

TO: Board of Trustees  
FROM: Carl E. Haynes, Ph.D., President  
DATE: July 19, 2017  
SUBJECT: President's Report to the Board

### **ENROLLMENT/BUDGET**

On June 20 and June 22, the Tompkins County and Cortland County Legislatures respectively approved our operating budget for 2017-2018. Also approved was the request to use an additional \$100,000 from our fund balance to support our needs for the current 2016-2017 operating budget. Tompkins County most generously also approved full funding for a special project request as noted later in this report.

Regarding enrollment, our enrollment for the fall 2017 semester has improved over the past month. Currently, we are approximately 12 percent down in enrollment compared to the same time last year, whereas a month ago we were approximately 20 percent below last year at that time. Our budget for next fall assumes a 4 percent decline in enrollment. There are a broad range of initiatives under way to address this shortfall and to encourage both new student and continuing student registration.

### **STRATEGIC PRIORITIES/ACTION PLAN**

The next Strategic Priority Action Plan Report has been prepared and is submitted to the Board of Trustees for your review along with this report. This updated report will also be shared with the College community, as well as the Foundation Board of Directors, later this week.

### **ROOF REPLACEMENT PROJECT**

We continue to experience delays due to the uncooperative weather. We are now approximately 90 percent complete with the roof covering. However, there is significant additional detail work to be done around roof penetrations and the edge metal flashing. A current estimate is an additional three weeks to completion, weather permitting.

### **CHILD CARE CENTER**

There is no detailed update here since Jim Turner is on vacation. However, Claudia Brenner, the lead architect, continues to meet with the consultant team and Johanna Hartnett to prepare schematic design documents.

### **OTHER MATTERS**

On June 16, Executive Council members and I hosted TC3 faculty and staff who participated in the third year of the PEAKS Program (the leadership development program developed in collaboration with Mohawk Valley Community College and Onondaga Community College), to a lunch in the Board Room. Those who participated in this year-long leadership development program were: Kerry Curran, Julie Gerg, Sharon-Kaye Hector, Lisa O'Loughlin, Christine Shanks, Jason Sidle, Lyn Thompson, and Susanna Van Sant.

On June 17, I attended the Empire State College graduate dinner held at Coltivare. Several of their graduates were also Tompkins Cortland alumnae. As part of the program, I was honored for my years of service at Tompkins Cortland and support for our partnership with Empire State College.

On June 20, Paul Brenner and I met with Tom Bruce and Judith Pratt to discuss possible support for our Foundation. Tom's father, Robert Bruce, was a former Trustee and his mother in the past attended and supported our scholarship programs in honor of his father. Following our meeting, Tom and Judith pledged a significant donation to the Carl E. Haynes Innovation and Student Success Fund.

Also on June 20, I attended the Tompkins County Legislature meeting where they approved our proposed operating budget for 2017-2018, as well as our special project request. Their total contribution was \$129,704 for the \$130,000 proposed cost for the special project and was extraordinarily generous for this one-time commitment to the College.

On June 22, I attended a reception for Diane Bradac to celebrate her many years of commitment to the community, the Workforce Development Board, Tompkins Workforce New York, and Tompkins County. Diane will be leaving the Workforce Investment Board to take a position at Cornell.

Also on June 22, I attended the Cortland County Legislature meeting where they approved our proposed operating budget for 2017-2018. They did not approve any funding for our special project request.

On June 28, Bruce Ryan and I travelled to Cortland to host Rich Cunningham to a lunch to discuss possible Foundation Board membership.

On June 29, I met Tom LiVigne, Chair of the Foundation Board, and Andy Sciarabba, for lunch to discuss support for the Childcare Center Campaign. Andy has finalized a \$50,000 commitment to our campaign.

On July 3 and 4, the College was closed for the 4<sup>th</sup> of July holiday.

On July 5, I welcomed Dr. Orinthia Montague, my successor as President of Tompkins Cortland Community College.

Also on July 5, I watched as Coltivare was spotlighted on Channel 3 News out of Syracuse for their part in the "Farm to Table" initiative.

On July 6, President Montague and I travelled to a lunch meeting in Ithaca with Michael Stamm, President of Tompkins County Area Development, and Julia Mattick, Executive Director of TC Workforce Investment Board. The purpose of this meeting was to introduce Dr. Montague to these two key community partners. During our discussions, Dr. Montague was invited to join each of the respective Boards to represent the College.

Also on July 6, President Montague and I travelled to Cortland for an introductory meeting with Garry VanGorder, President of the Cortland County Business Development Corporation. Garry likewise invited President Montague to become a member of the BDC Board of Directors.

On July 12, President Montague and I travelled to Ithaca for an introductory meeting with Gregg Hartz, President of Tompkins Trust Company, and Steve Romaine, CEO of Tompkins Financial Corporation.

Also on July 12, Paul Brenner and I hosted Bruno Schickel to lunch to consider support for the TC3 foundation highlighting either the Childcare Center Campaign or the Carl E. Haynes Innovation and Student Success Fund.

Also on July 12, President Montague attended an event at Cornell University that was sponsored by the Governor's Office where Governor Cuomo made an important hemp industry announcement.

On July 13, President Montague, Paul Brenner, and I hosted Arthur Kuckes and Martha Wright to lunch as an introductory meeting with President Montague.

On July 14, Paul Brenner and I met with Bob Spole, President of Therm Inc., to discuss support for the Childcare Center Campaign. On behalf of Therm, Bob committed \$40,000 to the Childcare Center Campaign.

Also on July 14, I met Chairperson Burns for lunch and an "exit" interview/debrief.

On July 17, I met with Sharon Dovi, Director of Human Resources, for an "exit" interview/debrief.

On July 18, President Montague and I travelled to Ithaca for a welcome meeting to introduce President Montague to members of the Tompkins County Legislature. They provided time prior to the full Legislature meeting to hold this informal gathering to honor and greet her. Also attending were several Tompkins County Department Heads.

In addition to the above, Orinthia and I have held several internal meetings since her arrival to provide transitional updates on various significant items including: Dr. John Conners, Provost and Vice President of the College for a general overview; key staff for initial discussions on Foundation Financial Information, Business Development and Non-Credit Training, the Development Team, Concurrent Enrollment, the College Operating Budget and approval process, TC3 Farm and Coltivare Operations, College Forum, and the Chair of the Board of Trustees. President Montague will be continuing meetings with key staff on campus to become familiar with different offices and processes at the College.