



TO: Board of Trustees  
FROM: Orinthia Montague, President  
DATE: April 17, 2018  
SUBJECT: President's Report to the Board

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### **Enrollment**

Registration Day for fall 2018 took place on April 11, marking the start of our registration cycle for the upcoming academic year. The results of the day reflect a decrease from last year's results, some of which was expected. However, we also did not meet our registration day goal, attaining 96% of both the headcount and FTE goal for the day.

Our goal for this registration day was 725 students and 290<sup>^</sup> FTEs based on our current spring 18 enrollment and our enrollment goals for fall 18. Actual totals came in at 695 students and 279 FTEs. The headcount number enrolled yesterday amounts to 30.8% of current spring students, which is a decrease in percentage from 32.0% in the prior year. The FTE enrollment from yesterday amounts to 28.3% of the FTEs we expect to see in the fall 2018 semester, a decrease from 29.1% in the prior year.

Although the results were not as strong as we had hoped for, the results aren't significantly below what was expected. Of course there is much yet to do to reach our continuing student enrollment goals for fall 2018. By census date, we plan to have enrolled 1,167 full and part time continuing students, which is about 52% of our current full time spring enrollment and 50% of our current part time spring enrollment.

### **Hiring Updates**

The Vice President of Student Services search has concluded with four finalists brought to campus. A candidate has been identified and an offer made, pending review of the Board. The Provost Search Committee has been actively working along the established timeline. First round SKYPE interviews have been concluded and the committee is now working to identify finalists for on-campus interviews.

The application period closed for the Associate Provost search. The committee is currently working to identify first round interviewees.

We have extended the search for the Director of the Child Care Center.

### **Miscellaneous**

The College was recently approved for an official partnership with the Food Bank of the Southern Tier. This should dramatically increase our potential to address our students' food insecurity needs. It is the first partnership of its kind for ANY college or university with our regional Food Bank. We have work to do on our end, e.g. get a refrigerator, freezer, and some resources, but we're generally in excellent shape. The plan is to have this implemented before fall semester starts.



### **Meetings/Presentations**

- 3/12 Red Mutis Conference Call
- 3/12 Cortland BDC Meeting
- 3/12 SUNY Chancellor Women's History Month Celebration
- 3/15 TCAD Board Meeting
- 3/15 NYDEC Follow-up Meeting
- 3/15 Keynote Speaker at Sister Friends Event
- 3/16 SUNY President's Phone Conference Call
- 3/17 Community Leaders of Colors Meeting
- 3/22 Cortland Voice Meeting
- 3/23 Tompkins County Chamber of Commerce (Jennifer Tavares)
- 3/26 Discussion with Assembly Woman Lifton
- 3/27 Meeting with Donor
- 3/28 Local Leaders of Color Town Gown Event with Martha Pollock & Shirley Collado
- 3/29 Coltivare Luncheon with Culinary Students
- 3/30 Meeting with Schelley Michele Nunn
- 4/6 Jefferson Community College Inauguration
- 4/9 SUNY Diversity Advisory Council Meeting in Albany
- 4/10 Tompkins County Budget Meeting re: Childcare Center
- 4/12 ALANA Reception at Coltivare
- 4/13 Cortland Business Showcase
- 4/17 Cortland County Legislative Budget and Finance Meeting Childcare Update Presentation with Blixy Taetzsch
- 4/17 Tompkins County Legislature Childcare Update Presentation and preliminary discussion of 2018-2019 Budget with Blixy Taetzsch