

**Business Administration, A.S.**

**Fall 2022**

**Student's Name:**

**Advisor's Name:**

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|--------------------------------------------------------|-------------------------------------------------------------------------------------------------|----------------------------------------------------------------------|
| <b>Student may need to take the following courses:</b> | <input type="checkbox"/> ENGL049 – Accelerated Reading and Writing Skills for ENGL100 <b>OR</b> | <input type="checkbox"/> RDNG 116 - College Reading and Study Skills |
|                                                        | <input type="checkbox"/> ENGL098 – Accelerated Writing Skills for ENGL100                       | <input type="checkbox"/> MATH 090 - Pre-Algebra                      |
|                                                        |                                                                                                 | <input type="checkbox"/> MATH 095 - Beginning Algebra                |

Course Requirement	Course Title	Credits	Min. Grade	Grade Earned T - Transfer	Semester Completed
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**FIRST YEAR**

**FALL**

ACCT 101	Principles of Accounting I	4			
CAPS 111	Introduction to Word Processing	1			
CAPS 121	Introduction to Spreadsheets	1			
CAPS 131	Introduction to Databases	1			
ENGL 100	Academic Writing I*	3	C		
MATH 120, 138, <b>OR</b> 201		4			
SUNY GEN ED Restricted Elective**		3			

**Total Credits 17**

**SPRING**

ACCT 102	Principles of Accounting II	4			
BUAD 111	International Business	3			
ENGL 101	Academic Writing II	3			
SUNY GEN ED Restricted Elective**		3			
Unrestricted Elective		3			

**Total Credits 16**

**SECOND YEAR**

**FALL**

BUAD 201	Business Law I	3			
ECON 120	Principles of Microeconomics	3			
ENGL 102	Approaches to Literature	3			
MATH 200	Statistics	3			
ACCT, BUAD <b>OR</b> Liberal Arts Elective***		3			

**Total Credits 15**

**SPRING**

ECON 121	Principles of Macroeconomics	3			
ENGL 201	Public Speaking	3			
ACCT, BUAD <b>OR</b> Liberal Arts Elective***		3			
ACCT, BUAD <b>OR</b> Liberal Arts Elective***		3			
SUNY GEN ED Lab Science Elective		3			

**Total Credits 15**

**Minimum Credits Required for Graduation: 63 A cumulative GPA of at least 2.0 is required for conferral of degree.**

\* A student exempted from ENGL 100 must substitute a three credit SUNY GEN ED elective. The course should be selected in consultation with the student's advisor.

\*\* Select courses that satisfy two of the following SUNY GEN ED areas: 4-American History, 5-Western Civilization, 6-Other World Civilizations, 8-The Arts, or 9-Foreign Language.

\*\*\* Based on transfer plans, a student may want to select a SUNY GEN ED approved course for one of these requirements in order to completely satisfy SUNY GEN ED requirements for a baccalaureate degree.

**Notes:**