

Dear Parent or Guardian:

Your child is taking a Tompkins Cortland Community College course through the CollegeNow Concurrent Enrollment Program at the high school. Through concurrent enrollment students get a head start on their degree and career goals, strengthen their college applications and develop tools for future success. All of this at no charge to you!

Concurrent enrollment classes are part of a rapidly growing movement to strengthen the transition from high school to college. CollegeNow is at the forefront of these developments with one of the largest, most comprehensive, and highest quality concurrent enrollment programs in New York State. Our program is one of only 103 programs in the nation to achieve accreditation by NACEP (National Alliance of Concurrent Enrollment Partnerships).

What you should know about CollegeNow's Concurrent Enrollment Program:

- These are official college courses, which will appear on a Tompkins Cortland Community College transcript. The transcript does not identify course locations, only semesters, TC3 course names, and letter grades.
- Academic expectations for the course are at the college level: rigorous course objectives; more work outside of class; tougher grading standards; and the expectation that students will come to class every day prepared to delve deeply into the material. The responsibility for academic success shifts to the student, including managing time, keeping up on assignments and deadlines, and reaching out to instructors and other school staff for help.
- We provide a scholarship to all concurrent enrollment students so there is no cost to you or your district. Students residing outside Tompkins County must have an active Certificate of Residence on file. The necessary forms from our website or the high school instructor.
- The students may use credits earned toward a degree at Tompkins Cortland or transfer to most colleges around the country, depending on the student's major and grade in the course(s). Generally, a C or higher is needed to transfer. Every college and university sets its own policies governing transfer credit. Students should research the credit transfer policies and procedures at their colleges of interest. Surveys show that more than 90% of colleges accept concurrent enrollment credit.
- Please review with your child, the Student Resources at www.tompkinscortland.edu/collegenow (links are on the right). Here, you will find important information about concurrent enrollment, academic standards and policies, transcripts, and services, such as the library and tutoring. You will also find information on CollegeNow Online, which allows students to supplement their school's offerings through online college courses.
- Students experiencing difficulty maintaining a desirable course average may withdraw from the course in accordance with the dates below to avoid receiving an unsatisfactory grade on their official college transcript. Poor grades and withdrawals may impact academic standing and financial aid.

Fall 2018	Spring 2019 and Full Year Courses
Last Day to Add – October 5	Last Day to Add – March 8
Last Day to Drop – October 15	Last Day to Drop – March 19
Last Day to Withdraw w/o GPA Penalty (W) – December 4	Last Day to Withdraw w/o GPA Penalty (W) – May 9
Last Day to Withdraw w/ GPA Penalty (WP/WF) – January 15	Last Day to Withdraw w/ GPA Penalty (WP/WF) – June 14

We look forward to serving you and your family as important members of our college community. Please don't hesitate to contact your school counselor or our office for more information about Tompkins Cortland CC and CollegeNow programs for high school students.

Sincerely,


Victoria Zeppelin
Director