

## **SPRING 2020 | Payment Information**

Payment is due December 31, 2019

### **METHODS OF PAYMENT**

Cash, Check, Money Order or Credit Card (Discover, MasterCard or Visa) Mail your payment or pay in person at the Main Campus in Dryden or the Ithaca or Cortland Extension Centers or pay by phone at 607.844.6580. Students can make a payment online via their myINFO account, set up a payment plan, or can assign others an Authorized Payer Account. The authorized payer will only be able to make an online payment and obtain billing information.

- **Financial Aid** (TAP, PELL, SEOG, Student Loans)

FAFSA: if you intend to use any financial aid to help pay your bill, you must file your 2019-20 FAFSA application and submit any required supporting documentation to the Financial Aid Office at Tompkins Cortland Community College. File your FAFSA online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). Our FAFSA school code is 006788. If you have not already filed, please do so immediately. It takes 3-4 weeks to complete the financial aid application process. You may defer all or a part of your bill against your financial aid eligibility as long as the aid is in place by the payment due date for the semester.

- **Other Methods of Payment**

Employer/outside scholarship/outside agency: The approved voucher, letter, and/or authorization must be included when returning your bill or be on file at the College.

National Guard: Remember to process appropriate paperwork with your unit. Please note that units have early and strict deadlines. You are also required to file the 2019-2020 application.

### **CERTIFICATE OF RESIDENCE**

New York state residents must provide a valid Certificate of Residence to be eligible for NYS resident tuition. Certificates are issued to you by your home county and are generally valid for a period of one year unless otherwise noted by your county treasurer. You may apply for your certificate no sooner than 60 days before the beginning of classes, but no later than 30 days after the start of classes. **For Spring 2020 this means you must apply for your certificate between December 2, 2019 and February 20, 2020.** However, it is in your best interest to provide the certificate BEFORE classes start. If we do not receive your certificate of residence, you will be responsible for paying the non-resident portion of your tuition. Visit [tompkinscortland.edu/cert](http://tompkinscortland.edu/cert) for county-specific instructions and applications. For assistance regarding eligibility and renewal policies contact your county treasurer's office.

### **CHANGE OF ADDRESS**

Please notify us either through your myINFO account at [my.TC3.edu](http://my.TC3.edu), fax your change to 607.844.6541 or mail us your change in writing.

**Classes begin on Wednesday, January 22, 2020**