

WINTER 2020 | Methods of Payment

Payment is due at time of registration

Self Pay Options

Cash, Check, Money Order or Credit Card (Discover, MasterCard or Visa) Mail your payment or pay in person at the Main Campus in Dryden or the Ithaca or Cortland Extension Centers or pay by phone at 607.844.6580. Students can make a payment online via their myINFO account, or can assign others an Authorized Payer Account. The authorized payer will only be able to make an online payment and obtain billing information.

Certificate of Residency

New York State residents must provide a valid Certificate of Residence to be eligible for NYS resident tuition. Certificates are issued to you by your home county and are generally valid for a period of one year unless otherwise noted by your County Treasurer. You may apply for your certificate no sooner than 60 days before the beginning of classes, but **MUST** have the certificate submitted to the college by January 7, 2020. If we do not receive your certificate of residence you will be responsible for paying the non-resident portion of your tuition. County-specific instructions and applications are available on our website at tompkinscortland.edu/cert. For assistance regarding eligibility and renewal policies contact your County Treasurer's office.

NOTE: After you are registered, if you decide NOT to attend classes this winter and do not want to incur any tuition charges, you must notify Tompkins Cortland Community College in person (Main Campus, Room 101, or either Extension Center), in writing, by fax 607.844.6541, or by email to regbilling@tompkinscortland.edu no later than December 18, 2019. Continuing students with a GPA of 2.0 or better who have their advisor's authorization may also use Tompkins Cortland Community College's online registration through myInfo to drop their courses online up until the day before classes begin.

If payment is not received prior to the start of classes, you will be descheduled from your winter courses.

****Failure to notify the College that you will not be attending AFTER you are registered for classes (even if you never attend any classes) will result in an administrative withdrawal fee being applied to your account.**

****Failure to officially withdraw or drop your classes can affect your academic record and your future financial aid eligibility. Non-payment of your bill does NOT constitute an automatic withdrawal.**

Tompkins Cortland Community College Tuition Refund Policy- Winter Only

Prior to December 19, 2020	100%	After December 19, 2020	0%
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See above for Drop Deadlines associated with each session.