"/> ENGL 098 Accelerated Writing Skills for ENGL100	<input type="checkbox"/> MATH 022 – Skills and Support for Technical Mathematics
	<input type="checkbox"/> RDNG 116 - College Reading and Study Skills	<input type="checkbox"/> MATH 120 - College Algebra

Course Requirement	Course Title	Credits	Min. Grade	Grade Earned T - Transfer	Semester Completed
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FIRST YEAR

FALL

BIOT 101 or FSS 140	Introduction to Biotechnology or Freshman Seminar- Applied Science & Technology	1			
DRAF 107 OR DRAF 117 OR GIS 110	Engineering Graphics OR Architectural Drafting I OR Introduction to GIS	2			
ENGL 100 ¹	Academic Writing I	3	C		
Technical Elective ²		3			
Technical Elective ²		3			
Social Science Elective ³		3			
Total Credits		15			

SPRING

ENGL 101	Academic Writing II	3			
Mathematics Elective : MATH 122 or higher		3			
Restricted CAPS Electives (Choose 3) ⁴ OR DRAF 118 Architectural Drafting II		3			
Technical Elective ²		3			
Technical Elective ²		3			
Total Credits		15			

SECOND YEAR

FALL

ENGL 103	Report Writing	3			
MATH 200	Statistics	3			
Restricted Lab Science Elective ⁵		3			
Technical Elective ²		3			
Technical Elective ²		3			
Total Credits		15			

SPRING

ENGL 201 OR ENGL 204 OR ENGL 210	Public Speaking OR Interpersonal Communication OR Intercultural Communication	3			
ENVS 102	Technology & the Environment	3			
Humanities Elective ⁶		3			
Restricted Lab Science Elective ⁵		3			
Technical Elective ²		3			
Total Credits		15			

Minimum Credits Required for Graduation: 60 A cumulative GPA of at least 2.0 is required for conferral of degree.

¹ A "C" or better grade is required in ENGL 100. A student exempted from ENGL 100 must substitute a three-credit liberal arts elective, which should be selected in consultation with the student's advisor.

² Technical Electives: Select from BIOL, CHEM, CIS, CONT, CSCI, ELEC, ENSC, ENVT, ENVS (except ENVS 105, 107, 108), MATH (138 or higher), or PHSC. Choose courses appropriate to career goals in consultation with advisor.

³ Social Science Elective: Select in consultation with student's advisor.

⁴ Restricted CAPS Electives: Select three courses from CAPS 111, 121, 123, 131, 133, 141, or 152.

⁵ Lab Science Elective: Choose from BIOL, CHEM, CONT 209, ENVS 101, GEOL, METR, or PHSC.

⁶ Humanities Elective: World Languages elective or ENVS105 recommended.

Biology, A.S.

Fall 2023

Student's Name:

Advisor's Name:

Student may need to take the following courses:

- ENGL098 – Accelerated Writing Skills for ENGL100
- RDNG 116 - College Reading & Study Skills
- BIOL 101 – Principles of Biology I

- MATH 120 - College Algebra
- MATH 020 – Skills & Support for College Algebra
- CHEM 101 – Principles of Chemistry I

Course Requirement	Course Title	Credits	Min. Grade	Grade Earned T - Transfer	Semester Completed
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FIRST YEAR

FALL

BIOL 104	General Biology I	4	C		
CHEM 107	General Chemistry I	4	C		
ENGL 100	Academic Writing I ¹	3	C		
BIOT 101 OR FSS 138	Intro to Biotechnology OR Freshman Seminar Math/Science	1			
BIOT 102	Introduction to Biotechniques	1			
SUNY GEN ED Social Sciences Elective		3			
Total Credits		16			

SPRING

BIOL 105	General Biology II	4	C		
CHEM 108	General Chemistry II	4	C		
ENGL 101	Academic Writing II	3			
MATH 138	Precalculus	4	C		
Total Credits		15			

SECOND YEAR

FALL

CHEM 205	Organic Chemistry I	4			
BIOL 205 AND 206 OR BIOL 211	General Genetics and Molecular Genetic Techniques OR Ecology	4			
MATH 200 OR MATH 201	Statistics OR Calculus I	3			
Restricted Elective ²		3			
Total Credits		14			

SPRING

ENGL 201 OR ENGL 204 OR ENGL 210	Public Speaking OR Interpersonal Communication OR Intercultural Communication	3			
ENGL102	Approaches to Literature	3			
SUNY GEN ED Restricted Elective ³		3			
Restricted Elective ²		3			
Unrestricted Elective		3			
Total Credits		15			

Minimum Credits Required for Graduation: 60 A cumulative GPA of at least 2.0 is required for conferral of degree.

¹ A student exempted from ENGL 100 must substitute a three-credit unrestricted elective. ENGL103 is strongly recommended. The course should be selected in consultation with the student's advisor.

² Select from BIOL 201; BIOL 202; BIOL 205 and 206; BIOL 211; BIOL 216; BIOL 220 and 221; BIOT 295; CHEM 206; MATH 200; MATH 201; MATH 202; PHSC 211; PHSC 212; PSYC 103; or SOCI 101. Courses should be selected in consultation with the student's advisor and should be based on requirements at the intended four-year transfer institution.

³ Select one course from U.S. History & Civic Engagement; World History & Global Awareness; The Arts; or World Languages

Biotechnology, Certificate

Fall 2023

Student's Name:

Advisor's Name:

Student may need to take the following courses:

- ENGL098 – Accelerated Writing Skills for ENGL100
- ENGL 100 – Academic Writing I
- ENGL 101 – Academic Writing II

- MATH 020 – Skills & Support for College Algebra

- RDNG 116 - College Reading and Study Skills

Course Requirement	Course Title	Credits	Min. Grade	Grade Earned T - Transfer	Semester Completed
FALL					
BIOL 101 OR BIOL 104	Principles of Biology I OR General Biology I	3	C		
BIOL 206	Molecular Genetic Techniques	1			
BIOT 101 OR FSS 138	Introduction to Biotechnology OR Freshman Seminar - Math/Science	1			
CHEM 101 OR CHEM 107	Principles of Chemistry I OR General Chemistry I	4			
Restricted MATH Elective: MATH 120 or higher		3			
Total Credits		12			
SPRING					
BIOL 112 OR BIOL 216	Essentials of Medical Microbiology OR General Microbiology	3	C		
BIOL 221	Cell Culture Techniques	1			
BIOT 295	Biotechnology Seminar	3			
CAPS 121 OR CAPS 123	Introduction to Spreadsheets OR Advanced Spreadsheets	1			
CHEM 102 OR CHEM 108	Principles of Chemistry II OR General Chemistry II	4			
Total Credits		12			

Minimum Credits Required for Graduation: 24 A cumulative GPA of at least 2.0 is required for conferral of degree.

Note: While ENGL 100 and ENGL 101 - *Academic Writing I and II* - and RDNG 116 *College Reading and Study Skills* are not required for the Certificate, they may be co-/pre-requisites for one or more of the program courses.

Broadcast Production - Radio Concentration, A.A.S.

Fall 2023

Student's Name:

Advisor's Name:

Student may need to take the following courses:

ENGL 098 – Accelerated Writing Skills for ENGL 100

RDNG 116 - College Reading and Study Skills

MATH 017 or 020 or 029 – Skills and Support Co-requisite course

Course Requirement	Course Title	Credits	Min. Grade	Grade Earned T - Transfer	Semester Completed
FIRST YEAR					
FALL					
COMM 100	Creating Online Media	3			
COMM 101	Mass Media	3			
COMM 110	Aesthetics/Techniques of Video & Film Editing	1			
COMM 127	Audio Production I	3			
COMM 135	Recording Technology I	3			
ENGL 100	Academic Writing I*	3	C		
FSS 160	Freshman Seminar- Communication & Media Arts	1			
Total Credits		17			
SPRING					
COMM 105	Careers in Audio/Music	1			
COMM 227	Audio Production II	3			
COMM 235	Recording Technology II	3			
ENGL 101	Academic Writing II	3			
MATH Elective		3			
PSYC 103 OR SOCI 101	Introduction to Psychology OR Introduction to Sociology	3			
Total Credits		16			
SECOND YEAR					
FALL					
COMM 170	Broadcast Copywriting	3			
COMM 230	Broadcast Communication Skills	3			
ENGL 201	Public Speaking	3			
Humanities Elective		3			
Restricted Program Elective**		3			
Total Credits		15			
SPRING					
COMM 160	Media Writing	3			
COMM 225	Communication Law & Ethics	3			
COMM 262	Portfolio Preparation - Communication	1			
Lab Science Elective		3			
Restricted Program Elective**		3			
Total Credits		13			

Minimum Credits Required for Graduation: 61 A cumulative GPA of at least 2.0 is required for conferral of degree.

A "C" or better grade is required in ENGL 100.

* A student exempted from ENGL 100 must substitute a three-credit liberal arts elective. The course should be selected in consultation with the student's advisor.

** Restricted Program Electives (two courses): Select from Liberal Arts, Business, or Communication areas. Program advisor approval is required. ENGL 237 is recommended for students who wish to develop strengths in print and/or online writing.

Broadcast Production - Television Concentration, A.A.S. Fall 2023

Student's Name:	Advisor's Name:
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Student may need to take the following courses:	<input type="checkbox"/> ENGL098 – Accelerated Writing Skills for ENGL100 <input type="checkbox"/> RDNG 116 - College Reading and Study Skills
	<input type="checkbox"/> MATH 017 or 020 or 029 – Skills and Support Co-requisite course

Course Requirement	Course Title	Credits	Min. Grade	Grade Earned T - Transfer	Semester Completed
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FIRST YEAR

FALL

COMM 101	Mass Media	3			
COMM 110	Aesthetics/Techniques of Video & Film Editing	1			
COMM 111	Foundations of Digital Editing	1			
COMM 112	Foundations of Motion Graphics	1			
COMM 120	Broadcast Operations	3			
COMM 127	Audio Production I	3			
ENGL 100	Academic Writing I*	3	C		
FSS 160	Freshman Seminar-Communication & Media Arts	1			
Total Credits		16			

SPRING

ART 104 OR ART 106 OR ART 111	History of Photography and Video OR Introduction to Photojournalism OR Photography I	3			
COMM 140	Introduction to Field Production	3			
COMM 210	Production & Direction	3			
ENGL 101	Academic Writing II	3			
MATH Elective		3			
Total Credits		15			

SECOND YEAR

FALL

COMM 170	Broadcast Copywriting	3			
COMM 245	Professional Video Editing & Post Production	3			
ENGL 201	Public Speaking	3			
Humanities Elective		3			
Restricted Program Elective**		3			
Total Credits		15			

SPRING

COMM 145	DVD Authoring	1			
COMM 225	Communication Law & Ethics	3			
COMM 262	Portfolio Preparation - Communication	1			
COMM 290	Television News Production	3			
PSYC 103 OR SOC 101	Introduction to Psychology OR Introduction to Sociology	3			
Lab Science Elective		3			
Total Credits		14			

Minimum Credits Required for Graduation: 60 A cumulative GPA of at least 2.0 is required for conferral of degree.

A "C" or better grade is required in ENGL 100.
 * A student exempted from ENGL 100 must substitute a three-credit liberal arts elective. The course should be selected in consultation with the student's advisor.
 ** Restricted Program Elective: Select from Liberal Arts, Business, or Communication areas. Program advisor approval is required. ENGL 237 is recommended for students who wish to develop strengths in print and/or online writing.

Notes:

Business Administration, A.A.S.

Fall 2023

Student's Name:	Advisor's Name:
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Student may need to take the following courses:	<input type="checkbox"/> ENGL098 – Accelerated Writing Skills for ENGL100 <input type="checkbox"/> RDNG 116 - College Reading and Study Skill	<input type="checkbox"/> MATH 017 or 020 or 029 – Skills and Support Co-requisite course
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Course Requirement	Course Title	Credits	Min. Grade	Grade Earned T - Transfer	Semester Completed
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FIRST YEAR

FALL

BUAD 106	Foundations of Business	3	C		
CAPS 111	Introduction to Word Processing	1			
CAPS 121	Introduction to Spreadsheets	1			
CAPS 131	Introduction to Databases	1			
ENGL 100	Academic Writing I*	3	C		
Humanities Elective		3			
MATH Elective		3			
Total Credits		15			

SPRING

ACCT 101	Financial Accounting	4			
BUAD 204	Principles of Marketing	3	C		
BUAD 208	Principles of Management	3	C		
ENGL 101	Academic Writing II	3			
BUAD Elective**		3	C		
Total Credits		16			

SECOND YEAR

FALL

ACCT 102	Managerial Accounting	4			
BUAD 201	Business Law I	3	C		
BUAD 203	Business Communications	3	C		
ECON 120	Principles of Microeconomics	3			
BUAD Elective**		3	C		
Total Credits		16			

SPRING

BUAD 290	Strategic Management	3	C		
BUAD Elective**		3	C		
BUAD Elective**		3	C		
ENGL 201 OR ENGL 204	Public Speaking OR Interpersonal Communication	3			
Science Elective		3			
Total Credits		15			

Minimum Credits Required for Graduation: 62 A cumulative GPA of at least 2.0 is required for conferral of degree.

A "C" or better grade is required in ENGL 100 and all Business Administration (BUAD) courses.

* A student exempted from ENGL 100 must substitute a three-credit liberal arts elective. The course should be selected in consultation with the student's advisor.

** SOCE 205 Organizational Behavior may be substituted for one of the BUAD Electives.

Business Administration, A.S.

Fall 2023

Student's Name:	Advisor's Name:
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Student may need to take the following courses:	<input type="checkbox"/> ENGL 098 – Accelerated Writing Skills for ENGL 100	<input type="checkbox"/> RDNG 116 - College Reading and Study Skills <input type="checkbox"/> MATH 020 - Skills & Support for College Algebra
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Course Requirement	Course Title	Credits	Min. Grade	Grade Earned T - Transfer	Semester Completed
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FIRST YEAR

FALL

ACCT 101	Financial Accounting	4			
CAPS 111	Introduction to Word Processing	1			
CAPS 121	Introduction to Spreadsheets	1			
CAPS 131	Introduction to Databases	1			
ENGL 100	Academic Writing I ¹	3	C		
MATH 120 OR MATH 138 OR MATH 201	College Algebra OR Precalculus OR Calculus I	4			
Total Credits		14			

SPRING

ACCT 102	Managerial Accounting	4			
BUAD 111	International Business	3			
ENGL 101	Academic Writing II	3			
SUNY GEN ED Restricted Elective ²		3			
Unrestricted Elective		3			
Total Credits		16			

SECOND YEAR

FALL

BUAD 201	Business Law I	3			
ECON 120	Principles of Microeconomics	3			
ENGL 102	Approaches to Literature	3			
MATH 200	Statistics	3			
ACCT, BUAD, OR Liberal Arts Elective ³		3			
Total Credits		15			

SPRING

ECON 121	Principles of Macroeconomics	3			
ENGL 201 OR ENGL 204 OR ENGL 210	Public Speaking OR Interpersonal Communication OR Intercultural Communication ⁴	3			
ACCT, BUAD, OR Liberal Arts Elective ³		3			
SUNY GEN ED Natural Sciences Elective ⁵		3			
SUNY GEN ED Restricted Elective**		3			
Total Credits		15			

Minimum Credits Required for Graduation: 60 A cumulative GPA of at least 2.0 is required for conferral of degree.

¹ A student exempted from ENGL 100 must substitute a three-credit liberal arts elective. The course should be selected in consultation with the student's advisor.

² Select courses that satisfy two of the following SUNY GEN ED areas: U.S. History & Civic Engagement, World History & Global Awareness, The Arts, or World Languages.

³ ACCT, BUAD, **OR** Liberal Arts Electives: Students should select courses in consultation with their advisor based on transfer plans.

⁴ ENGL 201 **OR** ENGL 204 **OR** ENGL 210: ENGL 201 is recommended.

⁵ SUNY GEN ED Natural Sciences Elective: A lab science is recommended.

Business Management Certificate	Fall 2023
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Student's Name:	Advisor's Name:
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Student may need to take the following courses:	<input type="checkbox"/> ENGL098 – Accelerated Writing Skills for ENGL100 <input type="checkbox"/> ENGL100 - Academic Writing I	<input type="checkbox"/> ENGL101 – Academic Writing II <input type="checkbox"/> RDNG 116 - College Reading and Study Skills
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Course Requirement	Course Title	Credits	Min. Grade	Grade Earned T - Transfer	Semester Completed
ACCT 101	Financial Accounting	4			
ACCT 102	Managerial Accounting	4			
BUAD 103	Entrepreneurship I	3			
BUAD 104 OR BUAD 109	Business Mathematics OR Personal Money Management	3			
BUAD 106	Foundations of Business	3			
BUAD 201	Business Law I	3			
BUAD 203	Business Communications	3			
BUAD 204	Principles of Marketing	3			
BUAD 208	Principles of Management	3			
CAPS 111	Introduction To Word Processing	1			
CAPS 121	Introduction To Spreadsheets	1			
CAPS 131	Introduction To Databases	1			
ECON 101 OR ECON 120	Introduction to Economics OR Principles of Microeconomics	3			

Minimum Credits Required for Graduation: 35 A cumulative GPA of at least 2.0 is required for conferral of certificate.

Note: While ENGL 100 and ENGL 101 are not required courses for the Certificate, they may be prerequisites for one or more of the program courses.

Chemical Dependency Counseling, A.A.S.	Fall 2023
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Student's Name:	Advisor's Name:
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Student may need to take the following courses:	<input type="checkbox"/> ENGL098 – Accelerated Writing Skills for ENGL 100 <input type="checkbox"/> RDNG 116 - College Reading and Study Skills	<input type="checkbox"/> MATH 017 or 020 or 029 – Skills and Support Co-requisite course
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Course Requirement	Course Title	Credits	Min. Grade	Grade Earned T - Transfer	Semester Completed
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FIRST YEAR					
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FALL					
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ENGL 100	Academic Writing I ¹	3	C		
HLTH 207	Drug Studies	3	C		
HLTH 208	Alcohol and Alcoholism	3	C		
PSYC 103	Introduction to Psychology	3			
Unrestricted Elective ²		3			

Total Credits	15
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SPRING					
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CDSC 101	Intro to Chem. Dependency Counseling	4	C		
ENGL 101	Academic Writing II	3			
PSYC 209	Abnormal Psychology	3			
SOCI 101	Introduction to Sociology	3			
MATH Elective ³		3			

Total Credits	16
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SECOND YEAR					
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FALL					
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CDSC 201	Counseling Individuals: Theory & Practice	3	C		
CDSC 232	Chemical Dependency Counseling Field Work	4	C		
ENGL 102	Approaches to Literature	3			
PSYC 207 OR PSYC 208	Adolescent Psychology OR Adult Psychology	3			
Restricted BIOL Elective ⁴		3			

Total Credits	16
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SPRING					
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CDSC 210	Group Counseling: Theory & Practice	3	C		
CDSC 225	Counseling Families & Significant Others: Theory & Practice	3	C		
ENGL 201 OR ENGL 204 OR ENGL 210 ⁵	Public Speaking OR Interpersonal Communication OR Intercultural Communication ⁴	3			
Liberal Arts Elective ⁶		3			
Unrestricted Elective ²		3			

Total Credits	15
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Minimum Credits Required for Graduation: 62 A cumulative GPA of at least 2.0 is required for conferral of the degree.

NOTE: A C or better grade is required in ENGL 100, HLTH 207 and 208, and all CDSC courses.

¹ A student exempted from ENGL 100 must substitute a three-credit unrestricted elective. The course should be selected in consultation with the student's advisor.

² Unrestricted Elective: Students pursuing the Credentialed Prevention Specialist (CPS) certification must complete CDSC 103 and CDSC 110.

³ MATH 200 is recommended for students planning to transfer.

⁴ Restricted BIOL Elective: Choose from BIOL 100, 101, or 114. Students planning to transfer should select BIOL 101.

⁵ Students planning to transfer should choose ENGL 201.

⁶ Liberal Arts Elective: Students planning to transfer should select BIOL 102.

Chemical Dependency Counseling, Certificate

Fall 2023

Student's Name:

Advisor's Name:

Student may need to take the following courses:

- ENGL098 – Accelerated Writing Skills for ENGL100
- ENGL 100 - Academic Writing I

- ENGL 101 - Academic Writing II
- RDNG 116 - College Reading and Study Skills

Course Requirement	Course Title	Credits	Min. Grade	Grade Earned T - Transfer	Semester Completed
CDSC 101	Intro. to Chem. Dependency Counseling	4	C		
CDSC 110	Clinical Supervision Foundations II	1	C		
CDSC 201	Counseling Individuals: Theory & Practice	3	C		
CDSC 210	Group Counseling: Theory & Practice	3	C		
CDSC 103 OR CDSC 225 ¹	Introduction to Prevention OR Counseling Families & Significant Others: Theory and Practice	3	C		
CDSC 232	Chemical Dependency Counseling Field Work	4	C		
HLTH 207	Drug Studies	3	C		
HLTH 208	Alcohol and Alcoholism	3	C		
PSYC 103	Introduction to Psychology	3			

Minimum Credits Required for Graduation: 27 A cumulative GPA of at least 2.0 is required for conferral of the certificate.

Note: While ENGL 100 and ENGL 101, Academic Writing I and II, are not required courses for this Certificate, they may be prerequisites for one or more of the program courses.

Note: A C or better grade is required in HLTH 207 and HLTH 208 and in all CDSC courses.

¹Select CDSC 103 only if pursuing the Credentialed Prevention Specialist (CPS) certification.

Communication & Media Arts, A.S. - Broadcast Journalism

Fall 2023

Student's Name:	Advisor's Name:
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A student may need to take the following courses:	<input type="checkbox"/> ENGL 098 – Accelerated Writing Skills for ENGL 100 <input type="checkbox"/> RDNG 116 - College Reading and Study Skills	<input type="checkbox"/> MATH 029 – Skills & Support for Statistics
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Course Requirement	Course Title	Credits	Min. Grade	Grade Earned T - Transfer	Semester Completed
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FIRST YEAR

FALL

COMM 100	Creating Online Media	3			
COMM 101	Mass Media	3			
COMM 120	Broadcast Operations	3			
COMM 127	Audio Production I	3			
ENGL 100	Academic Writing I ¹	3	C		
FSS 160	Freshman Seminar - Communication & Media	1			

Total Credits **16**

SPRING

COMM 140	Introduction to Field Production	3			
COMM 160	Media Writing	3			
COMM 225	Communication Law & Ethics	3			
ENGL 101	Academic Writing II	3			
ENGL 237	Journalism	3			

Total Credits **15**

SECOND YEAR

FALL

ANTH 202	Cultural Anthropology	3			
ENGL 102	Approaches to Literature	3			
MATH 200	Statistics	3			
PSYC 103	Introduction to Psychology	3			
SUNY GEN ED Natural Sciences Elective		3			

Total Credits **15**

SPRING

COMM 262	Portfolio Preparation – Communication	1			
ENGL 201	Public Speaking	3			
HSTY 116, 117, 201 OR 202		3			
SOCI 101	Introduction to Sociology	3			
SUNY GEN ED Elective		3			
SUNY GEN ED Restricted The Arts Elective ³		3			

Total Credits **16**

Minimum Credits Required for Graduation: 62 **A cumulative GPA of at least 2.0 is required for conferral of degree.**

A "C" or better grade is required in ENGL 100.

¹ A student exempted from ENGL 100 must substitute a three-credit SUNY GEN ED approved course. The course should be selected in consultation with the student's advisor.

² SUNY GEN ED Natural Sciences Elective: A lab science is recommended.

³ Select from: ART 101, ART 102, ART 111, ENGL 200, **or** MUSI 101.

Computer Information Systems, A.A.S. Fall 2023

Student's Name:	Advisor's Name:
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Student may need to take the following courses:	<input type="checkbox"/> ENGL098 – Accelerated Writing Skills for ENGL100 <input type="checkbox"/> RDNG 116 - College Reading and Study Skills	<input type="checkbox"/> MATH 020 – Skills & Support for College Algebra
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Course Requirement	Course Title	Credits	Min. Grade	Grade Earned T - Transfer	Semester Completed
FIRST YEAR					
FALL					
BUAD 106	Foundations of Business	3			
CAPS 121	Introduction To Spreadsheets	1			
CAPS 123	Advanced Spreadsheets	1			
CAPS 152	Web Page Design	1			
CIS 108	Intro to Computer Information Systems	3			
ENGL 100	Academic Writing I ¹	3	C		
SUNY GEN ED Social Sciences Elective		3			
Total Credits		15			
SPRING					
CAPS 131	Introduction to Databases	1			
CAPS 133	Advanced Databases	1			
CIS 132	Network Design	3			
CIS 213	Programming in C++	3			
CIS 214	Systems Analysis & Design	3			
ENGL 101	Academic Writing II	3			
Restricted SUNY GEN ED Mathematics Elective: MATH 120 or higher		3			
Total Credits		17			
SECOND YEAR					
FALL					
CIS 215	Operating Systems	3			
CIS 220	Database Concepts	3			
CIS 224	Fundamentals of Security	3			
ENGL 201 OR ENGL 204 OR ENGL 210	Public Speaking OR Interpersonal Communication OR Intercultural Communication	3			
SUNY GEN ED Natural Sciences Elective		3			
Total Credits		15			
SPRING					
BUAD 203	Business Communications	3			
CIS 225 OR CSCI 165	JAVA OR Computer Science II	3			
CIS 228	Server Configuration & Administration	3			
CIS 230	Computer Information Systems Internship	3			
Humanities Elective		3			
Total Credits		15			

Minimum Credits Required for Graduation: 62 A cumulative GPA of at least 2.0 is required for conferral of degree.

¹ A student exempted from ENGL 100 must substitute a three credit liberal arts elective. The course should be selected in consultation with the student's advisor.

Computer Science, A.S.			Fall 2023		
Student's Name:			Advisor's Name:		
Student may need to take the following courses:	<input type="checkbox"/> ENGL098 – Accelerated Writing Skills for ENGL100		<input type="checkbox"/> MATH 120 - College Algebra		
	<input type="checkbox"/> RDNG 116 - College Reading and Study Skills		<input type="checkbox"/> MATH 020 - Skills & Support for College Algebra		
Course Requirement	Course Title	Credits	Min. Grade	Grade Earned T - Transfer	Semester Completed
FIRST YEAR					
FALL					
CAPS 131	Introduction to Databases	1			
CAPS 152	Web Page Design	1			
CSCI 160 OR CIS 108	Computer Science I OR Introduction to Computer Information Systems	3			
ENGL 100	Academic Writing I ¹	3	C		
MATH 138	Precalculus ²	4	C		
MATH 200	Statistics	3			
Total Credits		15			
SPRING					
CSCI 165	Computer Science II	3			
ENGL 101	Academic Writing II	3			
MATH 216	Discrete Mathematics	4			
SUNY GEN ED Restricted Elective ³		3			
SUNY GEN ED Social Sciences Elective		3			
Total Credits		16			
SECOND YEAR					
FALL					
CIS 220	Database Concepts	3			
CSCI 205	Computer Science III - Data Structures	3			
ENGL 102	Approaches to Literature	3			
MATH 201	Calculus I	4	C		
SUNY GEN ED Lab Science Elective		3			
Total Credits		16			
SPRING					
CSCI 210	Computer Architecture and Organization	3			
ENGL 201 OR ENGL 204 OR ENGL 210	Public Speaking OR Interpersonal Communication OR Intercultural Communication	3			
MATH 202	Calculus II	4			
Lab Science Elective		3			
SUNY GEN ED Restricted Elective ³		3			
Total Credits		16			
Minimum Credits Required for Graduation: 63 A cumulative GPA of at least 2.0 is required for conferral of degree.					
¹ A student exempted from ENGL 100 must substitute a three-credit unrestricted elective. The course should be selected in consultation with the student's advisor.					
² MATH course placement depends on student background. If exempted from MATH 138, the student must complete another course which should be selected in consultation with his/her advisor.					
³ Select from approved courses for two of the following SUNY GEN ED areas: U.S. History & Civic Engagement, World History & Global Awareness, The Arts, or World Languages.					
Note: A "C" or better grade is required in ENGL 100, MATH 138, and MATH 201.					
NOTES:					

Computer Science, A.S. – Engineering

Fall 2023

Student's Name:

Advisor's Name:

Student may need to take the following courses:

- ENGL098 – Accelerated Writing Skills for ENGL100
- RDNG 116 - College Reading and Study Skills

- MATH 120 - College Algebra
- MATH 020 – Skills & Support for College Algebra
- MATH 138 - Precalculus

Course Requirement	Course Title	Credits	Min. Grade	Grade Earned T - Transfer	Semester Completed
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FIRST YEAR

FALL

CAPS 131	Introduction to Databases	1			
CSCI 160 OR CIS 108	Computer Science I OR Introduction to Computer Info Systems	3			
ENGL 100	Academic Writing I ¹	3	C		
MATH 200	Statistics	3			
MATH 201	Calculus I	4	C		
Total Credits		14			

SPRING

CSCI 165	Computer Science II	3			
ENGL 101	Academic Writing II	3			
MATH 216	Discrete Mathematics	4			
MATH 202	Calculus II	4	C		
PHSC 211	Physics I (Mechanics and Heat)	4			
Total Credits		18			

SECOND YEAR

FALL

CIS 220	Database Concepts	3			
CSCI 205	Computer Science III - Data Structures	3			
ENGL 102	Approaches to Literature	3			
MATH 203	Calculus III	4			
PHSC 212	Physics II (Electricity & Magnetism)	4			
Total Credits		17			

SPRING

CSCI 210	Computer Architecture & Organization	3			
ENGL 201 OR ENGL 204 OR ENGL 210	Public Speaking OR Interpersonal Communication OR Intercultural Communication	3			
SUNY GEN ED Restricted Elective ²		3			
SUNY GEN ED Restricted Elective ²		3			
SUNY GEN ED Social Sciences Elective		3			
Total Credits		15			

Minimum Credits Required for Graduation: 64 A cumulative GPA of at least 2.0 is required for conferral of degree.

¹ A student exempted from ENGL 100 must substitute a three-credit unrestricted elective. MATH 206 is strongly recommended. (A "C" or better grade in MATH 203, or a "B" or better grade in MATH 202 is a prerequisite for MATH 206.)

² Select from approved courses for two of the following SUNY GEN ED areas: U.S. History & Civic Engagement, World History & Global Awareness, The Arts, or World Languages.

A "C" or better grade is required in ENGL 100, MATH 201, and MATH 202.

Computer Support Specialist, A.A.S.

Fall 2023

Student's Name:

Advisor's Name:

Student may need to take the following courses:

- ENGL098 – Accelerated Writing Skills for ENGL100
- RDNG 116 - College Reading and Study Skills

- MATH Skills and Support Co-requisite course

Course Requirement	Course Title	Credits	Min. Grade	Grade Earned T - Transfer	Semester Completed
FIRST YEAR					
FALL					
CAPS 111	Introduction to Word Processing	1			
CAPS 121	Introduction to Spreadsheets	1			
CAPS 123	Advanced Spreadsheets	1			
CIS 108	Intro to Computer Information Systems	3			
CSS 112	Hardware Repair & Maintenance	3			
ENGL 100	Academic Writing I*	3	C		
SUNY GEN ED Mathematics Elective		3			
Total Credits		15			
SPRING					
BUAD 106	Foundations of Business	3			
CAPS 131	Introduction to Databases	1			
CAPS 133	Advanced Databases	1			
CAPS 152	Web Page Design	1			
CIS 132	Network Design	3			
CIS 214	Systems Analysis and Design	3			
ENGL 101	Academic Writing II	3			
Total Credits		15			
SECOND YEAR					
FALL					
BUAD 203	Business Communications	3			
CIS 215	Operating Systems	3			
CIS 220	Database Concepts	3			
CSS 212	Help Desk and User Support	3			
ENGL 103	Report Writing	3			
Total Credits		15			
SPRING					
CSS 240	Computer Support Specialist Internship	3			
ENGL 201 OR ENGL 204 OR ENGL 210	Public Speaking OR Interpersonal Communication OR Intercultural Communication	3			
SUNY GEN ED Natural Sciences Elective		3			
SUNY GEN ED Social Sciences Elective		3			
Unrestricted Elective		3			
Total Credits		15			

Minimum Credits Required for Graduation: 60 A cumulative GPA of at least 2.0 is required for conferral of degree.

* A student exempted from ENGL 100 must substitute a three-credit liberal arts elective. The course should be selected in consultation with the student's advisor.

Student's Name:

Advisor's Name:

- Student may need to take the following courses:**
- ENGL 098 – Accelerated Writing Skills for ENGL100
 - RDNG 116 - College Reading and Study Skills

- MATH 022 – Skills & Support for Technical Mathematics

Course Requirement	Course Title	Credits	Min. Grade	Grade Earned T - Transfer	Semester Completed
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FIRST YEAR

FALL

CONT 107	Construction Materials	3			
DRAF 117	Architectural Drafting I	3			
ENGL 100	Academic Writing I ¹	3	C		
Social Sciences Elective ²		3			
Unrestricted Elective ³		3			

Total Credits 15

SPRING

CAPS 121	Introduction to Spreadsheets	1			
CAPS 123	Advanced Spreadsheets	1			
CAPS 131	Introduction to Databases	1			
CONT 115	Construction Estimating & Planning	2			
CONT 216	Materials Testing	2			
DRAF 118	Architectural Drafting II	3			
ENGL 103	Report Writing	3			
MATH 122	Technical Mathematics	3			

Total Credits 16

SECOND YEAR

FALL

BUAD 103 OR BUAD 201	Entrepreneurship I OR Business Law I	3			
CONT 202	Surveying I	3			
CONT 209	Soil Mechanics	3			
ENGL 101	Academic Writing II	3			
ENVS 102	Technology & the Environment	3			

Total Credits 15

SPRING

CONT 208	Construction Management and Regulation	3			
CONT 210	Structural Design	4			
ENGL 201 OR ENGL 204 OR ENGL 210	Public Speaking OR Interpersonal Communication OR Intercultural Communication	3			
Humanities Elective		3			
Restricted Elective: ACCT 101, ART 118, CONT 203, CONT 260, ENVS 101, GIS 110, MATH 138, OR MATH 200		3			

Total Credits 16

Credits Required for Graduation: 62 A cumulative GPA of at least 2.0 is required for conferral of degree.

¹ A student exempted from ENGL 100 must substitute a three-credit liberal arts elective. This course should be selected in consultation with the student's advisor.

² Social Sciences Elective: GEOG 130 recommended.

³ Unrestricted Elective: CONT 104 recommended.

SEE PAGE 2 for course selections for the following concentration options: Architectural Technology; Geotechnical Technology; Management and Supervision; Surveying

CONCENTRATION RECOMMENDED COURSE CHOICE CHART

CONCENTRATION	Social Science Elective	Unrestricted Elective	Humanities Elective	Restricted Elective
Architectural Technology	GEOG 130	ART 117	ART 104	ART 118
Geotechnical Technology	GEOG 130	CONT 104	ENVS105	CONT 260
Management/Supervision	GEOG 130	CONT 104	ENVS105	ACCT101
Surveying	GEOG 130	GIS 110	ENVS105	CONT 203

Construction and Environmental Technology, Certificate

Fall 2023

Student's Name:	Advisor's Name:
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Student may need to take the following courses:	<input type="checkbox"/> ENGL098 - Accelerated Writing Skills for ENGL100 <input type="checkbox"/> ENGL 100 - Academic Writing I <input type="checkbox"/> ENGL 101 - Academic Writing II <input type="checkbox"/> ENGL 103 - Report Writing	<input type="checkbox"/> RDNG 116 - College Reading and Study Skills <input type="checkbox"/> MATH 020 - Skills & Support for College Algebra <input type="checkbox"/> MATH 120 - College Algebra <input type="checkbox"/> MATH 022 – Skills & Support for Technical Math <input type="checkbox"/> MATH 122 - Technical Mathematics
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Course Requirement	Course Title	Credits	Min. Grade	Grade Earned T - Transfer	Semester Completed
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Required Courses:					
CONT 107	Construction Materials	3			
CONT 115	Construction Estimating & Planning	2			
CONT 202	Surveying I	3			
CONT 203 OR CONT 260	Surveying II OR Hydraulics & Hydrology	3			
CONT 208	Construction Management & Regulation	3			
CONT 209	Soil Mechanics	3			
CONT 210	Structural Design	4			
CONT 216	Materials Testing	2			
DRAF 117	Architectural Drafting I	3			
DRAF 118	Architectural Drafting II	3			
ENVS 102	Technology and the Environment	3			

Minimum Credits Required for Graduation: 32 A cumulative GPA of at least 2.0 is required for conferral of certificate.

Note: While ENGL 100 and ENGL 101, Academic Writing I and II, ENGL 103, Report Writing, RDNG 116, College Reading and Study Skills, and MATH 120, College Algebra, or MATH 122, Technical Mathematics, are not required courses for the certificate, they may be prerequisites for one or more of the program courses.

NOTES:

Creative Writing, Certificate - Prose and Poetry Concentration

Fall 2023

Student's Name:

Advisor's Name:

Student may need to take the following courses:

- ENGL098 - Accelerated Writing Skills for ENGL100
- ENGL 100 – Academic Writing I

- RDNG 116 - College Reading and Study Skills

Course Requirement	Course Title	Credits	Min. Grade	Grade Earned T - Transfer	Semester Completed
First Semester					
ENGL 101	Academic Writing II ¹	3			
ENGL 102	Approaches to Literature ¹	3			
ENGL 227	Fundamentals of Creative Writing	3			
ENGL 261	Visiting Writer Series	1			
Restricted Elective ²		1			
Unrestricted Elective		3			
Total Credits		14			
Second Semester					
ENGL 201	Public Speaking	3			
ENGL 215	Short Fiction	3			
ENGL 229	Introduction to Poetry	3			
ENGL 212 OR ENGL 258 OR ENGL 262	Fiction Writing OR Creative Nonfiction Writing OR Poetry Writing	3			
Restricted Elective ²		1			
Unrestricted Elective		3			
Total Credits		16			
Minimum Credits Required for Graduation: 30 A cumulative GPA of at least 2.0 is required for conferral of certificate.					
Note: While ENGL 100 and RDNG 116 are not required courses for the Certificate, they may be prerequisites for one or more of the program courses.					
¹ Creative Writing majors have permission to concurrently enroll in ENGL 101 and ENGL 102. ENGL 100, if required, must be completed with a minimum grade of C before enrolling in ENGL 101.					
² Select from ENGL 108, ENGL 260, ENGL 271, or ENGL 275 in consultation with the student's advisor.					

Creative Writing, Certificate - Screenwriting Concentration

Fall 2023

Student's Name:

Advisor's Name:

Student may need to take the following courses:

- ENGL098 - Accelerated Writing Skills for ENGL100
- ENGL 100 - Academic Writing I

- RDNG 116 - College Reading and Study Skills

Course Requirement	Course Title	Credits	Min. Grade	Grade Earned T - Transfer	Semester Completed
First Semester					
ENGL 101	Academic Writing II ¹	3			
ENGL 102	Approaches to Literature ¹	3			
ENGL 135	Short Narrative Film Writing	1			
ENGL 200	Screenwriting	3			
ENGL 274	Marketing the Screenplay	1			
Unrestricted Elective ²		3			
Total Credits		14			
Second Semester					
ENGL 201 OR ENGL 204	Public Speaking OR Interpersonal Communication	3			
ENGL 216	Advanced Screenwriting	3			
ENGL 233	Film Analysis	3			
ENGL 255 OR ENGL Elective	Writing Television Drama & Comedy OR ENGL Elective	3			
Unrestricted Elective		3			
Total Credits		15			

Minimum Credits Required for Graduation: 29 A cumulative GPA of at least 2.0 is required for conferral of certificate.

Note: While ENGL 100 and RDNG 116 are not required courses for the Certificate, they may be prerequisites for one or more of the program courses.

¹ Creative Writing majors have permission to concurrently enroll in ENGL 101 and ENGL 102. ENGL 100, if required, must be completed with a C or better grade before enrolling in ENGL 101.

² Unrestricted Elective: Students interested in study abroad should take ENGL134 *Transformative Travel Writing* for this elective, and the connected Learning Community course can fulfill the other unrestricted elective.

Creative Writing, A.A. - Prose, Poetry, and Drama Concentration

Fall 2023

Student's Name:		Advisor's Name:			
Student may need to take the following courses:	<input type="checkbox"/> ENGL098 - Accelerated Writing Skills for ENGL100 <input type="checkbox"/> RDNG 116 - College Reading and Study Skills	<input type="checkbox"/> MATH 017 – Skills & Support for Quantitative Reasoning <input type="checkbox"/> MATH 020 – Skills & Support for College Algebra <input type="checkbox"/> MATH 029 – Skills & Support for Statistics			
Course Requirement	Course Title	Credits	Min. Grade	Grade Earned T =Transfer	Semester Completed
FIRST YEAR					
FALL					
ENGL 100	Academic Writing I ¹	3	C		
ENGL 227	Fundamentals of Creative Writing	3			
ENGL 261	Visiting Writer Series	1			
SUNY GEN ED Mathematics Elective		3			
SUNY GEN ED Restricted Elective ²		3			
Unrestricted Elective		3			
Total Credits		16			
SPRING					
ENGL 101	Academic Writing II ³	3			
ENGL 258	Creative Nonfiction Writing	3			
ENGL 262	Poetry Writing	3			
SUNY GEN ED Social Sciences Elective		3			
Unrestricted Elective		3			
Total Credits		15			
SECOND YEAR					
FALL					
ENGL 102	Approaches to Literature	3			
ENGL 229	Introduction to Poetry	3			
ENGL 256	Playwriting	3			
SUNY GEN ED Natural Sciences Elective ⁴		3			
Liberal Arts Elective		3			
Total Credits		15			
SPRING					
ENGL 108 OR ENGL 275	Literary Performance & the Spoken Word OR Getting Published: Prose & Poetry	1			
ENGL 201	Public Speaking	3			
ENGL 212	Fiction Writing	3			
ENGL 215	Short Fiction	3			
Liberal Arts Elective		3			
Unrestricted Elective		3			
Total Credits		16			
Minimum Credits Required for Graduation: 62 A cumulative GPA of at least 2.0 is required for conferral of degree.					
¹ A student exempted from ENGL 100 must substitute a three-credit unrestricted elective. The course should be selected in consultation with the student's advisor.					
² Choose a course from one of the following areas: U.S. History & Civic Engagement; World History & Global Awareness; or World Languages in consultation with your advisor and in accordance with degree requirements at the intended transfer institution.					
³ Creative Writing majors may enroll concurrently in ENGL 101 and ENGL 102.					
⁴ SUNY GEN ED Natural Sciences Elective: A lab science is recommended and should be selected with the student's advisor based on the requirements of the intended transfer institution.					

Creative Writing, A.A. - Screenwriting Concentration

Fall 2023

Student's Name:	Advisor's Name:
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Student may need to take the following courses:	<input type="checkbox"/> ENGL098 - Accelerated Writing Skills for ENGL100 <input type="checkbox"/> RDNG 116 - College Reading and Study Skills	<input type="checkbox"/> MATH 017 – Skills & Support for Quantitative Reasoning <input type="checkbox"/> MATH 020 – Skills & Support for College Algebra <input type="checkbox"/> MATH 029 – Skills & Support for Statistics
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Course Requirement	Course Title	Credits	Min. Grade	Grade Earned T - Transfer	Semester Completed
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FIRST YEAR

FALL

ENGL 100	Academic Writing I ¹	3	C		
ENGL 135 OR ENGL 261	Short Narrative Film Writing OR Visiting Writer Series	1			
SUNY GEN ED Mathematics Elective		3			
SUNY GEN ED Social Sciences Elective		3			
Liberal Arts Elective		3			
Unrestricted Elective ²		3			
Total Credits		16			

SPRING

ENGL 101	Academic Writing II ³	3			
ENGL 102	Approaches to Literature ³	3			
ENGL 200	Screenwriting	3			
ENGL 233	Film Analysis	3			
SUNY GEN ED Natural Sciences Elective ⁴		3			
Total Credits		15			

SECOND YEAR

FALL

ENGL 201 OR ENGL 204 OR ENGL 210	Public Speaking OR Interpersonal Communication OR Intercultural Communication	3			
ENGL 216	Advanced Screenwriting	3			
ENGL 256 Playwriting or ENGL Elective		3			
ENGL 274	Marketing the Screenplay	1			
SUNY GEN ED World Languages Sequence Elective ⁵		3			
Unrestricted Elective ⁶		3			
Total Credits		16			

SPRING

ENGL 237 OR ENGL 258	Journalism OR Creative Nonfiction	3			
ENGL 255	Writing Television Drama & Comedy	3			
SUNY GEN ED World Languages Sequence Elective ⁵		3			
SUNY GEN ED Restricted Elective ⁷		3			
Unrestricted Elective ⁶		3			
Total Credits		15			

Minimum Credits Required for Graduation: 62 A cumulative GPA of at least 2.0 is required for conferral of degree.

¹ A C or better grade is required in ENGL 100. A student exempted from ENGL 100 must substitute a three credit liberal arts elective. The course should be selected in consultation with the student's advisor.

² Unrestricted Elective: ENGL 227, ART 111, ART 233, or other ART course, COMM 115, COMM 140 or other COMM course, or MUSI course recommended. Per New Media Department approval, Creative Writing-Screenwriting majors do not need ART 110 or 111 or 117 or 120 prerequisite prior to enrolling in ART 233.

³ ENGL 101 & 102: Creative Writing majors may enroll concurrently in ENGL 101 and ENGL 102.

⁴ SUNY GEN ED Natural Sciences Elective: A lab science is recommended. Students should review science requirements at intended transfer institution.

⁵ World Languages Sequence: Choose two courses in a single world language.

⁶ Unrestricted Elective: Students interested in studying abroad should take ENGL 134 *Transformative Travel Writing*. The associated Learning Community course will fulfill the fourth semester Unrestricted Elective requirement.

⁷ SUNY GEN ED Restricted Elective: Choose from: U.S. History & Civic Engagement or World History & Global Awareness. The course should be selected in consultation with student's advisor and in accordance with degree requirements at intended transfer institution.

Criminal Justice, A.A.S.

Fall 2023

Student's Name:	Advisor's Name:
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Student may need to take the following courses:	<input type="checkbox"/> ENGL098 - Accelerated Writing Skills for ENGL100 <input type="checkbox"/> RDNG 116 – College Reading and Study Skills	<input type="checkbox"/> MATH Skills and Support Course
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Course Requirement	Course Title	Credits	Min. Grade	Grade Earned T - Transfer	Semester Completed
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FIRST YEAR

FALL

CRJU 105	Introduction to Criminal Justice	3	C		
ENGL 100 ¹	Academic Writing I	3	C		
POSC 103 OR POSC 104	American National Government OR American State & Local Government	3			
PSYC 103	Introduction to Psychology	3			
SOCI 101	Introduction to Sociology	3			

Total Credits **15**

SPRING

ENGL 101	Academic Writing II	3			
CAPS Elective ²		1			
CAPS Elective ²		1			
CAPS Elective ²		1			
CRJU Elective ³		3			
Restricted SUNY GEN ED History Elective ⁴		3			
SUNY GEN ED Mathematics Elective		3			

Total Credits **15**

SECOND YEAR

FALL

CRJU 205	Concepts of Criminal Law (FALL ONLY)	3			
ENGL 201 OR ENGL 204 OR ENGL 210	Public Speaking OR Interpersonal Communication OR Intercultural Communication	3			
SOCI 207	Introduction to Criminology (FALL ONLY)	3			
CRJU Elective ⁴		3			
Unrestricted Elective		3			

Total Credits **15**

SPRING

CRJU 210	Intro to Criminal Investigation (SPRING ONLY)	3			
CRJU 215	Legal Aspects of Evidence (SPRING ONLY)	3			
ENGL 102	Approaches to Literature	3			
SUNY GEN ED Natural Sciences Elective		3			
Unrestricted Elective		3			

Total Credits **15**

Minimum Credits Required for Graduation: 60 A cumulative GPA of at least 2.0 is required for conferral of degree.

A "C" or better grade is required in ENGL 100 and CRJU 105.

¹ A student exempted from ENGL 100 must substitute a three credit unrestricted elective. The course should be selected in consultation with the student's advisor.

² CAPS 111, 121, and 131 are strongly recommended.

³ CRJU Electives: Choose 6 credits from CRJU courses, POSC 213, or SOCI 206.

⁴ Restricted SUNY GEN ED History Elective: Choose from HSTY 115, HSTY 116, HSTY 117, HSTY 201, or HSTY 202.

Criminal Justice, A.S.

Fall 2023

Student's Name:	Advisor's Name:
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Student may need to take the following courses:	<input type="checkbox"/> ENGL098 - Accelerated Writing Skills for ENGL100 <input type="checkbox"/> RDNG 116 - College Reading and Study Skills	<input type="checkbox"/> MATH Skills and Support course
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Course Requirement	Course Title	Credits	Min. Grade	Grade Earned T - Transfer	Semester Completed
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FIRST YEAR

FALL

CRJU 104	Introduction to Corrections (FALL ONLY)	3			
CRJU 105	Introduction to Criminal Justice ¹	3	C		
ENGL 100	Academic Writing I ²	3	C		
PSYC 103	Introduction to Psychology	3			
SOCI 101	Introduction to Sociology	3			

Total Credits **15**

SPRING

CAPS 111	Introduction to Word Processing	1			
CAPS 121	Introduction to Spreadsheets	1			
CAPS 131	Introduction to Databases	1			
ENGL 101	Academic Writing II	3			
HSTY 201 OR HSTY 202	American History to 1877 OR American History Since 1877	3			
SUNY GEN ED Mathematics Elective		3			
POSC 103 OR POSC 104	American National Government OR American State & Local Government	3			

Total Credits **15**

SECOND YEAR

FALL

CRJU 205	Concepts of Criminal Law (FALL ONLY)	3			
ENGL 201 OR ENGL 204 OR ENGL 210	Public Speaking OR Interpersonal Communication OR Intercultural Communication	3			
Restricted SUNY GEN ED World History & Global Awareness Elec. ³		3			
SOCI 207	Introduction to Criminology (FALL ONLY)	3			
Liberal Arts Elective ⁴		3			

Total Credits **15**

SPRING

ENGL 102	Approaches to Literature	3			
SOCI 206	Juvenile Delinquency (SPRING ONLY)	3			
Criminal Justice Elective ⁵		3			
SUNY GEN ED Natural Sciences Elective		3			
Unrestricted Elective		3			

Total Credits **15**

Minimum Credits Required for Graduation: 60 A cumulative GPA of at least 2.0 is required for conferral of degree.

Students who intend to pursue the degree entirely online should consult with their advisor to plan for availability of online course sections.

¹ CRJU 105 is a prerequisite for most 200-level CRJU courses.
² A "C" or better grade is required in ENGL 100. A student exempted from ENGL 100 must substitute a three-credit unrestricted elective. The course should be selected in consultation with the student's advisor.
³ Restricted SUNY GEN ED World History and Global Awareness Elective: Choose from HSTY 115, HSTY 116, or HSTY 117.
⁴ Liberal Arts Elective: To be selected in consultation with the student's advisor.
⁵ Criminal Justice Elective: Choose a 3-credit CRJU course or POSC 213.

Criminal Justice, Certificate

Fall 2023

Student's Name:	Advisor's Name:
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Student may need to take the following courses:	<input type="checkbox"/> ENGL098 - Accelerated Writing Skills for ENGL100 <input type="checkbox"/> ENGL 100 - Academic Writing I	<input type="checkbox"/> RDNG 116 - College Reading and Study Skills
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Course Requirement	Course Title	Credits	Min. Grade	Grade Earned T - Transfer	Semester Completed
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First Semester

CRJU 104	Introduction to Corrections	3			
CRJU 105	Introduction to Criminal Justice	3	C		
ENGL 101	Academic Writing II	3			
PSYC 103	Introduction to Psychology	3			
SOCI 101	Introduction to Sociology	3			
Total Credits		15			

Second Semester

CRJU 110	Introduction to Policing	3			
CRJU 215	Legal Aspects of Evidence	3			
ENGL 102	Approaches to Literature	3			
POSC 103 OR POSC 104	American National Government OR American State & Local Government	3			
HSTY Elective		3			
Total Credits		15			

Minimum Credits Required for Graduation: 30 A cumulative GPA of at least 2.0 is required for conferral of certificate.

Note: While ENGL 100 is not a required course for the Certificate, it is a prerequisite for ENGL 101 and other program courses.

Culinary Arts A.A.S.

Fall 2023

Student's Name:

Advisor's Name:

Student may need to take the following courses:

ENGL098 – Accelerated Writing Skills for ENGL100

RDNG 116 - College Reading and Study Skills

MATH Skills and Support Course

Course Requirement	Course Title	Credits	Min. Grade	Grade Earned T - Transfer	Semester Completed
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FIRST YEAR

FALL

BUAD 103 OR BUAD 106	Entrepreneurship I OR Foundations of Business	3			
CULI 101	Introduction to Professional Cooking	4	C		
ENGL 100	Academic Writing ¹	3	C		
ENVS 110	Food Systems I: Introduction to the US Food System	3			
HRMG 100	Introduction to the Hospitality Industry	3	C		
HRMG 105	Food Sanitation & Safety	1	C+		
Total Credits		17			

SPRING

CAPS 121	Introduction to Spreadsheets	1			
CULI 205	Garde-Manger & Catering Kitchen	4	C		
ENGL 101	Academic Writing II	3			
ENVS 111	Food Systems II: Food Movements	3			
MATH Elective ²		3			
Science Elective ³		3			
Total Credits		17			

SECOND YEAR

FALL

CULI 102	Food Service & Preparation II	4	C		
CULI 160	Back of House Kitchen Practicum	2	C		
ENGL 201 OR ENGL 204 OR ENGL 210	Public Speaking OR Interpersonal Communication OR Intercultural Communication	3			
ENVS 112	Food Systems III: Identity, Ethics, & Culture in the Global Food System	3			
HRMG 107	Safe Alcohol Handling	1	B-		
Restricted Elective ⁴		2	C		
Total Credits		15			

SPRING

CULI 270	Restaurant Operations & Front of House	4	C		
HRMG 206	Food & Labor Cost Control	3	C		
Restricted Elective ⁴		3	C		
Restricted Elective ⁴		3	C		
Total Credits		13			

Minimum Credits Required for Graduation: 62 A cumulative GPA of at least 2.0 is required for conferral of degree.

¹ A "C" or better grade is required in ENGL 100. A student exempted from ENGL 100 must substitute a three credit liberal arts elective. The course should be selected in consultation with the student's advisor.

² MATH Elective: MATH 110 should be selected unless student plans to transfer to a four-year program. A MATH course for transfer should be chosen in consultation with the student's advisor according to requirements at the intended transfer institution.

³ Science Elective: BIOL 114, ENVS 101 or ENVS 141 recommended. Students planning to transfer to a four-year program should choose a course in consultation with the student's advisor according to requirements at the intended transfer institution.

⁴ Choose from BUAD, CULI, ENVS, HRMG, or WINE courses. CULI 120 *Principles of Food Preservation* is strongly recommended. A minimum of 8 Restricted Elective credits is required.

Digital Cinema, A.S.				Fall 2023	
Student Name:			Advisor Name:		
Student may need to take the following courses:	<input type="checkbox"/> ENGL098 - Accelerated Writing Skills for ENGL100		<input type="checkbox"/> RDNG 116 - College Reading and Study Skills <input type="checkbox"/> MATH 020 – Skills & Support for College Algebra <input type="checkbox"/> MATH 029 – Skills & Support for Statistics		
	Course Requirement	Course Title	Credits	Min. Grade	Grade Earned T - Transfer
FIRST YEAR					
FALL					
COMM 101	Mass Media	3			
COMM 110	Aesthetics/Techniques Video & Film Editing	1			
COMM 111	Foundations of Digital Editing	1			
COMM 112	Foundations of Motion Graphics	1			
COMM 127	Audio Production I	3			
COMM 140	Introduction to Field Production	3			
ENGL 100	Academic Writing I ¹	3	C		
FSS 160	Freshman Seminar - Communication and Media	1			
Total Credits		16			
SPRING					
ART 111	Photography I	3			
COMM 210	Production & Direction	3			
ENGL 101	Academic Writing II	3			
ENGL 200	Screenwriting	3			
MATH 120, 138, or 200		3			
Total Credits		15			
SECOND YEAR					
FALL					
COMM 240	Non Fiction & Fiction Field Production	3			
ENGL 233	Film Analysis	3			
SUNY GEN ED Natural Sciences Elective ²		3			
Restricted Elective ³		3			
Restricted Elective ³		3			
Total Credits		15			
SPRING					
COMM 262	Portfolio Preparation-Communication	1			
COMM 298	Cinema Capstone	3			
ENGL 201	Public Speaking	3			
PSYC 103 Introduction to Psychology OR SOCI 101 Introduction to Sociology		3			
SUNY GEN ED Restricted Elective I ⁴		3			
SUNY GEN ED Restricted Elective II ⁵		3			
Total Credits		16			
Minimum Credits Required for Graduation: 62 A cumulative GPA of at least 2.0 is required for conferral of degree.					
¹ A student exempted from ENGL 100 must substitute a three-credit liberal arts course. The course should be selected in consultation with the student's advisor.					
² SUNY GEN ED Natural Sciences Elective: A lab science is recommended.					
³ Select from: ART 212, ART 233, ART 255, COMM 145, COMM 225, COMM 245, COMM 265, COMM 270, ENGL 102, ENGL 216, ENGL 255, ENGL 271, or an ALEX course.					
⁴ Select a course from any of the approved SUNY GEN ED Knowledge and Skills Areas except The Arts.					
⁵ Select an approved course from the following SUNY GEN ED Knowledge and Skills Areas: US History & Civic Engagement, World History & Global Awareness, or World Languages.					

Early Childhood, A.A.S.

Fall 2023

Student's Name:	Advisor's Name:
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Student may need to take the following courses:	<input type="checkbox"/> ENGL098 - Accelerated Writing Skills for ENGL100	<input type="checkbox"/> RDNG 116 - College Reading and Study Skills <input type="checkbox"/> MATH Skills and Support Course
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Course Requirement	Course Title	Credits	Min. Grade	Grade Earned T - Transfer	Semester Completed
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FIRST YEAR

FALL

ECHD 110	Children and the Arts	3	C		
ECHD 125	Introduction to Early Childhood Education	3	C		
ENGL 100*	Academic Writing I	3	C		
PSYC 103	Introduction to Psychology	3			
SUNY GEN ED Mathematics Elective		3			

Total Credits **15**

SPRING

ECHD 225	Early Childhood Curriculum Development	3	C		
ENGL 101	Academic Writing II	3			
HSTY 201 OR HSTY 202	American History to 1877 OR American History Since 1877	3			
SUNY GEN ED Natural Sciences Elective		3			
Unrestricted Elective		3			

Total Credits **15**

SECOND YEAR

FALL

ECHD 206	Infant/Toddler Environments & Curriculum	4	C		
ENGL 102	Approaches to Literature	3			
ENGL 201 OR ENGL 204 OR ENGL 210	Public Speaking OR Interpersonal Communication OR Intercultural Communication	3			
PSYC 205	Childhood Psychology	3			
SOCI 101	Introduction to Sociology	3			

Total Credits **16**

SPRING

ECHD 240	Techniques for Observing & Recording Young Children's Development	3	C		
ECHD 242	Guided Field Work Early Childhood Education ²	4	C		
ENGL 220	Literature for Children	3			
SUNY GEN ED The Arts Elective ³		3			
Unrestricted Elective		3			

Total Credits **16**

Minimum Credits Required for Graduation: 62 **A cumulative GPA of at least 2.0 is required for conferral of the degree.**

* A student exempted from ENGL 100 must substitute a three-credit unrestricted elective. The course should be selected in consultation with the student's advisor.

² Honors option offered. See Program Chair.

³ SUNY GEN ED The Arts Elective: An Applied Art class is recommended, such as ART 115, ART 120, ART 123, or ART 124

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Engineering Science, A.S.			Fall 2023		
Student's Name:		Advisor's Name:			
Student may need to take the following courses:	<input type="checkbox"/> ENGL098 - Accelerated Writing Skills for ENGL100	<input type="checkbox"/> MATH 020 - Skills & Support for College Algebra			
	<input type="checkbox"/> RDNG 116 - College Reading and Study Skills	<input type="checkbox"/> MATH 120 - College Algebra <input type="checkbox"/> MATH 138 - Precalculus			
Course Requirement	Course Title	Credits	Min. Grade	Grade Earned T - Transfer	Semester Completed
FIRST YEAR					
FALL					
CHEM 107	General Chemistry I	4			
ECON 120	Principles of Microeconomics	3			
ENGL 100	Academic Writing I ¹	3	C		
ENSC 137	Introduction to Engineering	1			
MATH 201	Calculus I ²	4	C		
Total Credits		15			
SPRING					
ENGL 101	Academic Writing II	3			
ENGL 201 OR ENGL 204 OR ENGL 210	Public Speaking OR Interpersonal Communication OR Intercultural Communication	3			
MATH 202	Calculus II	4	C		
PHSC 211	Physics I (Mechanics & Heat)	4			
Restricted Elective ³		2			
Total Credits		16			
SECOND YEAR					
FALL					
ENGL 102	Approaches to Literature	3			
ENSC 204	Mechanics of Materials ⁴	3			
ENSC 209	Engineering Mechanics: Statics	3			
MATH 203	Calculus III	4	C		
PHSC 212	Physics II (Electricity & Magnetism)	4			
Total Credits		17			
SPRING					
CSCI 160	Computer Science I	3			
ENSC 203	Electrical Science ³	4			
ENSC 212	Dynamics ³	3			
MATH 206	Differential Equations	4			
PHSC 213	Physics III (Waves, Optics, & Modern Physics)	4			
Total Credits		18			
Minimum Credits Required for Graduation: 66 A cumulative GPA of at least 2.0 is required for conferral of degree.					
¹ A student exempted from ENGL 100 must substitute a three-credit liberal arts elective. ENGL103 is strongly recommended. The course should be selected in consultation with the student's advisor.					
² Students who are not able to take MATH 201 in the first semester will need two extra semesters to complete this program.					
³ Restricted Elective: Select from: CHEM 108, CONT 202, CSCI 165, DRAF 107, GEOL 101, OR MATH 200. If selected, fall only electives can be taken in the third semester, and Computer Science I should be selected in the second semester.					
⁴ With the consent of their advisor, a student who is interested in Chemical Engineering may replace two of these four courses: {ENSC 203, 204, 212, and the Restricted Elective} with CHEM 205 & CHEM 206, Organic Chemistry I & II. A student interested in Bioengineering may substitute BIOL 104 & BIOL 105, General Biology I & II.					
A waiver of the minimum number of SUNY GEN ED categories (7) has been approved by SUNY. Students in the Engineering Science program will only meet 6 categories, but will meet the minimum of 30 credits of SUNY GEN ED coursework.					

Entrepreneurship, A.A.S.

Fall 2023

Student's Name:

Advisor's Name:

Student may need to take the following courses:

- ENGL098 - Accelerated Writing Skills for ENGL100
- RDNG 116 - College Reading and Study Skills

- MATH Skills and Support Course

Course Requirement	Course Title	Credits	Min. Grade	Grade Earned T - Transfer	Semester Completed
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FIRST YEAR

FALL

BUAD 103	Entrepreneurship I	3	C		
CAPS 121	Introduction to Spreadsheets	1			
CAPS 131	Introduction to Databases	1			
CAPS Elective		1			
ENGL 100	Academic Writing I ¹	3	C		
SUNY GEN ED Humanities Elective		3			
SUNY GEN ED Mathematics Elective		3			

Total Credits 15

SPRING

ACCT 101	Financial Accounting	4			
BUAD 108	Sales and Sales Management	3			
ECON 120 OR ECON 121	Principles of Microeconomics OR Principles of Macroeconomics	3			
ENGL 101	Academic Writing II	3			
SUNY GEN ED Natural Sciences Elective ²		3			

Total Credits 16

SECOND YEAR

FALL

ACCT 102	Managerial Accounting	4			
BUAD 201	Business Law I	3			
BUAD 207	Entrepreneurship II	3	C		
BUAD 208	Principles of Management	3			
ENGL 201 OR ENGL 204 OR ENGL 210	Public Speaking OR Interpersonal Communication OR Intercultural Communication	3			

Total Credits 16

SPRING

BUAD 204	Principles of Marketing	3			
BUAD 212	Quality Customer Service	3			
BUAD 264	Entrepreneurial Internship	3	C		
ACCT, BUAD, OR ECON Elective ⁴		3			
SUNY GEN ED Diversity: Equity, Inclusion, and Social Justice Elective ³		3			

Total Credits 15

Minimum Credits Required for Graduation: 62 A cumulative GPA of at least 2.0 is required for conferral of degree.

¹ A student exempted from ENGL 100 must substitute a three-credit liberal arts elective.

² SUNY GEN ED Natural Sciences Elective: ENVS 102 *Technology and the Environment* is recommended.

³ SUNY GEN ED Diversity: Equity, Inclusion, and Social Justice Elective: A student who has met this requirement through another course may take any SUNY GEN ED Elective.

⁴ ACCT, BUAD, OR ECON Elective: ECON 101 may not be taken to satisfy this requirement.

Environmental Studies, A.S.

Fall 2023

Student's Name:

Advisor's Name:

Student may need to take the following courses:	<input type="checkbox"/> ENGL 098 Accelerated Writing Skills for ENGL100	<input type="checkbox"/> MATH 020 - Skills & Support for College Algebra			
	<input type="checkbox"/> RDNG 116 College Reading & Study Skills				
	<input type="checkbox"/> BIOL 101 - Principles of Biology I		<input type="checkbox"/> CHEM 101 - Principles of Chemistry I		
Course Requirement	Course Title	Credits	Min. Grade	Grade Earned T - Transfer	Semester Completed
FIRST YEAR					
FALL					
BIOL 104	General Biology I	4	C		
ENGL 100	Academic Writing I ¹	3	C		
ENVS 101	Introduction to Environmental Science	3	C		
FSS 132	Freshman Seminar - Environmental Studies	1			
SUNY GEN ED Restricted Social Science Elective ²		3			
Total Credits		14			
SPRING					
BIOL 105	General Biology II	4	C		
ENGL 101	Academic Writing II	3			
ENVS 102	Technology & the Environment	3	C		
MATH 120 OR MATH 138 OR MATH 201 ³	College Algebra, OR Precalculus, OR Calculus I ³	4			
SUNY GEN ED Restricted Elective ⁴		3			
Total Credits		17			
SECOND YEAR					
FALL					
BIOL 211	Ecology	4			
CHEM 107	General Chemistry I	4			
ENGL 201 OR ENGL 204 OR ENGL 210	Public Speaking OR Interpersonal Communication OR Intercultural Communication	3			
SUNY GEN ED Restricted Elective ⁴		3			
Total Credits		14			
SPRING					
CHEM 108	General Chemistry II	4			
ENGL 102 OR ENVS 105	Approaches to Literature OR Environmental Ethics	3			
ENVS 295	Global Seminar	3			
MATH 200	Statistics	3			
Restricted Elective ⁵		3			
Total Credits		16			
Minimum Credits Required for Graduation: 61		A cumulative GPA of at least 2.0 is required for conferral of degree.			
¹ A student exempted from ENGL 100 must substitute a three-credit unrestricted elective. The course should be selected in consultation with the student's advisor.					
² Select from ECON 120, ECON 121, POSC 103, POSC 104, or ENVS/POSC 107.					
³ MATH 201 is recommended. Some transfer institutions may not accept MATH 120 or 138 for fulfillment of the mathematics requirement for the program.					
⁴ SUNY GEN ED Restricted Elective: Select two courses from two areas: US History & Civic Engagement, World History & Global Awareness, The Arts, or World Languages.					
⁵ Restricted Elective: Select from: BIOL 115, BIOL 116, BIOL 119, BIOL 205 AND BIOL 206, BIOL 216, ENVS 116, ENVS 141, GEOL 101, PHSC 104, OR PHSC 211. The course should be selected in consultation with the student's advisor.					

Requirements last updated Fall 2023 Go to <https://www.tompkinscortland.edu/academics/general-education> for SUNY General Education and Tompkins Cortland Core Requirements.

General Studies, Certificate

Fall 2023

Student's Name:

Advisor's Name:

Student may need to take the following courses ¹:

- ENGL 098 - Accelerated Writing Skills for ENGL 100
- ENGL 100 - Academic Writing I
- ENGL 101 - Academic Writing II

- MATH Skills and Support Course
- RDNG 116 - College Reading & Study Skills

Course Requirement	Course Title	Credits	Min. Grade	Grade Earned T - Transfer	Semester Completed
English Elective		3			
English Elective		3			
Humanities Elective		3			
Math/Science Elective		3			
Math/Science Elective		3			
Social Science Elective		3			
Social Science Elective		3			
Unrestricted Elective ²		3			
Unrestricted Elective ²		3			
Unrestricted Elective ²		3			

Minimum Credits Required for Graduation: 30 A cumulative GPA of at least 2.0 is required for conferral of certificate.

Financial aid is not available to students matriculated in the General Studies Certificate program, but course work may be applied to the Liberal Arts and Sciences-General Studies A.S. degree program.

¹ While ENGL 100 and ENGL 101, Academic Writing I and II, are not specifically required, they may be prerequisites for one or more courses selected to fulfill elective requirements in the Certificate.

² No more than 3 FITN credits may be used toward the Unrestricted Electives requirements.

Graphic Design, A.S.

Fall 2023

Student's Name:

Advisor's Name:

Student may need to take the following courses:

ENGL 098 – Accelerated Writing Skills for ENGL 100

RDNG 116 - College Reading and Study Skills

MATH 017 - Skills & Support Quant Reasoning

MATH 020 - Skills & Support College Algebra

MATH 029 - Skills & Support Statistics

Course Requirement	Course Title	Credits	Min. Grade	Grade Earned T - Transfer	Semester Completed
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FIRST YEAR

FALL

ART 109	Introduction to Graphic Design	3			
ART 117	Design Foundations I	3			
ART 120	Drawing I	3			
ENGL 100	Academic Writing I ¹	3	C		
SUNY GEN ED Mathematics Elective ²		3			

Total Credits 15

SPRING

ART 118	Design Foundations II	3			
ART 180	Typography	3			
ART 270	Computer Graphics	3			
ENGL 101	Academic Writing II	3			
HSTY 201 OR HSTY 202		3			

Total Credits 15

SECOND YEAR

FALL

ART 101	Art History: Ancient to Early Medieval	3			
ART 259	Web and Interactive Design	3			
ART 260	Portfolio Preparation-Graphic Design	3			
ENGL 210	Intercultural Communication	3			
SUNY GEN ED Natural Sciences Elective		3			

Total Credits 15

SPRING

ART 102	Art History: Renaissance to Contemporary	3			
ART 271	Layout Design	3			
ENGL 201	Public Speaking	3			
Restricted Elective ³		3			
SUNY GEN ED Social Sciences Elective		3			

Total Credits 15

Minimum Credits Required for Graduation: 60 A cumulative GPA of at least 2.0 is required for conferral of the degree.

¹ A student exempted from ENGL 100 must substitute a three-credit liberal arts elective. The course should be selected in consultation with the student's advisor.

² SUNY GEN ED Mathematics Elective: The course should be selected in consultation with the student's advisor in accord with the student's transfer plans.

³ Restricted Elective: Select from: ALEX 210 Ke'lab Journal; other specified ALEX (Project-Based Learning) approved by department chair; ART 111, ART 200, ART 212, ART 213, ART 222, ART 233, ART 255, ART 272, or COMM 115.

Hotel and Restaurant Management, A.A.S.

Fall 2023

Student's Name:		Advisor's Name:			
Student may need to take the following courses:	<input type="checkbox"/> ENGL 098 – Accelerated Writing Skills for ENGL 100	<input type="checkbox"/> MATH 017 - Skills & Support Quant Reasoning			
	<input type="checkbox"/> RDNG 116 - College Reading and Study Skills	<input type="checkbox"/> MATH 020 - Skills & Support College Algebra			
		<input type="checkbox"/> MATH 029 - Skills & Support Statistics			

Course Requirement	Course Title	Min. Credits	Min. Grade	Grade Earned T - Transfer	Semester Completed
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FIRST YEAR

FALL

BUAD 106 OR BUAD 103	Foundations of Business OR Entrepreneurship I	3			
CAPS 121	Introduction to Spreadsheets	1			
ENGL 100	Academic Writing I ¹	3	C		
HRMG 100	Introduction to the Hospitality Industry	3	C		
HRMG 108	Food & Beverage Service Operations	3	C		
SUNY GEN ED Mathematics Elective ²		3			

Total Credits **16**

SPRING

ACCT 101	Financial Accounting	4			
ENGL 101	Academic Writing II	3			
HRMG 101 OR CULI 101	Food Service and Preparation I OR Introduction to Professional Cooking	3	C		
HRMG 105	Food Sanitation and Safety	1	C+		
SUNY GEN ED Natural Sciences Elective ³		3			
SUNY GEN ED Restricted Social Sciences Elective ⁵		3			

Total Credits **17**

SECOND YEAR

FALL

BUAD 219	Human Resource Management	3			
ENVS 112	Food Systems III: Identity, Ethics, and Culture in the Global Food System	3			
HRMG 103	Lodging Operations Management	3	C		
HRMG 107	Safe Alcohol Handling	1	B-		
Restricted Elective ⁴		3	C		
Restricted Elective ⁴		3	C		

Total Credits **16**

SPRING

ENGL 201 OR ENGL 204 OR ENGL 210	Public Speaking OR Interpersonal Communication OR Intercultural Communication	3			
HRMG 201	Hospitality Law	3	C		
HRMG 205	Hospitality Marketing	3	C		
HRMG 206	Food and Labor Cost Control	3	C		
Restricted Applied Learning Elective ⁶		3	C		

Total Credits **15**

Minimum Credits Required for Graduation: 64 **A cumulative GPA of at least 2.0 is required for conferral of degree.**

A "C" or better grade is required in all HRMG courses except HRMG 105 which requires C+ or better and HRMG 107 which requires B- or better. A "C" or better grade is also required for the Applied Learning Elective and the Restricted Electives.

¹ A "C" or better grade is required in ENGL 100. A student exempted from ENGL 100 must substitute a three-credit liberal arts elective. The course should be selected in consultation with the student's advisor.

² SUNY GEN ED Mathematics Elective: MATH 110 is strongly recommended unless student plans to transfer to a four-year program. A MATH course for transfer should be chosen in consultation with the student's advisor according to requirements at the intended transfer institution. MATH 200 is recommended for most.

³ SUNY GEN ED Natural Sciences Elective: BIOL 114, ENVS 101, or ENVS 141 recommended. Students planning to transfer to a four-year program should choose a course in consultation with the student's advisor according to requirements at the intended transfer institution.

⁴ Restricted Electives: Choose from BUAD, CULI, ENVS, HRMG, or WINE. Recommended: BUAD 212, WINE 110, or WINE 200. A minimum of 6 Restricted Elective credits is required. One Restricted Elective may be used toward 6 credits in Applied Learning. NOTE: Completion of WINE 110, HRMG 107, and HRMG 108 award the *Food & Beverage Service Microcredential*.

⁵ SUNY GEN ED Restricted Social Sciences Elective: Choose from ANTH or ECON courses. ECON 120 or ECON 121 recommended.

⁶ Restricted Applied Learning Elective: This course must be approved by the department chair; choose from BUAD 261, BUAD 263, BUAD 266, HRMG 213, or HRMG 216. One Restricted Elective may be used toward 6 credits in Applied Learning.

Human Services, A.A.S.		Fall 2023			
Student's Name:		Advisor's Name:			
Student may need to take the following courses:		<input type="checkbox"/> ENGL098 – Accelerated Writing Skills for ENGL100	<input type="checkbox"/> RDNG 116 - College Reading and Study Skills		
		<input type="checkbox"/> MATH Skills and Support Course			
Course Requirement	Course Title	Credits	Min. Grade	Grade Earned T - Transfer	Semester Completed
FIRST YEAR					
FALL					
ENGL 100	Academic Writing I ¹	3	C		
HUMS 105	Introduction to Human Services	3	C		
PSYC 103	Introduction to Psychology	3			
SOCI 101	Introduction to Sociology	3			
Unrestricted Elective		3			
Total Credits		15			
SPRING					
ENGL 101	Academic Writing II	3			
HUMS 200	Generalist Social Work Practice Skills	3	C		
Restricted Human Services Elective ²		3	C		
MATH Elective ³		3			
POSC Elective		3			
Total Credits		15			
SECOND YEAR					
FALL					
ENGL 201 OR ENGL 204 OR ENGL 210 ⁴	Public Speaking OR Interpersonal Communication OR Intercultural Communication	3			
HUMS 229	Applied Methods in Human Services	3	C		
Restricted SOCI Elective ⁵		3			
Restricted Human Services Elective ²		3	C		
Humanities Elective		3			
Total Credits		15			
SPRING					
HUMS 232	Human Service Internship & Seminar	4	C		
Restricted Human Services Elective ²		3	C		
PSYC Elective		3			
Science Elective		3			
Unrestricted Elective		3			
Total Credits		16			
Minimum Credits Required for Graduation: 61					
A "C" or better grade is required in ENGL 100; HUMS 105, 200, 229, 232, and the Human Services Electives.					
¹ A student exempted from ENGL 100 must substitute a three-credit unrestricted elective. The course should be selected in consultation with the student's advisor.					
² Restricted Human Services Elective: Choose a HUMS course or ANTH 202, CDSC 101, CDSC 103, CRJU 105, HLTH 207, HLTH 208, POSC 112, OR SOCI 203.					
³ MATH Elective: Students who intend to transfer into a Social Work program should choose MATH 200.					
⁴ ENGL 201 is recommended.					
⁵ Restricted SOCI Elective: Choose any 200-level SOCI course. The course should be selected in consultation with the student's advisor.					

Human Services, A.S.

Fall 2023

Student's Name:	Advisor's Name:
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Student may need to take the following courses:	<input type="checkbox"/> ENGL 098 - Accelerated Writing Skills for ENGL100 <input type="checkbox"/> RDNG 116 - College Reading and Study Skills	<input type="checkbox"/> MATH 120 - College Algebra OR <input type="checkbox"/> MATH 029 - Skills & Support for Statistics
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Course Requirement	Course Title	Credits	Min. Grade	Grade Earned T - Transfer	Semester Completed
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FIRST YEAR

FALL

ENGL 100	Academic Writing I ¹	3	C		
HUMS 105	Introduction to Human Services	3	C		
PSYC 103	Introduction to Psychology	3			
SOCI 101	Introduction to Sociology	3			
Unrestricted Elective		3			
Total Credits		15			

SPRING

ENGL 101	Academic Writing II	3			
HUMS 200	Generalist Social Work Practice Skills	3	C		
MATH 200	Statistics	3			
PSYC 263	Development Across the Lifespan	3			
POSC 103 OR POSC 104	American National Government OR American State & Local Government	3			
Total Credits		15			

SECOND YEAR

FALL

BIOL 100	Human Biology	3			
ENGL102	Approaches to Literature	3			
HSTY 201 OR HSTY 202	American History to 1877 OR American History Since 1877	3			
Liberal Arts Elective ²		3			
Restricted Elective ³		3			
Total Credits		15			

SPRING

HUMS 232	Human Services Internship & Seminar	4	C		
ENGL 201 OR ENGL 204 OR ENGL 210 ⁴	Public Speaking OR Interpersonal Communication OR Intercultural Communication	3			
Human Services Elective ⁵		3			
Unrestricted Elective		3			
Restricted SUNY GEN ED Elective ⁶		3			
Total Credits		16			

Minimum Credits Required for Graduation: 61 **A cumulative GPA of at least 2.0 is required for conferral of degree.**

A "C" or better grade is required in ENGL 100; HUMS 105, 200, and 232.

¹ A student exempted from ENGL 100 must substitute a three-credit unrestricted elective. The course should be selected in consultation with the student's advisor.

² Liberal Arts Elective: ANTH, PSYC, or SOCE course is recommended.

³ Restricted Elective: PSYC 209, OR a 200-level SOCI course, to be selected in consultation with the student's advisor.

⁴ ENGL 201 is recommended for students planning to transfer.

⁵ Human Services Elective: HUMS course or ANTH 202, CDSC 101, CDSC 103, CRJU 105, HLTH 207, HLTH 208, POSC 112, or SOCI 203. HUMS 114 or HUMS 128 is recommended.

⁶ Restricted SUNY GEN ED Elective: Select a course that satisfies one of the following SUNY GEN ED areas: World History & Global Awareness, The Arts, or World Languages. The course should be selected in consultation with the student's advisor.

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Human Services Certificate			Fall 2023			
Student's Name:			Advisor's Name:			
Student may need to take the following courses:		<input type="checkbox"/> ENGL098 – Accelerated Writing Skills for ENGL100	<input type="checkbox"/> RDNG 116 - College Reading and Study Skills			
Course Requirement	Course Title	Credits	Min. Grade	Grade Earned T - Transfer	Semester Completed	
First Semester						
ENGL 100	Academic Writing I ¹	3	C			
HUMS 104 OR HUMS 125	Introduction to Corrections OR Introduction to Early Childhood Education	3				
HUMS 105	Introduction to Human Services	3	C			
PSYC 103	Introduction to Psychology	3				
SOCI 101	Introduction to Sociology	3				
		Total 15				
Second Semester						
ENGL 101	Academic Writing II	3				
HUMS 200	Generalist Social Work Practice Skills	3				
PSYC 201 OR PSYC 205	Social Psychology OR Childhood Psychology	3				
Restricted Human Services Elective ²		3				
POSC Elective		3				
		Total 15				
Minimum Credits Required for Graduation: 30 A cumulative GPA of at least 2.0 is required for conferral of certificate.						
¹ A student exempted from ENGL 100 must substitute a three-credit liberal arts elective. The course should be selected in consultation with the student's advisor.						
² Choose from ANTH 202, CDSC 101, CRJU 105, HUMS 104, HUMS 111, HUMS 114, HUMS 125, HUMS 128, HUMS 206, HUMS 212, HUMS 225, POSC 112, or SOCI 203.						

International Business, A.S.

Fall 2023

Student's Name:

Advisor's Name:

Student may need to take the following courses:

- ENGL 098 - Accelerated Writing Skills for ENGL100
 RDNG 116 - College Reading and Study Skills

- MATH 029 - Skills & Support for Statistics

Course Requirement	Course Title	Credits	Min. Grade	Grade Earned T - Transfer	Semester Completed
FIRST YEAR					
FALL					
ACCT 101	Financial Accounting	4			
ECON 120	Principles of Microeconomics	3			
ENGL 100	Academic Writing I ¹	3	C		
MATH 200	Statistics	3			
PSYC 103 OR SOCI 101	Introduction to Psychology OR Introduction to Sociology	3			
Total Credits		16			
SPRING					
ACCT 102	Managerial Accounting	4			
BUAD 111	International Business	3			
BUAD 204	Principles of Marketing	3			
ENGL 101	Academic Writing II	3			
SUNY GEN ED Diversity: Equity, Inclusion, & Social Justice Elective ²		3			
Total Credits		16			
SECOND YEAR					
FALL					
BUAD 201	Business Law I	3			
BUAD 203	Business Communications	3			
BUAD 217	Fundamentals of Exporting	3			
ECON 121	Principles of Macroeconomics	3			
GEOG 120	World Regional Geography	3			
Total Credits		15			
SPRING					
BUAD 215	International Marketing	3			
ENGL 201 OR ENGL 210	Public Speaking OR Intercultural Communication	3			
SUNY GEN ED Humanities Elective		3			
SUNY GEN ED Natural Sciences Elective		3			
SUNY GEN ED Restricted Elective ³		3			
Total Credits		15			
Minimum Credits Required for Graduation: 62 A cumulative GPA of at least 2.0 is required for conferral of degree.					
¹ A student exempted from ENGL 100 must substitute a three-credit liberal arts elective. The course should be selected in consultation with the student's advisor.					
² SUNY GEN ED Diversity: Equity, Inclusion, & Social Justice Elective: A student who has met this requirement through another course may take a three-credit unrestricted elective.					
³ SUNY GEN ED Restricted Elective: Select a course that satisfies one of the following SUNY GEN ED areas: U.S. History & Civic Engagement, World History & Global Awareness, The Arts, or World Languages.					

International Studies A.S.

Fall 2023

Student's Name:

Advisor's Name:

Student may need to take the following courses:

ENGL 098 - Accelerated Writing Skills for ENGL100

RDNG 116 - College Reading & Study Skills

MATH Skills and Support Course

Course Requirement	Course Title	Credits	Min. Grade	Grade Earned T - Transfer	Semester Completed
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FIRST YEAR

FALL

ANTH 201 OR ECON 121 OR GEOG 120	Introduction to Anthropology OR Principles of Macroeconomics OR World Regional Geography	3			
ENGL 100	Academic Writing I ¹	3	C		
SOCI 101	Introduction to Sociology	3			
SUNY GEN ED Mathematics Elective ²		3			
World Languages Sequence 1 ³		3			
Total Credits		15			

SPRING

ANTH 202	Cultural Anthropology	3			
ENGL 101	Academic Writing II	3			
HSTY 115 OR HSTY 116 OR HSTY 117	Caribbean History Since 1491 OR The West in the World to 1500 OR The West in the World Since 1500	3			
PSYC 103	Introduction to Psychology	3			
World Languages Sequence 2 ³		3			
Total Credits		15			

SECOND YEAR

FALL

ENGL 210	Intercultural Communication	3			
Study Away Experience ⁴		3			
SUNY GEN ED Restricted Natural Sciences Elective ⁵		3			
SUNY GEN ED Restricted Elective ⁶		3			
Unrestricted Elective		3			
Total Credits		15			

SPRING

ANTH 220	Applied Anthropology in a Globalizing World	3			
ECON 120 OR POSC 225	Principles of Microeconomics OR Comparative Politics	3			
Sustainability Elective ⁷		3			
Unrestricted Elective ⁸		3			
Unrestricted Elective ⁸		3			
Total Credits		15			

Minimum Credits Required for Graduation: 60 A cumulative GPA of at least 2.0 is required for conferral of the degree.

¹ A student exempted from ENGL 100 must substitute a three-credit unrestricted elective. This course should be selected in consultation with the student's advisor.

² SUNY GEN ED Mathematics Elective: Course is to be selected in consultation with the student's advisor and in consideration of the math requirements at the student's intended transfer institution. MATH 120, 138, 200, or 201 is recommended.

³ SUNY GEN ED World Languages Sequence: Students who have taken a two-course sequence in a world language not offered at TC3 may meet this requirement via a transferred sequence. ASL (American Sign Language) is NOT accepted as a world language in this program.

⁴ Study Away Experience: To be selected in consultation with advisor. A study away experience is **required** of all students. Only under special circumstances, will a student be allowed to complete an alternative cross-cultural experience. Scholarships and other funding opportunities should help avoid excessive financial burden. Study away options vary in the Fall and Spring semesters. Students should work with their advisors to plan their coursework according to their intended study away course(s).

⁵ Restricted SUNY GEN ED Natural Sciences Elective: Select from: BIOL 102, BIOL 105, ENVS 101, GEOL 101, **OR** METR 101.

⁶ SUNY GEN ED Restricted Elective: Choose a course from US History & Civic Engagement, Humanities, or The Arts.

⁷ Restricted Sustainability Elective: ANTH/ENVS 295, ENVS 102, ENVS 105, **OR** ENVS/POSC 107

⁸ Unrestricted Electives: To be selected in consultation with the student's advisor. Recommended courses: BUAD 111; ENGL 233; HSTY 115, HSTY 116, HSTY 117; RECR/SOCE 150; any World Languages Elective; **OR** any Study Away Elective.

Student's Name:	Advisor's Name:
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Student may need to take the following courses:	<input type="checkbox"/> ENGL 098 - Accelerated Writing Skills for ENGL 100 <input type="checkbox"/> RDNG 116 - College Reading and Study Skills	<input type="checkbox"/> MATH Skills and Support Course
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Course Requirement	Course Title	Credits	Min. Grade	Grade Earned T - Transfer	Semester Completed
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FIRST YEAR

FALL

ENGL 100	Academic Writing I ¹	3	C		
EDUC 201	Introduction to Education	3			
HSTY 201 OR HSTY 202	American History to 1877 OR American History Since 1877	3			
PSYC 103	Introduction to Psychology	3			
SUNY GEN ED Mathematics Elective ²		3			

Total Credits	15
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SPRING

ENGL101	Academic Writing II	3			
ENGL 201 OR ENGL 204 OR ENGL 210	Public Speaking OR Interpersonal Communication OR Intercultural Communication	3			
PSYC 207	Adolescent Psychology	3			
SOCI 101	Introduction to Sociology	3			
Teaching Concentration Elective ⁵		3			

Total Credits	15
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SECOND YEAR

FALL

ENGL 102	Approaches to Literature	3			
SUNY GEN ED World Languages Sequence Elective ¹³		3			
SUNY GEN ED Natural Sciences Elective ⁴		3			
Teaching Concentration Elective ⁵		3			
Unrestricted Elective		3			

Total Credits	15
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SPRING

HSTY 115, HSTY 116, OR HSTY 117		3			
SUNY GEN ED World Languages Sequence Elective 2 ³		3			
SUNY GEN ED The Arts Elective		3			
Teaching Concentration Elective ⁵		3			
Unrestricted Elective		3			

Total Credits	15
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Minimum Credits Required for Graduation: 60 A cumulative GPA of at least 2.0 is required for conferral of the degree.

Note: Students should work closely with their faculty advisor for appropriate course selection. Catalogs and web sites for teacher education baccalaureate degree programs should also be consulted.

¹ A "C" or better grade is required in ENGL 100. A student exempted from ENGL 100 must substitute a three-credit unrestricted elective. The course should be selected in consultation with the student's advisor and in accordance with degree requirements at the intended transfer institution.

² MATH 200 or MATH 120 (or higher) recommended. Course should be selected based on requirements at the intended transfer institution.

³ SUNY GEN ED World Languages Sequence Elective: Both courses must in the same language. Some transfer schools may not allow ASL to meet the World Languages requirement.

⁴ SUNY GEN ED Natural Sciences Elective: Lab science recommended.

⁵ Teacher Education majors should complete a concentration in their intended discipline. Concentration courses should be chosen in consultation with the student's advisor based on the intended four-year teacher education program.

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Student's Name:	Advisor's Name:
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Student may need to take the following courses:	<input type="checkbox"/> ENGL 098 - Accelerated Writing Skills for ENGL 100 <input type="checkbox"/> RDNG 116 - College Reading and Study Skills	<input type="checkbox"/> MATH Skills and Support Course
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Course Requirement	Course Title	Credits	Min. Grade	Grade Earned T - Transfer	Semester Completed
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FIRST YEAR

FALL

ENGL 100	Academic Writing I ¹	3	C		
EDUC 201	Introduction to Education	3			
HSTY 201 OR HSTY 202	American History to 1877 OR American History Since 1877	3			
MATH 113	Math for Elementary School Teachers I	3	C		
PSYC 103	Introduction to Psychology	3			

Total Credits **15**

SPRING

ENGL101	Academic Writing II	3			
MATH 115	Math for Elementary School Teachers II	3			
PSYC 205	Child Psychology	3			
SOCI 101	Introduction to Sociology	3			
Unrestricted Elective		3			

Total Credits **15**

SECOND YEAR

FALL

ENGL 102	Approaches to Literature	3			
HSTY 115, HSTY 116, or HSTY 117		3			
SUNY GEN ED World Languages Sequence Elective 1 ²		3			
SUNY GEN ED The Arts Elective		3			
Liberal Arts and Sciences OR ECHD Elective ⁴		3			

Total Credits **15**

SPRING

BIOL 125	Biology and Earth Science for Teachers	4			
ENGL 201 OR ENGL 204 OR ENGL 210	Public Speaking OR Interpersonal Communication OR Intercultural Communication	3			
ENGL 220	Literature for Children	3			
SUNY GEN ED World Languages Sequence Elective 2 ²		3			
Liberal Arts and Sciences OR ECHD Elective ⁴		3			

Total Credits **16**

Minimum Credits Required for Graduation: 61 A cumulative GPA of at least 2.0 is required for conferral of degree.

Note: Students should work closely with their faculty advisor for appropriate course selection. Catalogs and web sites for teacher education baccalaureate degree programs should also be consulted.

¹ A student exempted from ENGL 100 must substitute a three-credit unrestricted elective. The course should be selected in consultation with the student's advisor and in accordance with degree requirements at the intended transfer institution. An ECHD course is recommended.

² SUNY GEN ED World Languages Sequence Elective: Both courses must in the same language. Some transfer schools may not allow ASL to meet the World Languages requirement.

³ SUNY GEN ED The Arts Elective: An Applied Art class is recommended, such as ART 115, ART 120, ART 123, or ART 124.

⁴ Liberal Arts and Sciences or ECHD electives should be chosen in consultation with the student's advisor based on the intended four-year teacher education program.

Teacher Education Transfer

Student's Name:	Advisor's Name:
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Student may need to take the following courses:	<input type="checkbox"/> ENGL 098 – Accelerated Writing Skills for ENGL 100 <input type="checkbox"/> RDNG 116 - College Reading and Study Skills	<input type="checkbox"/> MATH Skills and Support Course
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Course Requirement	Course Title	Credits	Min. Grade	Grade Earned T - Transfer	Semester Completed
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FIRST YEAR

FALL

ECHD 125	Introduction to Early Childhood Education	3			
ENGL 100	Academic Writing I ¹	3	C		
HSTY 201 OR HSTY 202	American History to 1877 OR American History Since 1877	3			
MATH 113	Math for Elementary School Teachers I	3	C		
PSYC 103	Introduction to Psychology	3			
Total Credits		15			

SPRING

ENGL101	Academic Writing II	3			
MATH 115	Math for Elementary School Teachers II	3			
PSYC 205	Child Psychology	3			
SOCI 101	Introduction to Sociology	3			
Liberal Arts and Sciences OR ECHD Elective ²		3			
Total Credits		15			

SECOND YEAR

FALL

ENGL 102	Approaches to Literature	3			
HSTY 115, HSTY 116, OR HSTY 117		3			
SUNY GEN ED World Languages Sequence Elective 1 ³		3			
SUNY GEN ED The Arts Elective ⁴		3			
Liberal Arts and Sciences OR ECHD Elective ²		3			
Total Credits		15			

SPRING

BIOL 125	Biology and Earth Science for Teachers	4			
ENGL 201 OR ENGL 204 OR ENGL 210	Public Speaking OR Interpersonal Communication OR Intercultural Communication	3			
ENGL 220	Literature for Children	3			
SUNY GEN ED World Languages Sequence Elective 2 ³		3			
Unrestricted Elective		3			
Total Credits		16			

Minimum Credits Required for Graduation: 61 A cumulative GPA of at least 2.0 is required for conferral of the degree.

Note: Students should work closely with their faculty advisor for appropriate course selection. Catalogs and web sites for teacher education baccalaureate degree programs should also be consulted.

¹ A student exempted from ENGL 100 must substitute a three-credit unrestricted elective. The course should be selected in consultation with the student's advisor and in accordance with degree requirements at the intended transfer institution. An ECHD course is recommended

² Liberal Arts and Sciences or ECHD electives should be chosen in consultation with the student's advisor based on the intended four-year teacher education program.

³ SUNY GEN ED World Languages Sequence Electives: Both courses must in the same language. Some transfer schools may not allow ASL to meet the World Languages requirement.

⁴ SUNY GEN ED The Arts Elective: An Applied Art class is recommended, such as ART 115, ART 120, ART 123, or ART 124.

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Student's Name:

Advisor's Name:

Student may need to take the following courses:

ENGL 098 - Accelerated Writing Skills for ENGL 100

RDNG 116 - College Reading and Study Skills

MATH Skills and Support Course

Course Number	Course Title	Credits	Min. Grade	Grade Earned T – Transfer	Semester Completed
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FIRST YEAR

FALL

ENGL 100	Academic Writing I ¹	3	C		
PSYC 103	Introduction to Psychology	3			
SOCI 101	Introduction to Sociology	3			
SOCE 121	Introduction to Gender and Sexuality Studies	3			
SUNY GEN ED Mathematics Elective		3			
Total Credits		15			

SPRING

ENGL 101	Academic Writing II	3			
HSTY 201 OR HSTY 202	American History to 1877 OR American History Since 1877	3			
ENGL 248	Contemporary Women Writers	3			
SOCI 203	Sociology of Race, Power, and Privilege	3			
SUNY GEN ED Natural Sciences Elective ²		3			
Total Credits		15			

SECOND YEAR

FALL

WGST 120	Women and Health Care	3			
SOCE 201	Human Sexuality	3			
SUNY GEN ED Diversity: Equity, Inclusion, and Social Justice Elective ³		3			
SUNY GEN ED Restricted Elective ⁴		3			
Unrestricted Elective		3			
Total Credits		15			

SPRING

ENGL 201 OR ENGL 204 OR ENGL 210	Public Speaking OR Interpersonal Communication OR Intercultural Communication	3			
HSTY 233	Women in U.S. History	3			
Liberal Arts Elective (Social Science Capstone recommended) ⁵		3			
Unrestricted Elective		3			
Unrestricted Elective		3			
Total Credits		15			

Minimum Credits Required for Graduation: 60 A cumulative GPA of at least 2.0 is required for conferral of degree.

¹ A student exempted from ENGL 100 must substitute a three-credit unrestricted elective. The course should be selected in consultation with the student's advisor.

² A Lab Science is recommended. The course should be selected in consultation with the student's advisor and should be based on requirements at the intended four-year transfer institution.

³ SUNY GEN ED Diversity: Equity, inclusion, and Social Justice Elective: A student who has satisfied this Area through another requirement may substitute an unrestricted elective.

⁴ SUNY GEN ED Restricted Elective: Choose from Humanities, The Arts, or World Languages. ENGL 102 is recommended. The course should be selected in consultation with the student's advisor and should be based on requirements at the intended four-year transfer institution.

⁵ Social Science Capstone: Choose from ANTH 290, HSTY 290, SOCI 290, or PSYC 290. The course should be selected in consultation with the student's advisor and should be based on requirements at the intended four-year transfer institution.

Liberal Arts and Sciences - General Studies, A.S.	Fall 2023
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Student's Name:	Advisor's Name:
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Student may need to take the following courses:	<input type="checkbox"/> ENGL 098 - Accelerated Writing Skills for ENGL 100 <input type="checkbox"/> RDNG 116 - College Reading & Study Skills	<input type="checkbox"/> MATH Skills and Support Course
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Course Number	Course Title	Credits	Min. Grade	Grade Earned T - Transfer	Semester Completed	Notes:
A. Written and Oral Communication						
ENGL 100	Academic Writing I ¹	3	C			
ENGL 101	Academic Writing II	3				
ENGL 201 OR ENGL 204 OR ENGL 210	Public Speaking OR Interpersonal Communication OR Intercultural Communication	3				
Total Credits		9				
B. History						
SUNY GEN ED Restricted History Elective ²		3				
Total Credits		3				
C. Humanities						
ENGL 102	Approaches to Literature	3				
SUNY GEN ED Restricted Humanities Elective ³		3				
Total Credits		6				
D. Mathematics and Natural Sciences						
SUNY GEN ED Mathematics Elective		3				
SUNY GEN ED Natural Lab Sciences Elective		3				
Total Credits		6				
E. Social Sciences						
PSYC 103 OR SOC 101	Introduction to Psychology OR Introduction to Sociology	3				
SUNY GEN ED Restricted Elective ⁴		3				
Total Credits		6				
F. Liberal Arts						
SUNY GEN ED Liberal Arts Elective		3				
Liberal Arts Elective		3				
Liberal Arts Elective		3				
Total Credits		9				
G. Seamless Transfer and/or Unrestricted Electives						
Elective		3				
Elective		3				
Elective		3				
Elective		3				
Elective		3				
Elective		3				
Total Credits		21				

Minimum Credits Required for Graduation: 60 **A cumulative GPA of at least 2.0 is required for conferral of degree.**

NOTE: No more than 3 FITN credits may be used toward the Unrestricted Electives requirements.

¹ A student exempted from ENGL 100 must substitute a three-credit unrestricted elective. The course should be selected in consultation with the student's advisor.

² SUNY GEN ED Restricted History Elective: Select from HSTY 116, HSTY 117, HSTY 201, or HSTY 202.

³ SUNY GEN ED Restricted Humanities Elective: Select from Humanities; The Arts, or World Languages.

⁴ SUNY GEN ED Restricted Elective: Select from Social Sciences, US History and Civic Engagement, World History and Global Awareness, or Diversity: Equity, Inclusion, and Social Justice

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Student's Name:		Advisor's Name:				
Student may need to take the following courses:	<input type="checkbox"/> ENGL 098 - Accelerated Writing Skills for ENGL 100	<input type="checkbox"/> MATH Skills and Support Course				
	<input type="checkbox"/> RDNG 116 - College Reading and Study Skills					
Course Number	Course Title	Credits	Min. Grade	Grade Earned T - Transfer	Semester Completed	Notes:
A. Written and Oral Communication						
ENGL 100	Academic Writing I ¹	3	C			
ENGL 101	Academic Writing II	3				
ENGL 102	Approaches to Literature	3				
ENGL 201	Public Speaking	3				
Total Credits		12				
B. History						
HSTY 116 OR HSTY 201	The West in the World to 1500 OR American History to 1877	3				
HSTY 117 OR HSTY 202	The West in the World Since 1500 OR American History since 1877	3				
Total Credits		6				
C. World Languages Sequence (must complete in one language only)						
World Languages Sequence 1		3				
World Languages Sequence 2		3				
Total Credits		6				
D. Humanities Electives ²						
SUNY GEN ED Humanities Elective		3				
Humanities Elective		3				
Humanities Elective		3				
Humanities Elective		3				
Total Credits		12				
E. Mathematics and Natural Sciences Electives						
SUNY GEN ED Mathematics Elective		3				
SUNY GEN ED Natural Sciences Elective ³		3				
Total Credits		6				
F. Social Sciences Electives						
SUNY GEN ED Restricted Elective ⁴		3				
SUNY GEN ED Social Sciences Elective		3				
Total Credits		6				
G. Unrestricted Electives ⁵						
Elective		3				
Elective		3				
Elective		3				
Elective		3				
Total Credits		12				
Minimum Credits Required for Graduation: 60 A cumulative GPA of at least 2.0 is required for conferral of degree.						
¹ A student exempted from ENGL 100 must substitute a three-credit liberal arts elective. The course should be selected in consultation with the student's advisor.						
² A second World Language, over and above the 6 credits required for category C, is acceptable and is strongly recommended for students planning to transfer to a SUNY Bachelor of Arts (B.A.) degree program.						
³ SUNY GEN ED Natural Sciences Elective: A lab science is recommended.						
⁴ SUNY GEN ED Restricted Elective: Select a course from Social Sciences, US History and Civic Engagement, World History and Global Awareness, or Diversity: Equity, Inclusion, and Social Justice						
⁵ No more than 3 FITN credits may be used toward the Unrestricted Electives requirements.						

Liberal Arts and Sciences – Math/Science, A.S.

Fall 2023

Student's Name:				Advisor's Name:			
Student may need to take the following courses:		<input type="checkbox"/> ENGL 098 - Accelerated Writing Skills for ENGL 100 <input type="checkbox"/> RDNG 116 - College Reading & Study Skills		<input type="checkbox"/> MATH 020 - Skills & Support for College Algebra <input type="checkbox"/> MATH 120 - College Algebra <input type="checkbox"/> MATH 138 - Precalculus			
Course Number	Course Title	Credits	Min. Grade	Grade Earned T - Transfer	Semester Completed	Notes	
A. Required Courses							
ENGL 100	Academic Writing I ¹	3	C				
ENGL 101	Academic Writing II	3					
	Restricted Freshman Seminar Elective ²	1					
ENGL 201 OR ENGL 204 OR ENGL 210	Public Speaking OR Interpersonal Communication OR Intercultural Communication	3					
	HSTY 115, 116, 117, 201, 202 OR 225	3					
MATH 201	Calculus I ³	4					
Total Credits		17					
B. Two (2) Course Pairs (MUST include one 8-credit pair) Select from two different disciplines:							
BIOL 104 and BIOL 105		8					
CHEM 107 and CHEM 108		8					
MATH 200 and MATH 202 OR MATH 202 and MATH 203		7					
PHSC 104 and PHSC 105 OR PHSC 211 and PHSC 212		8					
Total Credits		15					
C. Computer Applications							
CAPS 121	Introduction to Spreadsheets	1					
Total Credits		1					
D. Math, Science, or Computer Science Electives: Minimum 6 credits required. Credit can be awarded for only one course in each of the following pairs: BIOL 101/104, BIOL 102/105, CHEM 101/107, CHEM 102/108							
Elective		3					
Elective		3					
Total Credits		6					
E. SUNY GEN ED Electives							
SUNY GEN ED Humanities or World Languages Elective		3					
SUNY GEN ED Social Sciences Elective		3					
SUNY GEN ED Diversity: Equity, Inclusion, and Social Justice Elective ⁴		3					
Total Credits		9					
F. Unrestricted Electives ⁵							
Elective		3					
Elective		3					
Elective		3					
Elective		3					
Total Credits		12					
Minimum Credits Required for Graduation: 60				A cumulative GPA of at least 2.0 is required for conferral of degree.			
Note: Credits in excess of the amounts in Categories A through E may be applied to Category F only.							
¹ A student exempted from ENGL 100 must substitute a three-credit unrestricted elective. ENGL 103 is strongly recommended. The course should be selected in consultation with the student's advisor.							
² Restricted Freshman Seminar: Choose in consultation with student's advisor based on interests and availability. FSS 138 is preferred, but BIOT 101, FSS 132, or FSS 140 may be taken to fulfill this requirement as well.							
³ MATH 201: Minimum C grade is required to take MATH 202.							
⁴ Students who have met this SUNY GEN ED Area through another requirement may substitute an unrestricted elective.							
⁵ Courses should be selected in consultation with the student's advisor and should be based on requirements at the intended four-year transfer institution. No more than three FITN credits may be used toward the Unrestricted Electives requirements.							

Student's Name:	Advisor's Name:
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Student may need to take the following courses:	<input type="checkbox"/> ENGL 098 - Accelerated Writing Skills for ENGL 100 <input type="checkbox"/> RDNG 116 - College Reading & Study Skills	<input type="checkbox"/> MATH Skills and Support Course
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Course Number	Course Title	Credits	Min. Grade	Grade Earned T - Transfer	Semester Completed	Notes
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FIRST YEAR

FALL

ENGL 100	Academic Writing I ¹	3	C			
SOCI 101	Introduction to Sociology	3				
SUNY GEN ED Mathematics Elective ²		3				
Social Science Elective ³		3				
Unrestricted Elective ⁴		3				
Total Credits		15				

SPRING

ENGL 101	Academic Writing II	3				
PSYC 103	Introduction to Psychology	3				
SUNY GEN ED Natural Lab Sciences Elective ⁵		3				
Social Science Elective ³		3				
Unrestricted Elective		3				
Total Credits		15				

SECOND YEAR

FALL

ANTH 202	Cultural Anthropology	3				
ENGL 102	Approaches to Literature	3				
SUNY GEN ED History Elective		3				
MATH OR Science Elective		3				
Unrestricted Elective ⁶		3				
Total Credits		15				

SPRING

ANTH/SOCI/HSTY 290 OR PSYC 290 ⁷	Social Science Capstone Course	3	C			
ENGL 201 OR ENGL 204 OR ENGL 210 ⁸	Public Speaking OR Interpersonal Communication OR Intercultural Communication	3				
SUNY GEN ED Restricted Elective ⁹		3				
Social Science Elective ³		3				
Unrestricted Elective		3				
Total Credits		15				

Minimum Credits Required for Graduation: 60 A cumulative GPA of at least 2.0 is required for graduation.

¹ A student exempted from ENGL 100 must substitute a three-credit unrestricted elective, which should be selected in consultation with the student's advisor.

² SUNY GEN ED Mathematics Elective: Select in consultation with the student's advisor, in accord with the student's transfer plans. MATH 200 is recommended for those intending to transfer into a 4-year Psychology program.

³ Social Science Electives: Select in consultation with the student's advisor. Place students in program courses as soon as possible.

⁴ Unrestricted Electives: Select in consultation with the student's advisor. No more than 3 FITN credits may be used.

⁵ Students with an interest in transferring for psychology should take two sequential biology courses. The recommended sequence is BIOL 102 & BIOL 101, in that order, but the appropriate courses should be selected in consultation with the student's advisor.

⁶ Students are encouraged to use their third and fourth semester Unrestricted Electives to take a two-semester language series.

⁷ Students with an interest in transferring for psychology should take PSYC 290. All other students should take ANTH/SOCI/HSTY 290.

⁸ Oral Communication Course: Select in consultation with the student's academic advisor, in accord with the student's transfer plans.

⁹ SUNY GEN ED Restricted Elective: Select from U.S. History and Civic Engagement OR World History and Global Awareness.

Student's Name:

Advisor's Name:

Student may need to take the following courses:

ENGL 098 - Accelerated Writing Skills for ENGL100

RDNG 116 - College Reading and Study Skills

MATH Skills and Support Course

Course Requirement	Course Title	Credits	Min. Grade	Grade Earned T - Transfer	Semester Completed
FIRST YEAR					
FALL					
ART 111	Photography I	3			
ART 117	Design Foundations I	3			
ART 120	Drawing I	3			
ENGL 100	Academic Writing I ¹	3	C		
FSS 137	Freshman Seminar-New Media	1			
SUNY GEN ED Mathematics Elective		3			
Total Credits		16			
SPRING					
ART 212	Digital Photography	3			
ART 213	Dynamic Media I	3			
ENGL 101	Academic Writing II	3			
SUNY GEN ED Social Sciences Elective		3			
Unrestricted Elective		3			
Total Credits		15			
SECOND YEAR					
FALL					
ART 101	Art History: Ancient to Early Medieval	3			
ART 214	Dynamic Media II	3			
ART 233	Animation	3			
ART 261	Portfolio Preparation-New Media	1			
COMM 115	Introduction to Digital Video	3			
ENGL 201 OR ENGL 204 OR ENGL 210	Public Speaking OR Interpersonal Communication OR Intercultural Communication	3			
Total Credits		16			
SPRING					
ART 102	Art History: Renaissance to Contemporary	3			
ART 254	Advanced Media Design	3			
ENGL 102	Approaches to Literature	3			
Liberal Arts Elective		3			
SUNY GEN ED Natural Sciences Elective ²		3			
Total Credits		15			
Minimum Credits Required for Graduation: 62 A cumulative GPA of at least 2.0 is required for conferral of degree.					
¹ A "C" or better grade is required in ENGL 100. A student exempted from ENGL 100 must substitute a three credit liberal arts elective. The course should be selected in consultation with the student's advisor.					
² SUNY GEN ED Natural Sciences Elective: A Lab science is recommended. The course should be chosen in consultation with the student's advisor based on the intended four-year transfer program.					

Nursing, A.A.S.		Fall 2023			
Student's Name:		Advisor's Name:			
Student may need to take the following courses:	<input type="checkbox"/> BIOL 101 and CHEM 101 OR	<input type="checkbox"/> ENGL 098 - Accelerated Writing Skills for ENGL100			
	<input type="checkbox"/> BIOL 104	<input type="checkbox"/> ENGL 100 - Academic Writing I			
	<input type="checkbox"/> MATH Skills and Support Course *	<input type="checkbox"/> RDNG 116 - College Reading and Study Skills			
Course ID		Course Title	Min. Grade	Grade Earned T - Transfer	Semester Completed
FIRST YEAR					
FALL					
BIOL 131 OR BIOL 201	Principles of Human Anatomy & Physiology I OR Human Anatomy & Physiology I	4	C		
ENGL 101	Academic Writing II ¹	3	C		
NURS 110	Fundamentals of Nursing	7	C		
PSYC 103 ¹	Introduction to Psychology	3	C		
Total Credits		17			
SPRING					
BIOL 132 OR BIOL 202	Principles of Human Anatomy & Physiology II OR Human Anatomy & Physiology II	4	C		
NURS 120	Critical Thinking in Medical Surgical Nursing	9	C		
SOCI 101 ¹	Introduction to Sociology	3	C		
Total Credits		16			
SECOND YEAR					
FALL					
NURS 208	The Art and Science of Nursing Across the Lifespan	10	C		
NURS 241	Pharmacology for Nurses & Allied Health Professionals	3	C		
MATH Elective ²		3	C		
Total Credits		16			
SPRING					
BIOL 112 OR BIOL 216	Essentials of Medical Microbiology OR General Microbiology	3	C		
NURS 225	Professional Practice and Complex Nursing Care	10	C		
Restricted Humanities Elective ³		3	C		
Total Credits		16			
Minimum Credits Required for Graduation: 65 A cumulative GPA of at least 2.0 is required for graduation.					
*To be eligible for admission to the Nursing program, students must have math placement or prior math coursework that meets the pre-requisite for Anatomy & Physiology.					
A minimum grade of "C" (75 percent) in theory and "S" (Satisfactory) in clinical in each nursing (NURS) course is required to earn a degree in Nursing.					
A "C" or better grade is required in all courses. All courses in the first two semesters must be completed before a student may take NURS 208 and NURS 225.					
ENGL 100, if required, must be completed with a "C" or better grade before the first semester.					
¹ A 200-level or higher course in the same discipline may be substituted without a waiver.					
² MATH 200 Statistics is recommended.					
³ Restricted Humanities Elective: Choose any 3-credit ENGL course [EXCEPT ENGL 100, ENGL 105, or ENGL 237] OR World Language OR Philosophy.					

Outdoor Recreation, A.S.			Fall 2023			
Student's Name:		Advisor's Name:				
Student may need to take the following courses:	<input type="checkbox"/> ENGL 098 Accelerated Writing Skills for ENGL 100	<input type="checkbox"/> MATH 017 – Skills & Support Quantitative Reasoning				
	<input type="checkbox"/> RDNG 116 - College Reading and Study Skills	<input type="checkbox"/> MATH 020 – Skills & Support College Algebra <input type="checkbox"/> MATH 029 – Skills & Support Statistics				
Course Requirement	Course Title	Credits	Min. Grade	Grade Earned T = Transfer	Semester Completed	
FIRST YEAR						
FALL						
ENGL 100	Academic Writing I ¹	3	C			
PSYC 103 OR SOCI 101	Introduction to Psychology OR Introduction to Sociology	3				
RECR 110	Introduction to Recreation	3				
RECR 163	Team Building & Group Initiative Activities	1				
SUNY GEN ED Mathematics Elective		3				
SUNY GEN ED U.S. History & Civic Engagement OR World History & Global Awareness Elective		3				
Total Credits		16				
SPRING						
ENGL 101	Academic Writing II	3				
HLTH 205 OR FITN 102 AND FITN 216 OR RECR 140	First Aid & Safety Education OR Swimming II AND Lifeguard Training OR Wilderness First Aid ²	1				
ENVS 102 Technology & the Environment OR SUNY GEN ED The Arts Elective		3				
Outdoor Activity Elective ³		1				
RECR 120	Leadership in Recreation	3				
RECR 220	Programming in Recreation & Leisure	3				
Total Credits		14				
SECOND YEAR						
FALL						
ENGL 201	Public Speaking	3				
RECR 210	Diversity & Inclusion in Recreation	3				
RECR 270	Wilderness and the American Culture	3				
RECR 274	Outdoor Recreation Pursuits	3				
SUNY GEN ED World Languages Elective		3				
Total Credits		15				
SPRING						
BIOL 115	Field Natural History	3				
RECR 150	Play Across Diverse Cultures	3				
RECR 260	Camp Counseling and Outdoor Education	3				
RECR 276 OR RECR 284	Outdoor Recreation Field Adventure OR Outdoor Recreation Proficiency	1				
RECR 285	Recreation Field Work	3				
Unrestricted Elective		3				
Total Credits		16				
Minimum Credits Required for Graduation: 61 A cumulative GPA of at least 2.0 is required for conferral of degree.						
¹ A "C" or better grade is required in ENGL 100. A student exempted from ENGL 100 must substitute a three-credit liberal arts elective. The course should be selected in consultation with the student's advisor.						
² Students who can provide a current Lifeguard and CPR Certification OR a First Aid Certification of Responding to Emergencies or higher OR a Wilderness First Aid Certification (or higher) AND an Adult, Child, and Infant CPR Certification or higher can substitute an unrestricted elective. A waiver request form must be submitted and approved.						
³ Outdoor Activity Electives: FITN 101, 109, 119, 120, 166, 221, RECR/FITN 159, 160, 161, 162, 164, or 165.						

Paralegal, A.A.S.

Fall 2023

Student's Name:		Advisor's Name:			
Student may need to take the following courses:	<input type="checkbox"/> ENGL 098 - Accelerated Writing Skills for ENGL 100 <input type="checkbox"/> RDNG 116 - College Reading and Study Skills	<input type="checkbox"/> MATH Skills and Support Course			
Course Requirement	Course Title	Credits	Min. Grade	Grade Earned T - Transfer	Semester Completed
FIRST YEAR					
FALL					
ACCT 101	Financial Accounting	4			
ECON 101 Introduction to Economics OR ECON 120 Principles of Microeconomics OR ECON 121 Principles of Macroeconomics		3			
ENGL 100	Academic Writing I ¹	3	C		
PARA 101	Introduction to Paralegalism	3	C		
PSYC 103	Introduction to Psychology	3			
Total Credits		16			
SPRING					
BUAD 201	Business Law I	3	C		
ENGL 101	Academic Writing II	3			
PARA 130	Legal Research and Drafting ²	3	C		
SOCI 101	Introduction to Sociology	3			
Science Elective		3			
Total Credits		15			
SECOND YEAR					
FALL					
ENGL 102 OR ENGL 103	Approaches to Literature OR Report Writing	3			
PARA 205	Civil Litigation and Procedure	3	C		
PARA 215	Family and Domestic Relations Law	3	C		
MATH Elective		3			
Unrestricted Elective ³		3			
Total Credits		15			
SPRING					
ENGL 204	Interpersonal Communication	3			
PARA 210	Real Estate/Property Law	3	C		
PARA 220	Wills, Trusts, Estate Planning	3	C		
PARA 230 ⁴	Paralegal Internship	3	C		
PARA 231	Paralegal Seminar	3	C		
Total Credits		15			
Minimum Credits Required for Graduation: 61 A cumulative GPA of at least 2.0 is required for conferral of degree.					
A "C" or better grade is required in BUAD 201, ENGL 100, PARA 101, PARA 130, PARA 205, PARA 210, PARA 215, PARA 220, PARA 230 and PARA 231.					
¹ A student exempted from ENGL 100 must substitute a three credit liberal arts elective. The course should be selected in consultation with the student's advisor.					
² PARA 130 Legal Research and Drafting MUST be completed at Tompkins Cortland Community College. This requirement may not be satisfied via transfer.					
³ Unrestricted Elective: Students should select a course from a subject area in which they intend to seek employment. PARA 206, PARA 213, PARA 216, or PARA 225 are suggested to satisfy this requirement.					
⁴ A student with prior experience working under the supervision of a lawyer may apply to waive or obtain life experience credit for PARA 230.					
Notes:					
1. Any student wishing to complete the program in three semesters must take PARA 101 and PARA 130 concurrently in the first semester.					
2. Alternative program requirement plans are available for students intending to transfer, honors college students, and students with prior college credits or degrees.					
3. PARA 205 & PARA 215 are offered fall semesters only; PARA 210 & PARA 220 are offered spring semesters only.					

Paralegal Studies Certificate

Fall 2023

Student's Name:

Advisor's Name:

Baccalaureate Degree and Year:

Course Requirement	Course Title	Credits	Min. Grade	Grade Earned T - Transfer	Semester Completed
FIRST YEAR					
SEMESTER 1					
BUAD 201	Business Law I	3	C		
PARC 101	Introduction to Paralegalism	3	C		
PARC 130	Legal Research and Drafting ¹	3	C		
PARC 205	Civil Litigation and Procedure	3	C		
PARC 215	Family and Domestic Relations Law	3	C		
Total Credits		15			
SEMESTER 2					
PARC 210	Real Estate/Property Law	3	C		
PARC 220	Wills, Trusts, Estate Planning	3	C		
PARC 230	Paralegal Internship	3	C		
PARC 231	Paralegal Seminar	3	C		
PARA/PARC Elective ²		3	C		
PARA/PARC Elective ²		3	C		
Total Credits		18			

Minimum Credits Required for Graduation: 33 A cumulative GPA of at least 2.0 is required for conferral of certificate.

¹ PARC 130 Legal Research and Drafting MUST be completed at Tompkins Cortland Community College. This requirement may not be satisfied via transfer.

² PARA/PARC Electives: Students should select an elective course from a subject area in which they intend to seek employment or have a special interest. PARA 206, PARC 213, PARC 216, PARC 225, PARC 226, or BUAD 202 can be taken to satisfy these requirements. With program chair permission, a student can choose a relevant non-PARC class in place of a PARC elective. A waiver form must be submitted and approved to make a substitution.

Notes:

1. **To be admitted to this program, a student must have already earned a baccalaureate degree.**
2. For any credits waived, another course must be substituted, chosen with the approval of the program chair.
3. A "C" or better grade is required in all courses.
4. PARC 205 & PARC 215 are offered fall semesters only; PARC 210 & PARC 220 are offered spring semesters only.

Photography, A.S.

Fall 2023

Student's Name:

Advisor's Name:

Student may need to take the following courses:

- ENGL 098 – Accelerated Writing Skills for ENGL100
- RDNG 116 - College Reading and Study Skills

- MATH 017 - Skills & Support Quant Reasoning
- MATH 020 - Skills & Support College Algebra
- MATH 029 - Skills & Support Statistics

Course Requirement	Course Title	Credits	Min. Grade	Grade Earned T - Transfer	Semester Completed
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FIRST YEAR

FALL

ART 111	Photography I	3			
ART 117	Design Foundations I	3			
ART 120	Drawing I	3			
ENGL 100	Academic Writing I*	3	C		
SUNY GEN ED Mathematics Elective ²		3			
Total Credits		15			

SPRING

ART 104	History of Photography & Video	3			
ART 118	Design Foundations II	3			
ART 212	Digital Photography	3			
ENGL 101	Academic Writing II	3			
SUNY GEN ED Natural Sciences Elective		3			
Total Credits		15			

SECOND YEAR

FALL

ART 101	Art History: Ancient to Early Medieval	3			
ART 112	Photography II	3			
ART 255	Lighting Principles	3			
ART 262	Portfolio Preparation - Photography	1			
ENGL 102	Approaches to Literature	3			
SUNY GEN ED Social Sciences Elective		3			
Total Credits		16			

SPRING

ART 102	Art History: Renaissance to Contemporary	3			
ART 213	Dynamic Media I	3			
ART 222	Advanced Digital Photography	3			
ENGL 201 OR ENGL 204 OR ENGL 210	Public Speaking OR Interpersonal Communication OR Intercultural Communication	3			
Restricted Elective ³		3			
Total Credits		15			

Minimum Credits Required for Graduation: 61 A cumulative GPA of at least 2.0 is required for conferral of the degree.

¹ A student exempted from ENGL 100 must substitute a three-credit liberal arts elective. The course should be selected in consultation with the student's advisor.

² SUNY GEN ED Mathematics Elective: The course should be selected in consultation with the student's advisor in accord with the student's transfer plans.

³ Restricted Elective: Select a 3-credit ALEX course approved by the department chair OR choose from the following courses: ART 106; ART 233; ART 248; ART 290; COMM 115.

Recreation: Exercise Studies, A.S.				Fall 2023		
Student's Name:			Advisor's Name:			
Student may need to take the following courses:	<input type="checkbox"/> ENGL 098 - Accelerated Writing Skills for ENGL100		<input type="checkbox"/> MATH 017 - Skills & Support Quant Reasoning			
	<input type="checkbox"/> RDNG 116 - College Reading and Study Skills		<input type="checkbox"/> MATH 020 - Skills & Support College Algebra			
				<input type="checkbox"/> MATH 029 - Skills & Support Statistics		
Course Requirement	Course Title	Credits	Min. Grade	Grade Earned T - Transfer	Semester Completed	
FIRST YEAR						
FALL						
BIOL 101 ³ OR BIOL 104 ^{1,3}	Principles of Biology I OR General Biology I	3	C			
ENGL 100 ²	Academic Writing I	3	C			
FITN 215	Aerobic Conditioning	1				
PSYC 103 OR SOC1 101	Introduction to Psychology OR Introduction to Sociology	3				
RECR 110	Introduction to Recreation	3				
SUNY GEN ED Mathematics Elective		3				
Total Credits		16				
SPRING						
BIOL102 ³ OR BIOL105 OR CHEM 101	Principles of Biology II OR General Biology II OR Principles of Chemistry I	3				
ENGL 101	Academic Writing II	3				
FITN 217	Strength and Conditioning	1				
RECR 112	Introduction to Kinesiology	3				
RECR 120	Leadership in Recreation	3				
RECR 220	Programming in Recreation and Leisure	3				
Total Credits		16				
SECOND YEAR						
FALL						
BIOL 201	Human Anatomy and Physiology I	4				
FITN 256	Group Fitness Instructor	1				
RECR 230	Personal Training & Aerobic Leadership	3				
RECR 210 OR RECR 150	Diversity and Inclusion in Recreation OR Play Across Diverse Cultures	3				
SUNY GEN ED Humanities Elective		3				
Total Credits		14				
SPRING						
BIOL 202	Human Anatomy and Physiology II	4				
BIOL 114	Essentials of Nutrition	3				
ENGL 201 OR ENGL 204 OR ENGL 210	Public Speaking OR Interpersonal Communication OR Intercultural Communication	3				
RECR 285	Recreation Field Work	3				
SUNY GEN ED Restricted Elective ⁴		3				
Total Credits		16				
Minimum Credits Required for Graduation: 62 A cumulative GPA of at least 2.0 is required for conferral of degree.						
¹ Students with High School Biology and Chemistry with minimum Regents exam grades of 80% within the past 5 years can take BIOL 104. The BIOL101 and BIOL102 sequence is recommended.						
² A student exempted from ENGL 100 must substitute a three-credit unrestricted elective. This course should be selected in consultation with the student's advisor.						
³ Students must complete both BIOL101 and 102 with a C or better grade; or BIOL 104 with a C or better grade as a prerequisite for BIOL 201.						
⁴ SUNY GE Restricted Elective: Choose one class from the following SUNY GEN ED Knowledge and Skills Areas: US History and Civic Engagement, World History and Global Awareness, The Arts, OR World Languages.						

Recreation Leadership, A.S.

Fall 2023

Therapeutic Recreation - Business Management - Coaching

Student's Name:

Advisor's Name:

Student may need to take the following courses:

- ENGL 098 - Accelerated Writing Skills for ENGL 100
 RDNG 116 - College Reading and Study Skills

- MATH Skills and Support Course

Course Requirement	Course Title	Credits	Min. Grade	Grade Earned T= Transfer	Semester Completed
FIRST YEAR					
FALL					
ENGL 100	Academic Writing I ¹	3	C		
PSYC 103 or SOCI 101	Introduction to Psychology OR Introduction to Sociology ²	3			
RECR 110	Introduction to Recreation	3			
RECR 163	Teambuilding and Group Initiative Activities	1			
SUNY GEN ED Natural Sciences Elective ³		3			
SUNY GEN ED Mathematics Elective		3			
Total Credits		16			
SPRING					
ENGL 101	Academic Writing II	3			
RECR 120	Leadership in Recreation	3			
RECR 220	Programming in Recreation and Leisure	3			
Restricted Elective ⁴		3			
SUNY GEN ED The Arts Elective ⁵		3			
FITN Elective		1			
Total Credits		16			
SECOND YEAR					
FALL					
ENGL 102 OR RECR 270	Approaches to Literature OR Wilderness and the American Culture	3			
RECR 150	Play Across Diverse Cultures	3			
RECR 210	Diversity and Inclusion in Recreation	3			
ENGL 201	Public Speaking	3			
Unrestricted Elective ⁶		3			
Total Credits		15			
SPRING					
HLTH 205 OR FITN 102 AND FITN 216 OR RECR 140	First Aid and Safety Education OR Swimming II AND Lifeguard Training OR Wilderness First Aid ⁷	1			
RECR 130 OR RECR 201 OR RECR 260	Foundations of Coaching: Principles and Theories OR Introduction to Therapeutic Recreation OR Camp Counseling and Outdoor Education ⁸	3			
RECR 285	Recreation Field Work	3			
SUNY GEN ED World Languages Elective		3			
SUNY GEN ED US History and Civic Engagement OR World History and Global Awareness Elective		3			
Total Credits		13			
Minimum Credits Required for Graduation: 60 A cumulative GPA of at least 2.0 is required for conferral of degree.					
¹ A student exempted from ENGL 100 must substitute a three-credit unrestricted elective.					
² Students in the Therapeutic Recreation Track should take PSYC 103.					
³ SUNY GEN ED Natural Sciences Elective - Students interested in Therapeutic Recreation or Coaching should take BIOL 101 and BIOL 102, or BIOL 104. A lab science should be considered based on the requirements of the student's selected transfer institution.					
⁴ Restricted Elective: Students interested in Therapeutic Recreation should choose PSYC 209 or PSYC 263. Students interested in Coaching should take RECR 112. Students in the Business Management track should choose ACCT 101, BUAD 204, BUAD 208, or ECON 120.					
⁵ Business Management track students should take ART 124. All other tracks can take any SUNY GEN ED The Arts course.					
CONTINUED ON NEXT PAGE					
⁶ Unrestricted Elective: Consider CAPS as needed. Students interested in Therapeutic Recreation should take BIOL 201. Students in the Business Management track should choose ACCT 101, BUAD 103, BUAD 204, BUAD 208, or ECON 120. Students in the Coaching Track should take FITN 240 or SPMT 150.					

⁷ Students who can provide a current Lifeguard and CPR Certification **OR** a First Aid Certification of Responding to Emergencies or higher **OR** a Wilderness First Aid Certification (or higher) **and** an Adult, Child, and Infant CPR Certification or higher can substitute an unrestricted elective. A waiver request form must be submitted and approved. Therapeutic Recreation and Coaching students should take HLTH 205.

⁸ Students in the Therapeutic Recreation Track should take RECR 201. Students in the Coaching Track should take RECR 130. Students in the Management track can choose any of the three courses.

Sport Management, A.S.

Fall 2023

Student's Name:	Advisor's Name:
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Student may need to take the following courses:	<input type="checkbox"/> ENGL 098 - Accelerated Writing Skills for ENGL 100 <input type="checkbox"/> RDNG 116 - College Reading and Study Skills	<input type="checkbox"/> MATH Skills and Support course
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Course Requirement	Course Title	Credits	Min. Grade	Grade Earned T =Transfer	Semester Completed
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FIRST YEAR

FALL

ACCT 101	Financial Accounting	4			
CAPS Elective		1			
CAPS Elective		1			
CAPS Elective		1			
ENGL 100	Academic Writing I ¹	3	C		
FSS 175	Freshman Seminar - Sport Management	1			
SPMT 150	Foundations of Sport Management	3			
SUNY GEN ED Mathematics Elective ²		3			

Total Credits **17**

SPRING

BUAD 204	Principles of Marketing	3			
BUAD 208	Principles of Management	3			
ENGL 101	Academic Writing II	3			
PSYC 103 OR SOCI 101	Introduction to Psychology OR Introduction to Sociology	3			
SPMT 190	Event Practicum I	1			
SUNY GEN ED Restricted Elective ³		3			

Total Credits **16**

SECOND YEAR

FALL

ECON 120 OR ECON 121	Principles of Microeconomics OR Principles of Macroeconomics	3			
ENGL 201 OR ENGL 204 OR ENGL 210	Public Speaking OR Interpersonal Communication OR Intercultural Communication	3			
SPMT 255	Sport Event Management	3			
SPMT 260	Sport Media Management	3			
SUNY GEN ED Natural Sciences Elective ⁴		3			

Total Credits **15**

SPRING

ENGL 102	Approaches to Literature	3			
SPMT 195	Event Practicum II	1			
SPMT 270	Sport Facilities/Venue Management	3			
Liberal Arts Elective		3			
SUNY GEN ED Restricted Elective ³		3			

Total Credits **13**

Minimum Credits Required for Graduation: 61 A cumulative GPA of at least 2.0 is required for conferral of degree.

¹ A student exempted from ENGL 100 must substitute a three-credit SUNY GEN ED liberal arts elective. The course should be selected in consultation with the student's advisor.

² SUNY GEN ED Mathematics Elective: MATH 200 recommended.

³ SUNY GEN ED Restricted Electives: Select two courses that satisfy two of the following SUNY GEN ED Areas: U.S. History & Civic Engagement, World History & Global Awareness, The Arts, or World Languages. The courses should be selected in consultation with the student's advisor.

⁴ SUNY GEN ED Natural Sciences Elective: A lab science is recommended.

Sustainable Farming & Food Systems, A.A.S.

Fall 2023

Student's Name:

Advisor's Name:

Student may need to take the following courses:

- ENGL 098 - Accelerated Writing Skills for ENGL 100
- RDNG 116 - College Reading and Study Skills

- MATH Skills and Support Course

Course Requirement	Course Title	Credits	Min. Grade	Grade (T - Transfer)	Semester Completed
FIRST YEAR					
FALL					
BUAD 103 OR BUAD 106	Entrepreneurship I OR Foundations of Business	3			
CAPS 121	Introduction to Spreadsheets	1			
ENGL 100 ¹	Academic Writing I ¹	3	C		
ENVS 101	Introduction to Environmental Science	3	C		
ENVS 110	Food Systems I: Introduction to the U.S. Food System	3	C		
ENVS 116	Soil Science	3	C		
Total Credits		16			
SPRING					
BIOL 119	Botany	3			
ENGL 101	Academic Writing II	3			
ENVS 111	Food Systems II: Food Movements	3	C		
ENVS 141	Agroecology	3	C		
ENVS 142	Spring Farming Internship	2	C		
SUNY GEN ED Mathematics Elective ²		3			
Total Credits		17			
SECOND YEAR					
SUMMER SESSION					
ENGL 201 OR ENGL 204 OR ENGL 210	Public Speaking OR Interpersonal Communication OR Intercultural Communication	3			
ENVS 202	Integrated Pest Management	3	C		
ENVS 203	Summer Farming Internship	3	C		
Unrestricted Elective ³		3			
Total Credits		12			
FALL					
ENVS 112	Food Systems III: Identity, Ethics, & Culture in the Global Food System	3	C		
ENVS 117	Fall Farming Internship	2	C		
ENVS 285	Sustainable Farming & Food Systems Capstone	3	C		
Unrestricted Elective ³		4			
Unrestricted Elective ³		3			
Total Credits		15			
Minimum Credits Required for Graduation: 60 A cumulative GPA of at least 2.0 is required for conferral of degree.					
¹ A student exempted from ENGL 100 must substitute a three-credit unrestricted elective. The course should be selected in consultation with the student's advisor.					
² SUNY GEN ED Mathematics Elective: The course should be selected in consultation with the student's advisor.					
³ Recommended Electives: ACCT 101, BIOL 104, BIOL 105, BIOL 114, BIOL 211, CHEM 107, CHEM 108, CULI 101, CULI 120, ENVS 105, ENVS 107, HRMG (Agro-Culinary courses), SPAN 101, SPAN 102, or WINE. Students may also wish to consider Study Abroad trips to Italy (HRMG 220 and ANTH 261) or Colombia (HSTY/POSC 260 and BIOL 116) with corresponding coursework.					
NOTES:					

Wine Marketing, A.A.S.

Fall 2023

Student's Name:	Advisor's Name:
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Student may need to take the following courses:	<input type="checkbox"/> ENGL 098 - Accelerated Writing Skills for ENGL 100 <input type="checkbox"/> RDNG 116 - College Reading and Study Skills	<input type="checkbox"/> MATH Skills and Support Course
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Course Requirement	Course Title	Credits	Min. Grade	Grade Earned T - Transfer	Semester Completed
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FIRST YEAR					
FALL					
BUAD 106	Foundations of Business	3			
ENGL 100	Academic Writing I ¹	3	C		
HRMG 100	Introduction to the Hospitality Industry	3	C		
HRMG 107	Safe Alcohol Handling	1	B-		
WINE 120	Survey of Wine and Alcoholic Beverages	3	C		
Humanities Elective		3			
Total Credits		16			

SPRING					
BUAD 204	Principles of Marketing	3			
CAPS 121	Introduction to Spreadsheets	1			
ENGL 101	Academic Writing II	3			
PSED 213	Job Search	1	C		
WINE 130	Grape Growing and Wine Business	3	C		
MATH Elective ²		3			
Science Elective ³		3			
Total Credits		17			

SECOND YEAR					
FALL					
ACCT 101	Financial Accounting	4			
ENGL 201 OR ENGL 204	Public Speaking OR Interpersonal Communication	3			
WINE 200	Sensory Evaluation for Wine and Food Pairing	3	C		
Restricted Social Science Elective ⁴		3			
Restricted Elective ⁵		2	C		
Total Credits		15			

SPRING					
HRMG 201	Hospitality Law	3	C		
HRMG 206	Food and Labor Cost Control	3	C		
WINE 202	Beverage Studies	3	C		
WINE 220	Wine Marketing and Merchandising	3	C		
Restricted Applied Learning Elective ⁶		3	C		
Total Credits		15			

Minimum Credits Required for Graduation: 63 A cumulative GPA of at least 2.0 is required for conferral of degree.

A "C" or better grade is required in HRMG 100, HRMG 201, HRMG 206, PSED 213, WINE 120, WINE 130, WINE 200, WINE 202, WINE 213 and WINE 220. A "B-" or better grade is required in HRMG 107.

¹ A "C" or better grade is required in ENGL 100. A student exempted from ENGL 100 must substitute a three-credit liberal arts elective. The course should be selected in consultation with the student's advisor.

² MATH Elective: MATH 110 should be selected unless student plans to transfer to a four-year program. A MATH course for transfer should be chosen in consultation with the student's advisor according to requirements at the intended transfer institution.

³ Science Elective: BIOL 114, ENVS 116 or CHEM course recommended. Students planning to transfer to a four-year program should choose a course in consultation with the student's advisor according to requirements at the intended transfer institution.

⁴ Restricted Social Sciences Elective: Choose from an ANTH Study Abroad Course, an ECON course, or SOCE 205 *Organizational Behavior*.

⁵ Restricted Elective: Choose from BUAD, COMM, CULI, ENVS, HRMG or WINE.

⁶ Restricted Applied Learning Elective: Choose an ALEX course approved by the department chair, or BUAD 261, HRMG 213 or 216, or WINE 213.

Wine Marketing, Certificate

Fall 2023

Student's Name:	Advisor's Name:
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Student may need to take the following courses*:	<input type="checkbox"/> ENGL 098 - Accelerated Writing Skills for ENGL 100 <input type="checkbox"/> ENGL 100 - Academic Writing I <input type="checkbox"/> ENGL 101 - Academic Writing II	<input type="checkbox"/> ENGL 201 - Public Speaking OR <input type="checkbox"/> ENGL 204 - Interpersonal Communication
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Course Requirement	Course Title	Credits	Min. Grade	Grade Earned T = Transfer	Semester Completed
BUAD 204	Principles of Marketing	3			
HRMG 107	Safe Alcohol Handling	1	B-		
HRMG 201	Hospitality Law	3	C		
WINE 120	Survey of Wine and Alcoholic Beverages	3	C		
WINE 130	Grape Growing and Wine Business	3	C		
WINE 200	Sensory Evaluation for Wine and Food Pairing	3	C		
WINE 202	Beverage Studies	3	C		
WINE 213	Wine Marketing Internship	3	C		
WINE 220	Wine Marketing and Merchandising	3	C		

Total Credits

Minimum Credits Required for Graduation: 25 A cumulative GPA of at least 2.0 is required for conferral of certificate.

*While ENGL 100, ENGL 101, and ENGL 201 or 204 are not required, they may be prerequisites for one or more program courses.

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