



# 2019–2020 Verification Worksheet Independent Student

Your 2019–2020 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we are required to confirm the information you reported on your FAFSA. To verify that you provided correct information the financial aid administrator at TOMPKINS CORTLAND will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, TOMPKINS CORTLAND will update your FAFSA information. You must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the financial aid office at TOMPKINS CORTLAND. We may ask for additional information after your initial documents are reviewed. **We cannot continue processing your financial aid application until all requested information is received and completed.**

## A. Independent Student’s Information

Student’s Last Name (print)	First Name	M.I	Students TC3 ID
Address			Date of birth
City	State	Zip	Student’s Phone Number
Email address			Student’s Alternate or Cell Phone Number

## B. Independent Student’s Family Information

List below the people in your household. Include:

- Yourself.
- Your spouse, if you are married.
- Your children, if any, if you will provide more than half of their support from July 1, 2019, through June 30, 2020, or if the child would be required to provide your information if they were completing a FAFSA for 2019–2020. Include children who meet either of these standards, even if they do not live with you.
- Other people if they now live with you and you provide more than half of their support and will continue to provide more than half of their support through June 30, 2020.

Include the name of the college for any household member who will be enrolled at least half time, in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2019, and June 30, 2020. *If more space is needed, attach a separate page with your name and Social Security Number at the top.*

Full Name	Age	Relationship	College	Will be Enrolled at Least Half Time
<i>Marty Jones(example)</i>	28	<i>Wife</i>	<i>Tompkins Cortland CC</i>	<i>Yes</i>
		<i>Self</i>		

### C. Independent Student's Income Information to Be Verified

Check the box that applies:

- I have filed a tax return and my 2017 Federal tax transcript or signed copy of 2017 Federal tax return is attached.
- I used the IRS Data Retrieval.

**TAX RETURN NONFILERS**—Complete this section if you, the student (and, if married, your spouse), **will not file** and **are not required** to file a 2017 income tax return with the IRS.

- The student was not employed and had no income earned from work in **2017**.
- The student's spouse (if married) was not employed and had no income earned from work in **2017**. **Required to get letter from IRS that you did not file taxes in 2017. File IRS Form 4506-T** and turn in letter that is sent to you from the IRS..
- The student (and/or the student's spouse if married) was employed in 2017 and has listed below the names of all employers and the amount earned from each employer in 2017. Attach copies of all 2017 W-2 forms issued to you (and, if married, to your spouse) by employers. **List every employer even if the employer did not issue an IRS W-2 form.**

Employer's Name	2017 Amount Earned
<i>Suzy's Auto Body Shop (example)</i>	<i>\$2,000.00</i>

### D. Certification and Signature

I certify that all of the information reported on this worksheet is complete and correct. The student must sign this worksheet. If married, the spouse's signature is optional.

**WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.**

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Spouse's Signature

\_\_\_\_\_  
Date

**Return this worksheet with documentation to:**  
**Tompkins Cortland Community College Financial Aid Office**  
**P.O. Box 139, 170 North Street| Dryden, New York 13053-0139**  
**Phone: 607.844.6580 | Toll Free: 888.567.8211 | Email: [aid@tompkinscortland.edu](mailto:aid@tompkinscortland.edu) | Fax: 607.844.6538**