

**MEMORANDUM OF AGREEMENT**  
**Between**  
**CSEA Inc., Local 1000, AFSCME, AFL-CIO,**  
**Tompkins Cortland Community College Unit 8908**  
**and**  
**Tompkins Cortland Community College**

Whereas, the agreement between the College and the CSEA does not establish a process to address circumstances when the College may need to declare Facilities Closed/Instruction Remote due to hazardous weather conditions or an emergency impact to campus operations.

In order to maintain a safe campus and to ensure essential personnel can accomplish their jobs as effectively as possible, the College and the CSEA agree all CSEA staff are asked to remain off campus with the exception of the following groups – campus police and buildings and grounds.

When possible, the College will announce Facilities Closed/Instruction Remote the night prior.

During a declaration of Facilities Closed/Instruction Remote:

Facilities Closed/Instruction Remote will be considered as Emergency Closings as per Article 24 of the Collective Bargaining Agreement for CSEA employees.

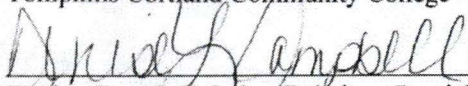
This agreement pertains to the 2021-2022 fiscal year and is not designed to set a precedent.



Paul Reifenheiser, Administrator-in-Charge  
Tompkins Cortland Community College

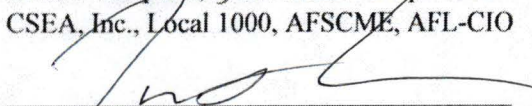
12/02/2021

Date



Denise Campbell, Labor Relations Specialist  
CSEA, Inc., Local 1000, AFSCME, AFL-CIO

12/1/21  
Date



Jason Thayer, President  
Tompkins Cortland Community College  
Civil Service Employee's Association, Inc.

12/2/2021  
Date