

Tompkins Cortland
Nursing Information Session
October 21, 2020



SELECTION PROCESS

- ▶ Although the College has an open-door admissions policy, admission to the nursing program is selective, and there will be more applicants than spots available.
- ▶ Admissions decisions are made by members of the nursing faculty working together with the admissions office.
- ▶ Admissions decisions are based on high school or college grade average (whichever is more recent), grades in required science and math courses, and a personal statement of application, and references (if applicable). An interview and/or entrance exam may be required.
- ▶ The average GPA of accepted applicants in 2019 was 3.4.



ADMISSION ELIGIBILITY REQUIREMENTS

To be eligible for admission into the nursing program, an applicant must meet all admission eligibility requirements listed below under Option I or Option II. Candidates who do not meet the admission eligibility criteria will, upon their request, be considered for admission into other programs at Tompkins Cortland. Additional requirements are necessary for admission consideration and can be found under "Contents" within the admission specific category as applicable. Students with a prior felony conviction may be considered for admission into the nursing program, however, may not be granted RN licensure by the state of New York.

ADMISSION ACADEMIC REQUIREMENTS

In addition to what is listed here, the following requirements apply to both courses taken at Tompkins Cortland and courses taken elsewhere:

- A "C" or higher grade is required in all courses required by the nursing program.
- All required science courses must have been taken within the last 5 years.
- All required materials for admission must be submitted by the admission deadline.
- Overall GPA must be 2.5 or above to be considered for admission.

ADMISSION ELIGIBILITY REQUIREMENTS (CONT'D)

OPTION I — FOR APPLICANTS WHO GRADUATED FROM HIGH SCHOOL WITHIN THE LAST 5 YEARS:

- ▶ Final high school academic average of 80 or above.
- ▶ High school coursework must include: NYS math courses in algebra, biology, and chemistry with Regent's scores of 80 percent or above in each course.
- ▶ All other criteria being equal, preference is given to students who reside in Tompkins, Cortland, or Tioga counties.



OPTION II — FOR APPLICANTS WHO GRADUATED FROM HIGH SCHOOL MORE THAN 5 YEARS AGO, OR EARNED A GED (NOTE: OPTION 1 REQUIREMENTS DO NOT APPLY):

- ▶ 12 credits of course work at Tompkins Cortland or another regionally accredited college.
- ▶ College coursework must include:
 - ▶ An algebra course, MATH 095 or higher, with a grade of C or better. The math requirement may be waived based on entrance assessments.
 - ▶ BIOL 101 and CHEM 101, both taken within the past five years, with a grade of C or better, or BIOL 104, taken within the last five years, with a grade of C or better. BIOL 101 and CHEM 101, or BIOL 104, are the required prerequisites for BIOL 131 and BIOL 132, Principles of Anatomy and Physiology I and II.
 - ▶ Based on assessment, a student may be required to take ENGL 100 prior to enrollment in the first semester of the nursing program.
- ▶ Applicants with more college credits with a grade of C or above are ranked higher than those with fewer credits. When all other academic criteria are equal, preference is given to students who have completed course work at Tompkins Cortland.
- ▶ All other criteria being equal, preference is given to students who reside in Tompkins, Cortland, or Tioga counties.

FIRST SEMESTER NURSING ADMISSIONS

Students applying for admission to the first semester nursing course, **NURS 110**, will be considered using the same criteria and **selection process** described for new applicants.

Students applying for first semester admission must submit:

- A Tompkins Cortland Nursing Application (which includes a **personal statement**)
- Official High School (or GED certificate), & College Transcripts not already on file at Tompkins Cortland. **Electronic Transcripts should be sent directly from the institution via email to transcripts@tompkinscortland.edu.**

Review of applications with all required materials submitted will begin on February 16th and will continue until the class is full.

- Admission decisions will start being sent out in March.



EVENING NURSING PROGRAM(PART-TIME)

The Tompkins Cortland Evening Nursing Program is a Hybrid program. Instruction will be online, in class, and clinical based (skills lab on campus & clinical at Guthrie Cortland Medical Center). Students will have in-person instruction three days a week, Mondays, Tuesdays, and Wednesdays from 4 p.m. - 10 p.m.

Preference for this program is given to students who have completed or are currently in progress with all first year liberal arts and science courses (ENGL 101, PSYC 103, SOCI 101, BIOL 131, & BIOL 132) at the time of application.

Students applying for admission to the first year semester evening nurse course, **NURS 110**, will be considered using the same criteria and **selection process** described for new applicants.

EVENING PROGRAM NURSING COURSE ADMISSION (FIRST SEMESTER)

Students applying for first semester Evening admission must submit:

- A Tompkins Cortland Nursing Application (which includes a **personal statement**).
- Official High School (or GED certificate), & College transcripts not already on file at Tompkins Cortland. Electronic Transcripts should be sent directly from the institution via email to transcripts@tompkinscortland.edu.
- Application submissions for the January 2022 evening program will be open after September 1st, 2021.



PRACTICAL NURSE ADMISSIONS

Practical nurses (LPNs, LVNs) may apply to come into the first or second semester of the nursing program or apply for advanced entry into the third semester of the nursing program. Students are strongly encouraged to meet with their nursing advisor or speak with nursing admissions to discuss their appropriate path.

FIRST SEMESTER NURSING COURSE ADMISSION:

- ▶ LPN students applying for admission to the first semester nursing course, NURS 110, will be considered using the same criteria and **selection process** described for new applicants.
- ▶ **Students applying for first semester admission must submit:**
- ▶ A Tompkins Cortland Nursing Application (which includes a **personal statement**)
- ▶ Official High School (or GED certificate), and College transcripts not already on file at Tompkins Cortland. Electronic Transcripts should be sent directly from the institution via email to **transcripts@tompkinscortland.edu**.
- ▶ **Review of applications with all required materials submitted will begin on February 16th and will continue until the class is full.**
- ▶ **Admission decisions will start being sent out in March.**

SECOND SEMESTER NURSING COURSE ADMISSION:

- ▶ LPN students applying for admission into the second semester nursing course, NURS 120, will be considered using the same criteria and **selection process** described for new applicants.
- ▶ The following courses must have been completed at Tompkins Cortland or transferred to Tompkins Cortland from another regionally accredited College: ENGL 101, PSYC 103, AND BIOL 131.
- ▶ Students applying for admission into Second Semester must submit:
- ▶ A Tompkins Cortland Nursing Application (which includes a **personal statement**)
- ▶ Official High School (or GED certificate), and College transcripts not already on file at Tompkins Cortland. Electronic Transcripts should be sent directly from the institution via email to **transcripts@tompkinscortland.edu**.
- ▶ Copy of Official PN license (can be attached to nursing application).
- ▶ **Review of applications with all required materials submitted will begin on November 16th and will continue until the class is full.**

PRACTICAL NURSE ADMISSIONS (CONT'D)

ADVANCED ENTRY (THIRD SEMESTER NURS 208)

- In order to be eligible to apply for advanced entry admission, the NY PN to RN coalition transition course (NURS 102; spring only) must be successfully completed. Successful completion of this course qualifies the applicant to be granted experiential learning credits in nursing at Tompkins Cortland. NURS 102 at the college satisfies this requirement. Taking NURS 102 does not guarantee Nursing admission, it just makes the student eligible to apply for third-semester admission. The following courses must have been completed at Tompkins Cortland or transferred to Tompkins Cortland from another regionally accredited College: NURS 102, ENGL 101, PSYC 103, SOCI 101, BIOL 131, and BIOL 132.
- **Students applying for third semester admission must submit:**
- A Tompkins Cortland Nursing Application (which includes a **personal statement**)
- Official High School (or GED certificate), and College transcripts not already on file at Tompkins Cortland. **Electronic Transcripts should be sent directly from the institution via email to transcripts@tompkinscortland.edu.**
- Copy of Official PN license (can be attached to nursing application).
- *A personal interview may be required.
- Admission decisions will be based on college grade average, grades in required science and math courses, personal statement of application, and a possible interview. Practical nurses who are admitted to the third semester of the nursing program must attend the mandatory *"Refresher Class for the Tompkins Cortland Nursing Program"* Students who do not attend this workshop will forfeit their admission for that academic year. Other progression and readmission policies are the same as for other students,
- **Review of third semester LPN advanced entry applications with all required materials submitted will begin on May 16th and will continue until the class is full.**
- **Admission decisions will start being sent out in June.**

NURSING TRANSFER APPLICANTS

Nursing Transfer Applicants, students with nursing credit (C or better) from another program, may apply to come into the second or third semester. Tompkins Cortland does not admit new students into the fourth semester of the program. Nursing courses taken at other schools will be evaluated for transfer credit when the student provides an official transcript. Nursing courses that are more than five years old will not be accepted. Transcripts must be sent directly to the enrollment services center.

If there are more applicants than spaces available in a given semester, selection will be based on grades in science, math, nursing courses, overall GPA, and a personal statement of application. An interview may be required. Letters of recommendation from previous nursing faculty or nursing supervisors are strongly suggested.

SECOND SEMESTER NURSING COURSE ADMISSION

- Transfer students applying for admission into the second semester nursing course, NURS 120, will be considered using the same criteria and **selection process** described for new applicants. New students accepted into the second semester of the program must complete the program within three years.
- At the time of admission, the following courses must have been completed at Tompkins Cortland or transferred to Tompkins Cortland from another regionally accredited College: ENGL 101, PSYC 103, AND BIOL 131 and a minimum of 7 credits of nursing credit (C or better) in a fundamentals based nursing course(s) upon transcript evaluation.
- Students applying for Transfer admission into Second Semester must submit:**
- A Tompkins Cortland Nursing Application (which includes a **personal statement**).
- Official Transcripts: High School (or GED certificate), previous Nursing Program, and any College not already on file at Tompkins Cortland. **Electronic Transcripts should be sent directly from the institution via email to transcripts@tompkinscortland.edu.**
- Review of applications with all required materials submitted for second semester will begin on November 16th and will continue until the class is full.**

THIRD SEMESTER NURSING COURSE ADMISSION

- Transfer students applying for admission into the third semester nursing course, NURS 208, will be considered using the same criteria and **selection process** describe for new applicants. New students accepted into the third semester must complete the program within two years.
- At the time of admission, the following courses must have been completed at Tompkins Cortland or transferred to Tompkins Cortland from another regionally accredited College: ENGL 101, PSYC 103, SOCI 101, BIOL 131, AND BIOL 132, and a minimum of 16 credits (C or better) in nursing courses equivalent to Tompkins Cortland's NURS 110 AND NURS 120 upon transcript evaluation.
- Students applying to Transfer admission into Third Semester must submit:**
- A Tompkins Cortland Nursing Application (which includes a **personal statement**)
- Official Transcripts: High School (or GED certificate), previous Nursing Program, and any College not already on file at Tompkins Cortland. **Electronic Transcripts should be sent directly from the institution via email to transcripts@tompkinscortland.edu.**
- Review of third semester applications with all required materials submitted will begin on May 16th and will continue until the class is full.**
- Admission decisions will start being sent out in June.**

NURSING READMISSIONS

Students who receive a grade of W, WP, WF or F in a required nursing course may apply for readmission to the nursing program. Upon readmission, the student will have one opportunity to repeat the failed course and attain a passing grade. A student can do this with only two nursing courses. Having been admitted previously to the Tompkins Cortland nursing program does not guarantee readmission. Applicants are considered using the same criteria and **selection process** described for new applicants.

A student who is readmitted must complete the nursing program within five years of first enrollment in NURS 110.

FIRST SEMESTER NURSING COURSE READMISSION

- ▶ Students applying for readmission to the first semester nursing course, NURS 110, will be considered using the same criteria and selection process described for new applicants. A previous grade of F in NURS 110 will not be considered when the applicant's overall GPA is computed.
- ▶ **Students applying for readmission must submit:**
- ▶ A new Tompkins Cortland Nursing Application (which includes a **NEW personal statement**).
- ▶ Official College Transcripts not already on file at Tompkins Cortland. **Electronic Transcripts should be sent directly from the institution via email to transcripts@tompkinscortland.edu.**
- ▶ **Review of applications with all required materials submitted will begin on February 16th and will continue until the class is full.**
- ▶ **Admission decisions will start being sent out in March.**



NURSING READMISSIONS_(CONT'D)

SECOND, THIRD, OR FOURTH SEMESTER NURSING COURSE READMISSION

- ▶ Students applying for readmission to the second, third, or fourth semester nursing courses, NURS 120, NURS 208, or NURS 225, respectively, will be considered using the same criteria and selection process described for new applicants. A previous grade of F in NURS courses will not be considered when the applicant's overall GPA is computed.
- ▶ **Students applying for readmission must submit:**
- ▶ A new Tompkins Cortland Nursing application (which includes a **NEW personal statement**).
- ▶ Official College transcripts not already on file at Tompkins Cortland. **Electronic Transcripts should be sent directly from the institution via email to transcripts@tompkinscortland.edu.**
- ▶ A personal letter describing a plan for success in the nursing program (included in the Nursing Application).
- ▶ Three letters of reference:
 - ▶ 1) A letter from a member of the College's nursing faculty.
 - ▶ 2) A letter from another member of the nursing profession, preferably a nursing supervisor/employer.
 - ▶ 3) A letter from a personal reference.
- ▶ Students who wish to be readmitted to the second, third, or fourth semester must have an overall GPA of 2.0, not counting grades in failed nursing courses. If there are more applicants than spaces available in a given semester, selection will be based on grades in science, math, and nursing courses, overall GPA, the personal statement of application form, the applicant's personal letter, and letters of reference.
- ▶ **Review of applications with all required materials submitted for second and fourth semester readmission will begin on November 16th and will continue until the class is full.**
Admission decisions will start being sent out in March.
- ▶ **Review of applications with all required materials submitted for third semester readmission will begin on May 16th and will continue until the class is full.**
Admission decisions will start being sent out in June.

APPLICATION FOR NURSING ADMISSIONS

- There are several pre-requisite courses and **admission eligibility requirements** that need to be met to be considered for nursing admissions.
- If you have not met the requirements but are interested in the nursing program and wish to work on prerequisite courses, do **NOT** fill out this application. You should complete the Tompkins Cortland Online Application for US Citizens and Permanent Residents.
- **Application Deadlines:**
- Review of applications will begin on the dates below and will continue until the class is full.
- February 16th - Fall First semester
- May 16th - Fall Third Semester (LPNs with NURS102 Course, Nursing Transfers, & Readmits only)
- November 16th - Spring Second Semester (LPNs, Nursing Transfers, & Readmits only)
- November 16th - Evening Program (Admitting January 2020 and January 2022)
- **TOMPKINS CORTLAND NURSING PROGRAM PERSONAL STATEMENT**
- The Tompkins Cortland Community College nursing program contains several essential elements that are necessary in order for students to progress into the role of professional registered nurses. In order to foster this professional development, TC3 nursing students are engaged in rigorous academic coursework and are expected to adhere to strict deadline requirements and procedures. Students will interact with, and care physically and emotionally for, both healthy and ill clients in a variety of settings beginning in the first semester of the program. These clients come from a variety of cultural, religious, socioeconomic, and educational backgrounds, and nurses are expected to care for them without judgment or discrimination. Through the use of hands-on technical skills and the art of making caring connections with clients, students are expected to become increasingly independent in achieving their goal of becoming a registered nurse.
- Tell us a little bit about yourself, what experiences and strengths you bring to the program, and how you feel they will help you in your individual journey to becoming a nurse.
- Please provide a concise submission containing **no more than 300 words**. Use complete sentences in your answers. You will be prompted to upload documents at the end of the application. Please upload your personal statement then upload the other needed documents.
- If you have any problems submitting an application please email TC3 Admissions Department.

PROGRAM REQUIREMENTS

Required Courses and Sequence:

Nursing A.A.S. Degree Requirements

FIRST YEAR

Fall

Biol 131 OR BIOL 201 – Principles of Human Anatomy & Physiology I OR Human Anatomy & Physiology I 4 credits

Engl 101 – Academic Writing II 3 credits

Nurs 110 – Fundamentals of Nursing 7 credits

Psyc 103 – Introduction to Psychology 3 credits

Total: 17 credits

Spring

Biol 132 OR BIOL 202 – Principles of Human Anatomy & Physiology II OR Human Anatomy & Physiology II 4 credits

Nurs 120 – Critical Thinking in Medical Surgical Nursing 9 credits

Soci 101 – Introduction to Sociology 3 credits

Total: 16 credits

Nursing A.A.S. Degree Requirements(cont'd)

SECOND YEAR

Fall

Nurs 241 – Pharmacology for Nurses and Allied Health Professionals 3 credits

Nurs 208 – The Art and Science of Nursing Across the Lifespan 10 credits

Math elective 3 credits

Total : 16 credits

Spring

Biol 112 OR Biol 216 – Essentials Medical Microbiology OR General Microbiology 3 credits

Restricted Humanities Elective 3 credits

Nurs 225 – Professional Practice and Complex Nursing Care 10 credits

Total: 16 credits

PROGRAM REQUIREMENTS (CONT'D)

PROGRAM ACADEMIC REQUIREMENTS

- ▶ All courses listed in the first 2 semesters of the program must be completed before a student can progress to the third semester nursing course. All courses from the first 3 semesters must be completed before a student can progress to the fourth semester of the course.
- ▶ Required courses must be taken in sequence.
- ▶ A minimum grade of "C" (75 percent) in theory and "S" (Satisfactory) in clinical in each nursing (NURS) course is required to earn a degree in Nursing.
- ▶ A minimum grade of "C" is required for each course required for the nursing program.

PROGRAM TIME REQUIREMENTS

- ▶ The nursing program must be completed within five years from the time of first enrollment in NURS 110, Fundamentals of Nursing. If the five-year time frame is exceeded, the student may apply to restart the program. Alternatively, if a student passed NURS 110 more than five years ago, but did not graduate from the nursing program, the student may take the Excelsior College examination NURX 210, the student may apply to enter the second semester of the Nursing program. Testing information is available from Excelsior College, 1.888.647.2388 or <https://www.excelsior.edu/exam/fundamentals-of-nursing/>.

MORAL CHARACTER

- ▶ Nursing students must demonstrate good moral character as defined by the New York State Education Department as part of the requirements for licensure. Current felony or misdemeanor charges or previous convictions in any state or county may interfere with nursing licensure. In addition, unprofessional behavior in previous work situations might necessitate further investigation by the state education department. For more details, contact the NYS Education Department, Office of the Professions, State Board for Nursing, 518.474.3704, or email nursbd@mail.nysed.gov.

HEALTH REQUIREMENTS

- ▶ A complete physical exam by a licensed practitioner (within six months of clinical) is mandatory for all new students entering the nursing program. A PPD (tuberculosis test) current within six months is mandatory (two step testing may be required if you have never been tested, have no documentation of prior testing, or have tested negative over twelve months ago). In the event of a positive PPD test, the student is required to submit the results and a copy of a clear X-Ray (within five years) and a signed annual review of symptoms. Students admitted to the nursing program are required to provide evidence of vaccination coverage (proof of vaccination and/or serological evidence of titer) for MMR, Meningococcal, Hep B, Varicella, and Tdap. Annual flu immunizations are mandatory while in the program.
- ▶ New nursing admitted students and readmitted nursing students to the program should have the **Certificate of Health Statement form** completed.
- ▶ Students who have already submitted the Certificate of Health Statement within the last academic year only need to complete the **Nursing Student-Instructor Physical Update form**.
- ▶ If you have any questions regarding health requirements, please contact the Tompkins Cortland Community College's Health Center.

PROGRAM REQUIREMENTS (CONT'D)

INSURANCE

- ▶ All students must have malpractice insurance while in the nursing program. Once admitted information is sent to students about registering for this.

▶ CPR

- ▶ Students must be CPR/AED certified at the healthcare professional rescuer level before entering the nursing program. The minimum requirement is American Heart Association Basic Life Support (BLS) or American Red Cross CPR for Healthcare Providers certification. CPR/AED certification must be kept current while in the program.

▶ TECHNICAL STANDARDS

- ▶ Candidates for the nursing program must possess abilities necessary for learning skills related to the provision of nursing care and must be able to perform, with or without reasonable accommodation, certain essential technical skills. Candidates must be able to perform, with or without accommodation, certain essential functions in the areas of communication, observation, motor skills, conceptual and analytical reasoning, and social skills. It is advised to bring the **Technical Standards document** with you for a health provider to consider during your physical exam. If you are unsure about either your ability to perform the essential functions (listed in Section I), or your ability to learn the nursing skills (listed in Section II), or if you have questions about accommodations, please direct those questions to the Chair of the Nursing Program and/or the Coordinator of **Access & Equity Services**.

Questions??



**TOMPKINS
CORTLAND**
COMMUNITY COLLEGE

The logo for Tompkins Cortland Community College is displayed within a dark green rectangular box. The text is white and uses a serif font. 'TOMPKINS' and 'CORTLAND' are stacked vertically in a larger font size, while 'COMMUNITY COLLEGE' is centered below them in a smaller font size. A stylized white graphic element, resembling a leaf or a branch, is positioned between the words 'CORTLAND' and 'COMMUNITY'.

Kar-Leam Toxey: toxeyk@tompkinscortland.edu

Daniel Krawiec: dpk005@tompkinscortland.edu