

STUDENT ACTIVITIES FORM CIVIC ENGAGEMENT PROPOSAL

Student Center, Room 519 <u>activities@tc3.edu</u> | 607-844-8222, ext. 4442

Submit this completed request at least one (1) week prior to the civic engagement activity to the Student Activities Office in Room 519 in the Student Center. You may be required by Student Activities to submit additional information or meet with the department staff before the project is approved.

CONTACT INFORMATION (NOTE: you will be the contact person for this project for all future communications)	
Today's Date:	
Club/Organization Name:	
Name of student completing this form:	
Your TC3 Email:	@mymail.tc3.edu
Your Phone #:	
PROJECT DETAILS	
Brief description of proposed civic engagement activity & ho	w it connects to the club's mission:
How many students from the club will be participating in the project?	
Project Date(s):	If this is a one day only project:
	Project Start Time:
Project Location:	Project End Time:
Name of organization that you will be serving:	
Contact Person from the organization:	
Does the organization serve: ☐ Dryden ☐ Cortland ☐ Ithaca ☐ Tompkins County ☐ Cortland County ☐ TC3 (check all that apply) ☐ National Non-Profit ☐ International Non-Profit	
(check all that apply) ☐ National Non-Profit ☐ other (please list):	International Non-Profit
We are requesting startup funding for our project. YES NO	
If yes, describe how you will use the funds:	
NOTE: Maximum request is for \$100.	

STUDENT ACTIVITIES APPROVAL: _____ Date: _____