

**DISCOUNTED
RATES**

Take effect if contract and deposit are postmarked by July 1, 2019

Faculty Student Association of Tompkins Cortland Community College
Residence Hall Contract
Fall 2019 - Spring 2020 Academic Year

Last Name _____ First Name _____

This contract is for one (1) full academic year. It is a revocable license which gives you the right to share an apartment and to have a bedroom in the residence halls operated by the Faculty Student Association of Tompkins Cortland Community College ("FSA"). This license will be in effect so long as you adhere to the terms of this contract and all rules and regulations issued by FSA with respect to the residence halls as contained in the Residence Life Handbook or otherwise. Please review the Residence Life Handbook at <http://www.tompkinscortland.edu/student/housing.asp>.

Residence Hall Rates:

Tompkins Hall (A)	\$4,200/semester	\$8,400/academic year	Cortland Hall (B)	\$4,200/semester	\$8,400/academic year
Tioga Hall (C)	\$4,200/semester	\$8,400/academic year	Cayuga Lake Hall (D)	\$4,200/semester	\$8,400/academic year
Tioughnioga Hall (E)	\$4,200/semester	\$8,400/academic year	Cascadilla Hall (F)	\$4,200/semester	\$8,400/academic year
Seneca Hall (G)	\$4,200/semester	\$8,400/academic year			
2-person apt. in Seneca or Cascadilla \$4,800/semester (only 2, 2-person apartments)					

Please deduct \$500 per semester (\$1,000 total) if contract and deposit are postmarked by July 1, 2019.

Break Housing Rates: We offer break housing throughout the buildings. For break housing, the rate will be an additional \$300 per semester. Students selecting break housing will be able to stay for Thanksgiving break, winter break and Spring Break. Additionally, students with break housing can arrive early for opening and stay after year-end closing until the first summer session if needed. If a student will only need to stay for one break in a semester, they should select the break housing option and will only be charged \$100 (\$200 if staying all of winter break) for that break. The housing questionnaire will ask for requests for this type of housing. Students who know they will need to stay for even one break should request this option.

Security Deposit: A \$250 security deposit is required. This deposit is part of the process but does not guarantee a room. It will be refunded if you are not offered a room in on-campus housing. The deposit is refunded within 60 days after the end of the academic year subject to the following:

- If the residence hall contract is broken for any reason other than December graduation, the security deposit will not be refunded and if you remain enrolled for the spring semester (at part-time or full-time status) you will be held liable for spring room charges. If you graduate in December, but enroll in spring semester, you will still be held to the contract. You may be released from your obligation under this contract only with the written permission of FSA's Director of Student and Residence Life. All requests for release must be submitted on a Contract Release Request Form available from the Office of Residence Life. You must present compelling reasons for the requested release (i.e., marriage, activation for military duty, medical reasons). The decision as to whether to accept any such request shall lie solely at the discretion of the Director of Student and Residence Life. Once the release request is given out, there is a two week deadline to turn it in.
- Room damages (see handbook) beyond normal wear will be charged against the deposit. Damages to common areas will be charged on a pro rata basis against the deposit for all residents of that area. Damage costs exceeding the security deposit will result in a bill for the balance, with the student being placed on the "Stop List" until paid in full. Failure to turn in a room key or apartment door key immediately upon vacating will result in a charge of \$200.
- If you have any past due balance it will be deducted from your security deposit. The remaining balance will be refunded.

Meal Plan: Students living in campus housing are required to purchase an 12, 14, or 16 meals per-week semester plan. See www.tompkinscortland.edu/student/dining_meal_plan.asp.

Refund Policy: If you withdraw from Tompkins Cortland Community College ("the College") you will be charged non-refundable tuition, fees, housing and meals according to the following schedule for 15-week courses:

Prior to the start of classes	0%
During the first week of classes	25%
During the second week of classes	50%
During the third week of classes	75%
After the third week of classes	100%

Payments in excess of final liability will be refunded to the student.

If your residence hall contract is terminated due to conduct constituting a breach of this contract, you WILL NOT be entitled to a refund of residence hall charges OR the security deposit.

